

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL TO BE HELD ON
MONDAY 4 SEPTEMBER 2023
COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL
A G E N D A P A C K**

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 3 JULY 2023 (attached separately)
4. [MATTERS ARISING](#) (Not covered within monthly routine reports)
5. TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -
 - A. [Finance Report](#) – Mandy Denyer – to inc.
 - i. approval of accounts for payment
 - ii. [Open Gardens](#) event financial report and discussion and decision on 50% donation of Nett profit to Hampshire & IOW Air Ambulance.
 - iii. [Budget review](#)
 - iv. [Discussion and Decision to grant funds to Chilbolton Stores](#)
 - B. Flood Advisory Group – Cllr Marits – Nothing to report
 - C. Highways – Cllr Cockram –Nothing to report
 - D. Open Spaces Committee (COSC)– Cllr Griffiths to inc.
 - i. [COSC meeting minutes](#)
 - ii. Fishing rights update (Cllr Ewer) – TE to chase
 - iii. To discuss and decide on COSC proposed Cutting of Stock Green Policy
 - iv. To discuss Common residents parking on Common
 - v. To discuss effect of closing gravel area on Common to vehicles
 - vi. To discuss and decide on enclosing the WMPF to be able to apply for an ‘Enclosed Sports Area’ under the TVBC Public Spaces Protection Order
 - E. Planning Committee – Cllr Larcombe – no report given at time of publishing
 - F. Village Hall – Cllr Ewer – ‘We are planning a quiz evening in October. Nothing more to report’.
 - G. [Community Fundraising update](#) – Cllr Hall
 - H. Strategy Working Group update – Cllr Ewer (minutes of meeting held on 9 August ’23 attached separately)
6. POLICY REVIEWS: (policies attached separately)
 - I. Financial Regulations
 - II. Financial Risk Assessment
 - III. Grants Policy
 - IV. Expenses Policy
 - V. Part-funded Grant policy
7. HCC and DISTRICT COUNCILLOR REPORT – Cllr Drew
8. [CORRESPONDENCE](#)
9. QUESTIONS FROM PUBLIC – (3 mins. Per person)
10. ANY OTHER BUSINESS – For information ONLY
11. ITEMS FOR NEXT AGENDA
12. Date of next scheduled meeting –_Monday 2 October 2023; 18:30, Chilbolton Village Hall

Mandy Denyer (Parish Clerk)
Published 29/08/23

4 Matters Arising:

Finance –

Check on all the CPC assets – 2022/23. All items have now been checked except WMPF. MD to chase NH

Action:

Complete

Wherwell Primary school Grant – Cllrs agreed full payment of grant request via email.

Action: Complete

Open Gardens Event – Donation to be made to H&IOW Air Ambulance

Action: MD

COSC –

Warden arrangements for Common – DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk) – Cllrs agreed to the scheme and to NH re-drafting an article for the parish magazine. DG advised that 90% of visitors to the Common are respectful of the conservation area. The 10% that don't are likely to be defensive and possibly abusive. He is therefore reluctant to ask volunteers to approach these people.

Action: NH

Tree survey –

RF to obtain quotes to deal with larger trees

Action: RF/ongoing

DG and RF to produce a full report of any actions to be taken and any reasons for not taking action.

Action: DG & RF

DG informed that N Ives has looked at trees on CPC land and is in the process of producing a report.

DG and GC to meet and discuss where WMPF boundary needs to be cleared to enable gate to be moved to the boundary and permanent posts installed. DG to ask A Bond for a quote.

Action: DG

GC informed that Watch Estate is for sale and therefore he would like to chat with Mr Saunders with regards to the boundary with the WMPF. TE reports the following: 'We met with David Saunders on site on 1st July and agreed where to place the pedestrian gate on the Test way and that is also the agreed boundary position at that location. We decided to leave the wooden fence erected by Watch Estate on the west side of the test way and on our land in position as there was no advantage in moving it and it does prevent visitors from entering the Watch estate. COSC will attend to the repositioning of the gate and also placing sturdy poles in position along the south boundary as far as the field where he bees are kept'.

Action: COSC

TE to discuss with WMPF adj. land owner (Mr Saunders) if there is any possibility of providing a permissive footpath from Coley Lane to WMPF via the 'bee field'. On hold until adj. land owner is available.

Action: TE/On Hold

Signage to alternative parking at WD when the gravel area on the Common is full/closed, especially for those entering the village from the May Fly end of the village. Signs ordered

Action: Complete

DG to produce poster showing dead young fox to demonstrate the danger to wildlife from litter being left and not deposited in the bins or taken home.

