

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL TO BE HELD ON
MONDAY 6 NOVEMBER 2023
COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL
A G E N D A P A C K**

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 2 OCTOBER 2023
4. [MATTERS ARISING](#) (Not covered within monthly routine reports)
5. TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -
 - A. [Finance Report](#) – Mandy Denyer – to inc.
 - i. approval of accounts for payment
 - B. [Flood Advisory Group](#) – Cllr Marits
 - C. Highways – Cllr Cockram (No report at time of publishing)
 - D. Open Spaces Committee (COSC)– Cllr Griffiths to inc.
 - i. COSC meeting minutes (no meeting in Oct. [DG update report](#))
 - ii. [Fishing rights update](#) (Cllr Ewer)
 - iii. To discuss and decide on COSC proposed Cutting of Stock Green Policy (to be deferred to December)
 - iv. To discuss and decide on Agreement for Common residents parking (to be deferred to December)
 - v. Update on enclosing the WMPF to be able to apply for an ‘Enclosed Sports Area’ under the TVBC Public Spaces Protection Order – Discuss and decide (to be deferred to December)
 - vi. To discuss and decide on criteria for allowing Common gate code to be released to blue badge holders (to be deferred to December)
 - vii. [To discuss and decide on whether to join the pan-parish group re River Test pollution](#)
 - E. [Planning Committee](#) – Cllr Larcombe
 - F. [Village Hall](#) – Cllr Ewer
 - G. Community Fundraising update – Cllr Hall
 - i. [To include update on Solar Farm](#)
 - H. Strategy Working Group update – Cllr Ewer (Nothing to report)
6. HCC and DISTRICT COUNCILLOR REPORT – Cllr Drew
7. [To update, discuss and decide on resident request for Defibrillator at Branksome Avenue/Close](#)
8. [CORRESPONDENCE](#)
9. QUESTIONS FROM PUBLIC – (3 mins. per person)
10. [ANY OTHER BUSINESS](#) – For information ONLY
11. ITEMS FOR NEXT AGENDA
12. Date of next scheduled meeting –_Monday 4 December 2023; 18:30, Chilbolton Village Hall

Mandy Denyer (Parish Clerk)
Published 31/10/23

4 Matters Arising:

COSC -

Warden arrangements for Common - DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk) – Cllrs agreed to the scheme and to NH re-drafting an article for the parish magazine. DG advised that 90% of visitors to the Common are respectful of the conservation area. The 10% that don't are likely to be defensive and possibly abusive. He is therefore reluctant to ask volunteers to approach these people.

Action: NH

Tree survey –

RF to obtain quotes to deal with larger trees

Action: RF/ongoing

DG and RF to produce a full report of any actions to be taken and any reasons for not taking action.

Action: DG & RF

DG informed that N Ives has looked at trees on CPC land and is in the process of producing a report.

DG informed that with a shortage of trained chainsaw operators available this work may need to be carried out by contractors.

DG and GC to meet and discuss where WMPF boundary needs to be cleared to enable gate to be moved to the boundary and permanent posts installed. The gate has been moved. Posts to mark the boundary need to be installed.

Action: COSC/DG

TE to discuss with WMPF adj. land owner (Mr Saunders) if there is any possibility of providing a permissive footpath from Coley Lane to WMPF via the 'bee field'.

Action: TE

A member of the public made a call to the police at the weekend to report antisocial behaviour, only to be told that the Andover Police Station is closed at weekend. DD advised contacting Police Commissioner Donna Jones and Caroline Nokes MP. TE has contacted Donna Jones but has had no acknowledgement.

Action: TE

Coronation Green – Plaque ordered. Bench to be repaired and repainted before plaque attached. DG to ask B Fawkes for quote. DG to chase B Fawkes.

Action: DG

TE to talk to DVLA to see if car owner details can be given to CPC of those vehicles that park inappropriately so that CPC may write to the owners warning that if they are caught parking inconsiderately again they may be fined.