Action: DG

Common 2022 enhancements Press release – JH to provide photos, DH to provide contact details for local press, MD to send to local press. Press release sent to local newspapers.

Action: Complete

Common track to properties on the Common is in need of repair. A Bond completed track repair

Action: complete

TE requested that the vegetation on the junction of Drove Rd/Coley Lane be cut back. DG to arrange.

Action: DG

A member of the public made a call to the police at the weekend to report antisocial behaviour, only to be told that the Andover Police Station is closed at weekend. DD advised contacting Police Commissioner Donna Jones and Caroline Nokes MP.

Action: TE

Coronation Green – Plaque ordered. Bench to be repaired and repainted before plaque attached.

Action: DG

A 'No Parking' sign is to be installed on the Common gate.

Action: ??

TE to talk to DVLA to see if car owner details can be given to CPC of those vehicles that park inappropriately so that CPC may write to the owners warning that if they are caught parking inconsiderately again they may be fined.

Action: TE

Common Gate repair after being forced open. DG to arrange.

Action: DG/Complete?

'Common Closed' sign at the top of Joys Lane – DG to arrange.

Action: Complete

Planning –

Request for TPOs to be placed on trees at Winston, Village Street not granted – Response from TVBC ([6223 2](#)).

CPC to challenge this decision. SL email to TVBC ([6323 11](#)). SL to chase.

Action: SL/Ongoing

TE and SL to introduce CPC to the residents of Valley Field Park in early spring.

Action: TE/SL

Flood Advisory Group – Village Pond Green ditch from driveway across green to pumping station – DG to arrange removal of tree stump and ling of ditch with concrete.

Action: DG

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5A Finance Report –

S106 FUNDS AS AT SEPTEMBER '22 – (TVBC s106 [Explanation of categories](#)): -

Available ([spreadsheet](#)) -

Children's Play Space = £ 1771.90

Informal Recreation = £121.43

Formal Recreation = £ 4531.61

TOTAL available for CPC = £ 6424.94

Outstanding (to be paid prior to occupation) ([Spreadsheet](#)) –

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

Highways –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

NB from TVBC: The amounts shown on the outstanding list are not guaranteed payments; this is because of a variety of reasons such as the permission not being implemented or the amounts being superseded by a later application or agreement.

Unfortunately TVBC don't have the resource to investigate each contribution across the borough but if you as the Parish feel that the amounts shown on the outstanding list should have been paid please do let TVBC know and they can get it investigated.

CiL funds re Fenstanton – £ 14225.96 – Received

PAYMENTS NECESSARY SINCE 3 JULY 2023-

Online payments were made to: -

JD Sports (return of WMPF payment due to booking wrong venue) - £35

Wherwell Primary School (Grant) - £565 [approved by Cllrs]

Caledonia Play Ltd (35% deposit on Adventure Tower – WMPF Capital) - £12526.50 [approved by Cllrs]

Grass and Grounds (1 cut WMPF) - £162 [approved by TE and DG]

Hampshire Conservation Volunteers – Common creeping thistle - £56 [approved by TE, DG and GM]

T Youell (open gardens event – cakes) - £100 [approved by TE and DG]

T Youell (open gardens event – loo) - £20 [approved by TE and MD]

St Mary the Less (open gardens event – loo) - £36 [approved by TE and MD]

I Daubney (Village Greens, WMPF running costs & Common) - £1360 [approved by GM, DG and TE]

Business Stream (WD – Water) - £50.35 [approved by DG and TE]

D Griffiths (re A Bond work on WD) - £250.37 [approved by GM and TE]

S Larcombe (open gardens event – loo) - £45 [approved by TE and DG]

A Denyer (Salary, Exps & Village Greens re Coronation Green plaque) - £470.19 [approved by Cllrs]

N Horne – WMPF running costs re repairs to basketball and bird spikes for swings) - £93.48 [approved by DG and TE]

Grass and Grounds (2x cuts of WMPF and WD paths) - £404.40 [approved by GM, TE and DG]

A Denyer (Common – no cycling discs) - £42.75 [approved by DG and TE]

Your Parking Sign (Common) - £233.96 [approved by GM, TE and DG]

DD payments – NONE

SEPTEMBER 2023 PAYMENTS FOR APPROVAL –

Online Payments: -

A Denyer – Salary and Exps

CURRENT ACCOUNT RECEIPTS – Receipts since last report –

JD Sports (Use of WMPF) - £35

V Hall (Part funded grant – picture frame) - £59.20

B Morbin Allotment - £31.60

Open Gardens card receipts – £630.69

HMRC (22/23 1st q VAT reclaim) – £1504.96

A Faye (eveler royals July) - £90

Open Gardens cash receipts - £1525

RPA – WD Basic Payment Scheme '23 1st instalment – £709.45

TVBC CiL re Fenstanton - £14225.96

2023/24 ACCOUNTS –

1. Bank Reconciliation as at 04/05/23 attached here
2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached here
3. 1st Quarters Payments spreadsheet attached here
4. 2nd Quarters Payments spreadsheet attached here

OPEN GARDENS EVENT

Total income = £2155.69

Total expenses = £201.00

Nett Profit = £1954.69

50% (£977.35) to be allocated to Community Projects account and,

CLRs to agree payment of 50% to Hampshire & IOW Air Ambulance - £977.34

2023/24 BUDGET REVIEW –
Precept accounts

2023/24 Budget and review - PRECEPT ACCOUNTS

BUDGET ITEM	BUDGETED	ACUTAL	REMAINING	DETAILS
INCOME				
1st aid course	£ 3,256.00			Assume no 1st aid course to be held this FY
Wayleaves	£ 70.00	£ 69.68	£ -	
Allotment rents	£ 272.00	£ 269.55	£ 31.60	
WMPF usage by Football teams	£ 700.00	£ 125.00	£ 610.00	
Precept	£ 16,805.00	£ 8,402.50	£ 8,402.50	
b'fwd from 22/23:			£ -	
Adj. WMPF land owner 50% of boundary survey	£ 150.00	£ 150.00	£ -	
Remaining VAT to be reclaimed	£ 643.03	£ 2,147.99	£ 81.58	
Part-funded grant		£ 2,559.20	£ 59.20	VH lighting, frame
TVBC Coronation Grant		£ 500.00		
VAT reclaim		£ 2,147.99	£ 81.58	
TOTALS	£ 21,896.03	£ 16,371.91	£ 9,266.46	

EXPENDITURE	BUDGETED	ACUTAL	REMAINING	DETAILS
Grants	£ 1,400.00	£ 1,165.00	£ 800.00	18/4 Church, 11/7 Wherwell PTA
S137	£ 50.00		£ 50.00	
Staff costs:				
Salary	£ 5,853.60	£ 2,511.34	£ 2,992.64	
Employer pension contribution	£ 292.68		£ 275.20	
Expenses	£ 420.00	£ 175.00	£ 245.00	
Admin:				
Village Hall hire	£ 266.00	£ 117.00	£ 149.00	
Insurance	£ 752.00		£ 752.00	
HALC Subscription	£ 402.00	£ 382.08		18-Apr
Internal and External audit fees	£ 340.00		£ 340.00	
Mobile Phone top-up	£ 20.00	£ 8.33	£ 11.67	
Postage	£ 10.00		£ 10.00	
Norton computer security	£ 60.00		£ 60.00	
Microsoft 365 subription		£ 9.95	£ 13.93	Unbudgeted
TVBC Uncontested election Fee		£ 24.00	£ -	19/4 - Unbudgeted
Community Land Trust Network 23-24 membership		£ 80.00		4/5 - Unbudgeted, but agreed at 3/4/23 CPC meeting
Stationery	£ 160.00	£ 89.42	£ 70.58	19/4 - MD Printer Ink,
Banking charges	£ 8.00			
Clerk and Cllr Training	£ 120.00		£ 120.00	
Community non-profit event (drinks and nibbles at APA)/ Coronation exps	£ 50.00	£ 559.20	£ -	
1st aid course	£ 3,337.00			Assume no 1st aid course to be held this FY
Defib costs (3x batteries)	£ 720.00	£ 223.00	£ 497.00	
FAG reserves (ditch clearing)	£ 250.00	£ 75.00	£ 175.00	
Insurance reverses	£ 250.00		£ 250.00	
VAT		£ 1,661.07		
Part-funded grant		£ 2,500.00		12/4 VH lighting