Action: TE

RF reported that COSC are looking into the installation of CCTV at the WMPF. CPC Cllrs support this and would like a fully costed proposal.

Action: COSC/NH Ongoing

Common residents parking on Common - DG to check how much room each property have for parking, seek support from Natural England and draft a polite letter to the residents. See item 5D iv.

Enclosing the WMPF to be able to apply for an 'Enclosed Sports Area' under the TVBC Public Spaces Protection Order - COSC check with TVBC and provide a fully costed proposal.

Action: COSC

Common residents parking on Common – MD wrote to Common residents. 3 of the 4 have responded to say that they would be willing to enter a formal agreement giving them permissive permission to have 2 cars parked on the gravel area outside their properties at any one time. Agreement to be drawn up.

Action: DG?

Chilbolton Store request to put a notice board on the finger post on the Common – Noticeboard purchased and delivered to the shop.

Action: Complete

Planning –

Request for TPOs to be placed on trees at Winston, Village Street not granted – Response from TVBC ([6223 2](#)).

CPC to challenge this decision. SL email to TVBC ([6323 11](#)). SL to chase.

Action: SL/Ongoing

TE and SL to introduce CPC to the residents of Valley Field Park in early spring.

Action: TE/SL

Flood Advisory Group –

GM, DG and R Nightingale to check if Joys Lane ditch can be done by hand or requires a digger (Est. cost £2000).

Action: DG & GM

Highways –

TE raised the issue of residents walking on the wrong side of the road. He will remind residents of the Highway Code in the next parish Magazine for their own safety.

Action: TE

GM informed that the HCC are giving away speed signs. GC to investigate.

Action: GC

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5A Finance Report – November '23:

S106 FUNDS AS AT SEPTEMBER '22 – (TVBC s106 [Explanation of categories](#)): -

Available ([spreadsheet](#)) -

Children's Play Space = £ 1771.90

Informal Recreation = £121.43

Formal Recreation = £ 4531.61

TOTAL available for CPC = £ 6424.94

Outstanding (to be paid prior to occupation) ([Spreadsheet](#)) -

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

Highways –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

NB from TVBC: The amounts shown on the outstanding list are not guaranteed payments; this is because of a variety of reasons such as the permission not being implemented or the amounts being superseded by a later application or agreement.

Unfortunately TVBC don't have the resource to investigate each contribution across the borough but if you as the Parish feel that the amounts shown on the outstanding list should have been paid please do let TVBC know and they can get it investigated.

PAYMENTS NECESSARY SINCE 2 OCTOBER 2023-

Online payments were made to: -

ProMow Landscapes Ltd – FAG (Frog Lane and Joys Lane ditch clearing) £594.00 [Frog Lane approved by Cllrs at 4/9/23 CPC meeting; Joys Lane approved by DG and GM]

A Denyer (reimbursement) – Grants (village shop) £120 [approved by Cllrs at 2/10/23 CPC meeting]

Chilbolton Village hall (hire) - £35.75 [approved by GM, DG and TE]

Hampshire Conservation Volunteers (Common/Abbots Stream clearing) - £48.00 [approved by DG and TE]

The Acorn Workshop (Common/signage) - £210.00 [approved by GM and DG]

Grass and Grounds (WMPF Running Costs) - £324 [approval sought]

DD payments – NONE

SEPTEMBER 2023 PAYMENTS FOR APPROVAL –

Caledonia Play (WMPF Capital) - £23,263.50 [to be paid when post installation inspection and any snagging is complete].