COSC RELATED EXPENDITURE:					
BUDGET ITEM	BUDGETED	ACUTAL	REMAINING	DETAILS	
WMPF grass cutting (G&G)	£ 1,848.00	£ 810.00	£ 1,038.00		
WMPF bin emptying	£ 205.43		£ 205.43		
Dog waste bags:			£ -		
WMPF	£ 131.00		£ 131.00		
Footpaths	£ 262.00		£ 262.00		
Fence and gate repairs/renewals:					
WMPF	£ 100.00	£ 140.00	£ -		AB repair gate ID repair fence
Allotments	£ 50.00		£ 50.00		
Village Greens	£ 50.00		£ 50.00		
Sign and notice boards repairs/renewals:					
WMPF	£ 50.00		£ 50.00		
Village Greens	£ 50.00	£ 8.00	£ 42.00		coronation green plaque
Mapboard repairs/renewals - WMPF	£ 20.00		£ 20.00		
Dragons teeth repairs/renewals - Village Greens (+ £240.25 b'fwd from 22/23)	£ 290.25	£ 469.48			
Vegetation strimming/management:					
WMPF	£ 50.00	£ 495.00			ID spray around rabbit fence, cut back hedge
Allotments	£ 50.00		£ 50.00		
Village Greens	£ 200.00	£ 500.00	£ -		ID 4 cuts
Footpaths	£ 50.00	£ 145.00	£ -		ID station wood and behind Pavilion
Highways (unbudgeted)		£ 40.00			ID Drove rd
Tree Management:					
removal of branch over pavilion	£ 200.00		£ 200.00		
professional to carry out tree survey work	£ 1,000.00		£ 1,000.00		
Machinery costs	£ 80.00	£ 25.37	£ 54.63		4/4 Fuel, chainsaw blade
Chainsaw course	£ 600.00		£ 600.00		
Pavilion electric	£ 190.00		£ 190.00		
Pavilion Cleaning and consumables	£ 170.00		£ 170.00		
Pavilion enhancements/repairs	£ 200.00		£ 200.00		
WMPF annual safety inspection	£ 84.00	£ 92.50			
Professional tree inspections (ad hoc)	£ 200.00		£ 200.00		
Football pitch repairs	£ 50.00		£ 50.00		
Water costs and repairs - Allotments	£ 50.00		£ 50.00		
Play Equipment repairs/renewals (inc. CCTV)	£ 800.00	£ 77.89	£ 722.11		
Miscellaneous expenses	£ 85.00	£ 21.21	£ 63.79		4/4 WMPF Key, tree stakes
Village Enhancement projects	£ 100.00		£ 100.00		
Mole Catching	£ 135.00		£ 135.00		
B'fwd from 2022/23:					
Telephone Kiosks	£ 500.00		£ 500.00		
Asset register item (re internal auditor)	£ 120.00		£ 120.00		
JD Sports coaching refund		£ 35.00			
TOTALS	£ 22,731.96	£ 12,439.84	£ 13,065.98		

Ringfenced accounts

2023/24 RINGFENCED ACCOUNTS BUDGET AND REVIEW - BUDGET ITEM				
	BUDGETED	ACUTAL	REMAINING	DETAILS
Budgeted income: -				
Batty interest		£ 14.77		
WMPF Capital interest		£ 22.44		
TVBC CiL re Fenstanton		£ 14,225.96		
Common environmental stewardships	£ 3,651.00		£ 3,651.00	
Common Educational access visits (1st visit £500, each visit thereafter £100) Est. 5 visits	£ 900.00		£ 900.00	
WD environmental stewardship and BFP	£ 3,151.00	£ 709.45	£ 2,441.55	
WD Permissive Bridleway improvement grant	£ 250.00		£ 250.00	
Open Gardens event (2023)		£ 2,155.69		
WMPF Capital - Adventure play tower (Chilfest/fundraising £13000 + CAF £13000)	£ 26,000.00		£ 26,000.00	
TOTAL INCOME	£ 33,952.00	£ 17,128.31	£ 33,242.55	

Common Budgeted Expenditure: -				
Common Grass top cut (Vesper?)	£ 1,155.00		£ 1,155.00	
Common -Bin Emptying	£ 612.00		£ 612.00	
Common -Waste bins & dog poo bags	£ 262.00		£ 262.00	
Common -Fence & Gate repairs/renewals	£ 200.00		£ 200.00	
				16/5 installation of ladder and info boards. (£3907.80 remaining budget funds reallocated for community projects) 29/8 194.97 Your parking signs
Common -Signs/notice repairs/renewals	£ 4,157.80	£ 4,223.56		
Common - Mapboard renewal/repairs	£ 20.00		£ 20.00	
Common - dragons teeth renewal/repairs	£ 200.00		£ 200.00	
				ID strinning aruond dragons teeth, seats and signs
Common - vegetation strimming/management river bank/ditch management	£ 500.00	£ 55.00	£ 445.00	
Common - Tree management(30% of est. £2500)	£ 300.00		£ 300.00	
Common - machinery costs	£ 750.00		£ 750.00	
Chainsaw course (30% of £1500)	£ 60.00	£ 19.04	£ 40.96	
Chainsaw safety equipment (50% of purchase of set to include helmet, adjustable trousers, and gloves)	£ 450.00		£ 450.00	
Common - Sparsholt & Vol grp expenses	£ 55.00		£ 55.00	
Track Repairs	£ 100.00	£ 56.00	£ 44.00	
Safety & Tree inspections	£ 700.00		£ 700.00	
Teachers Info pack update	£ 200.00		£ 200.00	
Miscellany expenses	£ 100.00		£ 100.00	
	£ 50.00		£ 50.00	
Common totals	£ 9,871.80	£ 4,353.60	£ 5,583.96	

2023/24 RINGFENCED ACCOUNTS BUDGET AND REVIEW - BUDGET ITEM	BUDGETED	ACUTAL	REMAINING	DETAILS
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WD Budgeted Expenditure: -				
WD Path cutting (G&G)	£ 312.00	£ 67.00	£ 245.00	
WD top cut (Vesper?)	£ 770.00		£ 770.00	
WD - bin Emptying	£ 205.43		£ 205.43	
WD - Waste bins & dog poo bags	£ 131.00		£ 131.00	
WD - Fence & Gate repairs/renewals	£ 300.00	£ 250.37	£ 49.63	
WD - Signs/notice repairs/renewals	£ 100.00		£ 100.00	
Nature trail renewal/repairs	£ 50.00		£ 50.00	
WD Permissive Bridleway improvements	£ 500.00		£ 500.00	
WD - Mapboard renewal/repairs	£ 20.00		£ 20.00	
WD - dragons teeth renewal/repairs	£ 30.00	£ 305.00	-£ 275.00	
WD - vegetation strimming/management	£ 500.00		£ 500.00	
WD - Tree management	£ 750.00		£ 750.00	
WD - machinery costs	£ 60.00	£ 19.04	£ 40.96	9/5 Business Stream
Chainsaw course (30% of £1500)	£ 450.00		£ 450.00	
Chainsaw safety equipment (50% of purchase of set to inc. helmet, adjustable trousers, and gloves)	£ 55.00		£ 55.00	
WD - Sparsholt & Vol grp expenses	£ 100.00		£ 100.00	
water costs & Repair	£ 200.00	£ 86.86	£ 113.14	
WD - miscellany expenses	£ 150.00		£ 150.00	
Safety & Tree inspections	£ 200.00		£ 200.00	
WD Totals	£ 4,883.43	£ 728.27	£ 4,155.16	

WMPF Capital Budgeted expenditure: -				
Pavilion enhancements	£ 200.00		£ 200.00	
WMPF fund raised projects - Adventure Play Tower	£ 26,000.00		£ 26,000.00	
WMPF Capital totals	£ 26,200.00	£ -	£ 26,200.00	

Batty Account Budgeted expenditure: -				
Batty Acc totals				

Community Projects				
WMPF improvements to Play Area	£ 10,000.00	£ 10,000.00	£ -	deposit to caledonia Play trees and planting costs.
West Down Tree Planting (Balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy project.)	£ 2,519.55	£ 2,245.45		£274.10 balance re allocated to Common Signage re info boards
Village Gateway/Coley Lane pedestrain crossing £5000 + Virtual footpath between Station Rd and Drove Rd £3000	£ 45.13		£ 45.13	
Further enchancements to WMPF	£ 5,000.00	£ 2,526.50	£ 2,473.50	deposit to caledonia Play
Contribution to Common Gravel Area redesign	£ 4,125.00	£ 491.30		16/5 adjustments to gravel area. £3633.70 balance re allocated to Common signage re info boards
Fenstanton CiL (Grant to Chilbolton Stores)			£ 7,000.00	
Open Gardens event (2023)		£ 201.00	£ 977.34	Expenses incurred
TOTALS	£ 21,689.68	£ 15,464.25	£ 10,495.97	

Budget Review Summary (Est. 2023/24 closing balances)