NB: invoices associated with the installation of the Play Tower and inspection report to be submitted to TVBC for the release of 50% grant funding (those being A Bond costs for removal of Slide Mound £324, Caledonia installation and delivery (ex. VAT) £29,825 and post installation inspection £195 = £30,344. Grant funding therefore = £15,172)

A Denyer – Salary £ , Exps £39.99 [increase in exps approved at 2/10/23 CPC meeting]

Test Valley School (Presentation evening award/S137) - £25.00

CURRENT ACCOUNT RECEIPTS – Receipts since last report –

HMRC VAT 2nd Quarter reclaim - £355.64

2023/24 ACCOUNTS -

1. Bank Reconciliation as at 30/10/23 attached here
2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached here
3. 1st Quarters Payments spreadsheet attached here
4. 2nd Quarters Payments spreadsheet attached here

2023/24 BUDGET REVIEW -

Precept accounts

Ringfenced accounts

Budget Review Summary (Est. 2023/24 closing balances)

2024/25 Budget

The 2024/25 budget will need to be discussed at the December CPC meeting and finalised (inc. approval of Precept submission) at the January CPC meeting. Please let me know of any projects/expenditure and any income that needs to be included in the 24/25 budget by Monday 13 November. (COSC will be discussing their proposal at their 9 November meeting).

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5B Flood Advisory Group:

Great work from the volunteers on the common Abbots Stream.

Ditch alongside the Common track to the playing field could do with a clear out though bottom of ditch is still below the level of the culvert under the track. It could be done by a digger as it should be able to do it from the track.

Bottom end of Frog lane does need doing but I agreed with Rick Nightingales opinion that the end of the run, before the common, needs not only vegetation removing but probably also a ditch clean with a digger too. Definitely a summer job as its too wet down there now.

Still no dipper to record ground water levels.

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5Di COSC update report:

1. There was no meeting of COSC last month as only 3 persons could attend , including myself.

2. Moya Grove will report on issues concerning the common.

3. Fishing Rights: we have received the latest draft deed. TE and myself will consult a solicitor before responding. At first glance it looks fine.

4. Machine Maintenance: one brush cutter is currently being repaired as drive shaft broke. Emma working it too hard! Cost about £160.

5. West Down: as I think everyone is aware we are short of volunteers. The operator of The Beast has a full time job and is no longer available. Currently, there is no-one else as I have a bad back. There is only Emma Noble to operate a brush cutter. The rest use loppers which is slow going.

I have asked Rob West, who currently cuts the area outside the enclosed area, if he will cut as much as he can in the enclosed area as well. He has agreed to do so. The approximate cost is £350. This will leave the less accessible areas for us to clear. Hampshire Conservation Volunteers are coming on 10/02/24. I can't remember how much they charge but it is not much and they do a good job. I have also been in touch with HCC as they have a group of volunteers who may well assist us. Will all this I think we have a decent chance of clearing sufficient ground in the enclosed area but at a cost.

6.WMPF: the new play tower has been installed and looks great. Hopefully inspection by TVBC will be OK. We need to agree an opening ceremony.

7. Footpaths: The Mark Way is in a very bad state and is virtually impassable. I have been pressing HCC to clear it for months. They told me it would be cleared weeks ago but then decided that something else was more important. They now say they will cut it hard back during this winter. We have no option but to accept this but it is not good enough.

I have asked the lengths man to clear the bit of the Mark Way that runs from the Little Drove Path to the entrance to West Down plus the Whitelands Path this month.

Mandy has written to the residents of Tuxford House asking them to clear the Grindstone Green Path. While passable the side growth needs trimming back.

Three fingers have been added to the signs indicating the three paths from the village street that lead to the common.

The marker post opposite the Coronation tree will be replaced as it is too short. I obtained a new post from HCC free of charge. This will indicate both the Test Way and Cow Common. Andy Bond has agreed to erect it in the next few weeks.

Other matters outstanding are: the cutting of Stocks Green; residents parking on the common; making the WMPF an "enclosed sports area" and blue badge parking on the common need to be discussed by COSC at the next meeting.

David Griffiths 30/10/23

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5Dii Fishing rights Update:

A meeting will shortly be arranged with Mr. Gils Bevan-Thomas a senior partner of Parker Bullen to discuss the proposed deed received from the Church Commissioners England

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5Dvii Pan Parish group invite re River Test Pollution:

Email received: -

River Test Pollution

Parish Clerk <houghtonparishcouncil@gmail.com>

Fri 20/10/2023 10:49

Dear Clerk

Please see below an email to your Council from Houghton Parish Council River Pollution Working Group:

Houghton Parish Council are contacting you regarding pollution in the River Test.