2023/24 BUDGET REVIEW SUMMARY

	Precept acc	Common	WD	WMPF capital	Batty	Community Projects	TOTALS
Opening Balance	£1,295.75	£17,085.31	£10,191.74	£3,777.08	£3,225.35	£21,689.68	£57,264.91
Budgeted income received	£16,371.91	£0.00	£709.45	£22.44	£14.77	£16,381.65	£33,500.22
Remaining budgeted income	£9,266.46	£4,551.00	£2,691.55	£26,000.00			£42,509.01
Budgeted expenditure spent	-£12,439.84	-£4,353.60	-£728.27	£0.00		-£15,464.25	-£32,985.96
Budgeted expenditure remaining	-£13,065.98	-£5,583.96	-£4,155.16	-£26,200.00		-£10,495.97	-£59,501.07
Reallocation of budget						-£3,862.67	-£3,862.67
Est. Closing Balance	£1,428.30	£11,698.75	£8,709.31	£3,599.52	£3,240.12	£8,248.44	£36,924.44

GRANT FUNDING TO CHILBOLTON STORES

Cllrs agreed, at the 5 June '23 CPC meeting, to financially support Chilbolton Stores through this difficult financial period with escalating costs in recognition of the important support that the shop provides to the community. It was discussed that part of the Fenstanton CiL funds would be used to make this contribution.

Cllrs to discuss and agree on the contribution amount.

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5Di DRAFT COSC Minutes of meeting held on 10 August '23:

Present: David Griffiths (DG), Moya Grove (MG), Nick Horne (NH), Rick Franke (RF)

1. Apologies: Terry Gilmour (TG), Trish Heaton (TH), Abby Purver (AP), Julian Hudson (JH)
2. Declaration of Interests: None
3. Approval of Minutes – Thursday 20 July 2023: These were agreed and signed as an accurate record of the meeting apart from one point raised by NH, it should be 'bird spikes' not 'bird wire' on the swings.
4. Matters Arising:
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -

- A) Finance – Prior to the meeting the Clerk circulated the attached report ([10823 1](#)). All allotment rents have been received for 2023.

NH raised the issue of a hole in the rabbit wire on the playing field by the zip wire. RF to look at a possible repair. It is mentioned on the finance report that Ian Daubney fixed the fence on the playing field. DG to clarify what fence this related to.

NH raised the issue of a 'Virtual footpath' mentioned on the precept budget. NH is going to look into this further and report back if there are any issues as we were unable to locate the entry during the meeting.

NH would like to know from CPC how the information boards were financed (c£4000), as the total income for the Common is in the region of £5800 and there should be no use of the precept for Common repairs. This is particularly relevant to the the Option One / Option Two statement discussions below. Before issuing Option One, NH would like to be certain that no money comes out of the precept so that we are not giving out incorrect information.

- B) Allotments – T. Gilmour had nothing to report.

NH to check with MD as to whether all money has been collected for the allotments. It was noted by EN after the meeting that the allotment rents have been received, see note above inserted by the Parish Clerk Mandy Denyer (MD).

C) Common – Prior to the meeting MG circulated the attached report ([10823 3](#)).

- I. Update on Fishing Rights – Nothing to report
- II. MG and MD went to a meeting attended by Defra and the RPA (Rural Payment Agency) on Monday 7/8/23. No information was given regarding what will replace the Higher Level Stewardship and Countryside Stewardship payments that we are currently receiving, in the coming 5 years. MG was told by the NFU representative that there was free help available from land agents. MG has established that Savilles in Winchester have land agents and they are willing to advise us. MG established that we can switch and change during the lifetime of the scheme we are on; we do not need to stay on the same one for the full 5 years. MG would like it noted by CPC that Savilles will give us free advice on this matter. Although we are already involved with Savilles in Salisbury concerning the fishing rights, MG recommends the Winchester office as the Winchester agent lives locally.
- III. Thanks to MG and RF for the design and installation of the new sign at the top of Joys Lane.
- IV. MG reported that Wessex Rivers Trust (WRT) were on the Common today. MG contacted them to have a look at the area up stream of the Purleygig bridge, where the new stone bank has started to erode, but has not heard back as yet. WRT have also provided the wording of the River Restoration Scheme. MG has advised she has sent back some suggestions as it is rather wordy.
- V. COSC discussed the letter from [REDACTED] and the two suggested replies from MD. MG believes Option One needs ‘beefing up’ with more emphasis on aggressive eveler and a clear statement that there is officially no parking.

DG noted that COSC feel disappointed by the letter from [REDACTED] as attempts have been made over and over to address the problems but have been thwarted repeatedly by poor parking and other issues.

NH would like the addition of the Option One background information somewhere on the website. DG to amend the wording of Option Two in line with our discussions.

DG believes [REDACTED] is justified in her point about disabled parking. DG suggested putting additions to the roadside finger posts to say ‘the Common’. TH earlier suggested that blue badge holders be given the gate code and DG would support this. EN suggested an annual code reset. RF thinks that the gate will be left open if too many people are given the code. NH suggested that we give the code to anyone who asks if they have good reason. It was agreed that access would be given to blue badge holders

who request it with a discretion to include non-blue badge holders where appropriate. Those given the code will be informed that they must ensure no one else follows them in and that they close the gate after them.

- VI. The new gate at the bottom of Joys Lane was discussed with regard to the problem of it being 'bounced' open. The simplest way to deal with the problem is to move the hinges back to the other side where the posts are stronger. The difficulty is that it may partially obstruct the horse access gate. DG suggested this time the gate will only go back 90 degrees so as to lessen the impact on the horse turning area. EN went through the options provided by AP:
- a. To move the horse gate forward, so that it was in line with the end of the new gate. The difficulty with this was that the ditch would need to be fenced over in some way.
 - b. To use a shorter gate in its current position, then have a short section of fence between the cattle grid and this gate in line with current British Horse Society guidance.
 - c. To leave the Joys Lane access gate in its current position but fill the post with concrete to add extra support.

COSC deemed the costs involved in the above to be prohibitive. The main gate hinges will be moved back to the other side, but only set back to 90 degrees. The effect will be monitored.

- VII. DG has bought the salt licks to try to deter the cows from nibbling the Old Cottage. They will go on the gravel area to avoid them interfering with the soil.
- VIII. MG noted that the Management Plan says we should clear scrub from the boundary and we did a good job last year. We ought now to look at the South boundary. RF will chop the fallen trees down. Once the trees are removed, the fence will need replacing. DG confirmed this will be actioned.
- IX. There was a positive response to the ITV Meridian filming which was broadcast today, just prior to the meeting. Congratulations to MG for her performance.
- X. Subject to the quote, COSC are happy with the arrangement suggested by AP to the new horse gate at the Long Bridge.
- XI. Andy Bond provided a cheaper quote for improving the stone road on the Common. He will scrape the top and hire a eveler and roller to make the surface level again. He provided a combined quote for removing the root from the ditch next to the Abbotts Mitre, digging out the Rectory Green ditch, removing the slide mound and doing this work to the gravel road on the Common. It made sense to do all the as he will have already hired machinery to clear the slide mound. DG to take this back to CPC for an approval. COSC would like to recommend all this work.

D) Machinery Maintenance

The parish council chainsaw was taken to Andover Garden Machinery and they got it started but found that there is no air filter on it. As the saw has not been used DG will go back to the original supplier who is going to sort this out.

E) Parish Paths – Cllr Griffiths

Footpath no 16 (Test Valley Farm path) is badly overgrown and the lengths man has been contacted to clear it.

F) Village Greens

DG suggested dragons teeth be added all the way along to the pumping station to prevent parking on the grass. COSC agree.

G) War Memorial Playing Fields – Prior to the meeting NH circulated the attached report ([10823 2](#)).

- I. Update on CWMPF Development Group and Adventure Tower proposal update. NH reported that the Adventure Tower is coming in September and the slide mound will need to be removed before the end of August. The soil will be put towards the pump track.

NH requested an update on football users. DG was notified afterwards that there had been a match on Saturday. The football team were supposed to notify NH but the message did not get through or was not sent. However, they got in using the gate codes without help and there were no problems.

The Public Protection Order has been extended but the Playing Field has not yet been included. COSC agreed that there would be 3 gates (one to the Common, one to Whitelands Path and one to the Playing Field) in roughly a straight line between the existing two gates. COSC's recommendation is: we would like these orders to cover CWMPF and that we should get a quote for the fencing. MG would like it clarified before we go ahead, that it definitely covers Chilbolton. CPC to confirm please.

NH reported concerning the professional tree works, that we have a quote for the Playing Field which was in the region of £500 from Nick Ives. As it is aerial work it does need to be done professionally. RF also has a contact who will provide a quote. NH requested that we also look at the branch that goes over the container, although it is accessible, its size and position means it would be better done by a professional.

NH reported an update on the zip wire. He and Ed Treadwell are looking at whether greater tension can be put on the wire. The scramble stack has a pinion detached, but Vitaplay are not being helpful. Both of these are a work in progress.