Following recent sewage discharges into the River Test and concerns raised by a number of our parishioners, Houghton PC have set up a working group to see what can be done to find out more about the extent of the problem concerning pollution of the river, to see if we can monitor it and be alerted to further spillages, and to give our parishioners and other interested parishes and groups a voice to lobby to prevent further pollution.

Houghton Parish Council has authorised the working group to contact other Parish and Town

Councils along the River Test with a view to setting up a pan-parish group where we can share information and ideas and, where those parishes agree to do so, to lobby the relevant bodies and organisations as a group to prevent further pollution of the river.

We are not sure when you are due to have your next Council meeting, but please let me know if you would like a member of our working group to address your meeting (if diaries allow) and/or if you would be interested in joining a pan-parish group to share information and ideas on this issue. We will, of course, be happy to discuss what we have already done in terms of research and ideas.

We believe that, although landowners and those with fishing rights are among those most immediately affected by the condition of the water in our river, the ecosystem and the impact that pollution has on all manner of insect and other wildlife should be a concern for everyone as well as those who have children or dogs who might play in stretches of the river.

We do hope that you and your fellow parish councillors will be interested in working with us on this matter, and we look forward to hearing from you.

Please respond to our Clerk in the first instance or with any queries or requests for further information.

*Kind regards
Houghton PC River Pollution Working Group*

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5E Planning Committee:

TVF Appeal sent to Inspectorate before due date. Application for 4 houses will go to Committee. Two applications can run concurrently.

No decision on Fenstanton asking for removal of condition 15, now past the determination date.

PC feel permission for Tuxford House is unsound and Cllr Larcombe has written to LCA for an opinion.

PC still waiting to hear from enforcement officer about 'The Meadow' site in Lynton Meadow.

Andrew Kent and Cllr Larcombe have been in touch with enforcement officer regarding the restrictions placed on the entertainment space at the back of the garage of Winston. Andrew felt that they on not been complied with. Not sure if a decision has been made whilst I was away.

PC has extension until October 28th on submission regarding solar farm at Wherwell. In discussion with Wherwell.

All other applications and permissions as per agenda.

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5F Village Hall:

The warm hub now operating for the Autumn / Winter season.

The Quiz night on Saturday October 28th was a successful event and was enjoyed by all who attended. Final profit not known yet but expected to be over £500.

The next film show is "Allelujah" on Friday 3rd November at 6:30 for Film at 7:30 pm.

A geriatric ward is threatened with closure and fights back

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7 Request for defibrillator on Branksome Close/Avenue telephone kiosk:

MD emailed the resident asking if they would be prepared to house the defib cabinet on their property. As yet no response. A local electrician has quoted £40/hr to investigate if there is still a power supply to the telephone kiosk and provide a quote for installation of the defib cabinet.

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8 Correspondence:

4/10/23 - HCC Response to DD re Joys Lane cul-de-sac sign (61123_2)

5/10/23 - Test Valley School Awards Night - 23 November 2023 (61123_3) – To be discussed under finance

3/10/23 - S Picco response re power connection to Branksome Close telephone kiosk for defib (61123_4)

12/10/23 - HALC October '23 Newsletter (61123_5)

12/10/23 - HCC re Letters for Parish and Town Councils regarding overgrown vegetation and ditch clearance (61123_6)

16/10/23 - TVBC Polling District and polling Place Review 2023 (61123_7)

19/10/23 - Parking outside village shop response from HCC Highways (61123_10)

20/10/23 - River Test Pollution (61123_11) – to discuss under COSC vii

24/10/23 - Test Valley Resilience Forum Saturday 28th October 2023 (61123_12)

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10 Any Other Business:

Special leave of absence: -

Cllr. Rick Franke is undergoing treatment and all councilors have informally agreed to grant leave of absence for 6 months.

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