NH asked when the wild flower area would be cut? DG is prepared to do it in the winter when he puts the beast away.

The grass contractors did not do the most recent cut because they did not have the gate code and are unable to come back before the next football match as they have a tight schedule. NH or EN to cut the grass with their ride on mowers.

NH reported that we will try and sell the slide and get for it what we can. Jenny Brain at TVBC has also been contacted to see if she knows of any local councils wanting a slide.

H) West Down

DG reported that the two oak trees appear to be dead, but the other Green Canopy trees are doing well.

DG confirmed that a new gate has been installed to Dobb's field but there is a big gap next to it. This was due to the vegetation being cut right back. It should bush back up and fill in the gap. Carole Eton is going to put a no cycling sign on the gate and DG is in the process of obtaining this.

The West Down working party will begin again in September. There will also be some tree felling in the sycamore wood.

MG asked if Glynne Evans is in touch with the grazier as they appear to have taken the cattle off West Down already and we need them there as part of the maintenance of the land.

EN said she will buy the posts and paint them ready to go in along the bridleway.

6. Correspondence:

27/7/23 email received re Common access and CPC agreed response sent 1/8/23 ([4923 6](#))

7. Questions from Public:

8. Any Other Business – For information only

NH raised the ambassador / wardenship scheme. He does not propose re-writing it but will contact Jenny Brain for more details as she has said TVBC will help.

9. Items for the next agenda: none

10. Date of the next meeting – Scheduled date is Thursday 14 September 2023 at Poplar Dene, Village Street.

There being no further business to discuss the meeting was closed at: 8:15pm

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5G Community Fundraising:

The first **Chilbolton Open Gardens** event on July 2nd was a great success, raising in excess of £2k before deduction of some modest costs. The distribution of monies raised for the CPC Community Fund and Hampshire Air Ambulance will be agreed at the CPC meeting in September. It is hoped to make this an annual event and build on this encouraging start.

After some initial reluctance to engage, the Wherwell community team handling commercial discussions with the companies behind the **Wherwell Solar Farm** project have agreed with our proposal that Chilbolton and Wherwell should work together to achieve the best outcome for both villages. This is being managed independently from WPC to avoid any conflicts of interest.

I have been asked to meet with the group to represent Chilbolton's position and to ensure our discussions with REPD and Third Revolution Projects are aligned. Wherwell currently propose to establish a Community Benefit (Trust) Fund, independent of the Parish Council. An up-front cash payment would be converted from an annual fee for the duration of the consent (25 years + 15 years), after which time the Solar Farm would be decommissioned and returned to usable farmland. REPD have reacted positively to the creation of a liaison team that is independent of the Councils to avoid any risk of influencing opinion.

Guidance has been sought from the group handling a similar project in Ampert and councillors may have seen reports in last week's Andover Advertiser of a deal recently struck around a solar farm project in St. Mary Bourne creating grants of £29k for local community projects.

Further details of the Wherwell discussions will be provided at CPC's September meeting in order to establish our position on (amongst other things):

- Who will represent Chilbolton in these discussions and with what mandate from CPC?
- The quantum and proportional split of annual payments
- Up-front cash versus ongoing payments
- Establishing a Trust Fund and whether this should be separate from our existing Community Fund
- Separation from CPC / Planning processes
- Legal advice – cost sharing
- Next steps – MoU in principle to form part of planning submission

David Hall

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8 Correspondence:

4/7/23 - TVAPTC Meeting notes and annual conference (4923_1)

5/7/23 - TVBC Public Spaces Protection Orders (4923_2)

6/8/23 - Non resident letter re Cow Common Car Park Closure and response (4923_11)

9/8/23 - Outcome of Public Consultation from Test Valley Borough Council - Proposal to extend a Public Spaces Protection Order – Dog Control (4923_10)

17/7/23 - HALC AGM 2023 (4923_4)

31/7/23 -HALC Summer 2023 newsletter (4923_5)

27/7/23 email re Common Access - 1/8/23 response sent (4923_6)

6/8/23 - TVAPTC-TVBC Annual Conference (30 Sept '23) (4923_8)

8/8/23 - PRA roundtable meeting held on 7/8/23 (4923_9)

28/8/23 – HAC re Letter from the Pageantmaster for UK Town and Parish Councils (4923_12)

29/8/23 - Hampshire Forest Partnership tree planting in Test Valley (4923_13) (Map 4923_13a)

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