

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)

To be held on Thursday 14 December 2023 at Poplar Dene, Cart Lane, Chilbolton; 18:30

A G E N D A P A C K

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 9 November 2023](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) Finance – Clerk
 - i. [Finance transactions since last COSC meeting](#)
 - ii. [To discuss s106 funds available and potential new projects](#)
 - B) Allotments – T. Gilmour – Nothing to report
 - C) [Common](#) – M. Grove to inc.
 - I. [Update on Fishing Rights](#)
 - D) Machinery Maintenance
 - E) [Parish Paths](#) – Cllr Griffiths
 - F) Village Greens - [Cutting of Stock Green Policy update](#)
 - G) [War Memorial Playing Fields](#) – N. Horne to inc.
 - I. Update on WMPF Development Group and Adventure Tower update
 - II. Discuss and Decide on proposal to CPC re enclosing the WMPF to be able to apply for an 'Enclosed Sports Area' under the TVBC Public Spaces Protection
 - H) [West Down](#)
6. [Correspondence](#)
7. Questions from Public
8. Any Other Business – For information only
9. Items for the next agenda
10. Date of the next meeting – Scheduled date is Thursday 11 January 2024 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)
Published 07/12/2023

COSC Finance report

Receipts since last report: -

Date	to	RINGFENCED ACCS					PRECEPT ACCS					VAT	TOTAL	
		Common	WD	WMPF Capital	Batty Acc	Community Projects	WMPF - Running Costs	Allotments	Greens	Footpaths & Tree Man	Machinery Costs			Misc
01.04.2023	Opening Balance	17085.31	10191.74	3777.08	3225.35	21644.55								55924.03
INCOME														0.00
7.11.23	contributions to track repair	757.17												757.17
1.12.23	RPA BPS WD 2023 2nd installment		709.45											709.45
5.12.23	RPA (remittance not yet received assume WD CS)		1780.02											1780.02
6.12.23	RPA (remittance not yet received assume WD Common)	2738.25												2738.25
														0.00

Expenditure since last report: -

EXPENDITURE	to	Common	WD	WMPF Capital	Batty Acc	Community Projects	WMPF - Running Costs	Allotments	Greens	Footpaths & Tree Man	Machinery Costs	Misc	VAT	TOTAL
8.11.23	N Adams (post installation inspection of Adventure Tower)			195.00										195.00
10.11.23	Caledonia Play (75% of balance for Adventure Tower)			15493.13		1954.50								17447.63
14.11.23	Vesper (Common Top Cut)	1837.50											367.50	2205.00
14.11.23	JRB Enterprise (dog waste bags)	149.33	74.67				74.67			149.33			89.60	537.60
14.11.23	E Noble (reimbursement for WD Bridleway)	0.00	113.99										22.79	136.78
22.11.23	SSE (Pavilion Electric)						3.82							3.82
22.11.23	Business Stream (WD water 20.7-19.10.23)		87.62											87.62
5.12.23	A Bond (Signage to Common on Coley Lane, repair to coronation green bench)	87.65							87.65					175.30
5.12.23	D Griffiths (reimbursement for machinery costs)	43.12	43.12								57.48		28.75	172.47

Account balances as at 6.12.23: -

Common - £10210.39

West Down - £12259.39

Batty account - £3255.45

WMPF reconciliation / Est year-end balance: -

WMPF Capital acc	
Opening Balance	3777.08
Plus income	40.69
Less current acc expenditure to date	-15493.13
Plus income due to current acc	21137.00
less remaining current acc expenditure	-6010.87
Est. closing balance	3450.77

S106 funds: -**Available-**

Children's Play Space = £ 1771.90

Informal Recreation = £121.43

Formal Recreation = £ 4531.61

TOTAL available for CPC = £ 6424.94**Outstanding (to be paid prior to occupation) -**

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

A s106 claim has been submitted to TVBC for any relevant funds (probably just the available children's Play Space) for the Adventure Tower.

RPA agreements – [the Delinked payments statement](#)

Sustainable Farming Incentive – CPC Chairman has made enquiries with a former Cllr to investigate this on CPC behalf. A decision is awaiting.

[Back to Agenda](#)**Common Report for November for the December meeting****Wessex Rivers Trust (WRT)**

WRT info notice has been installed and has been appreciated by many. WRT will adjust the upstream bank by the Purleygig bridge in the spring when water levels are lower.

Warden

CPC has decided to make warden arrangements for Common - DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk).

[Note from Clerk – the following action has been on the CPC minutes matters arising for some time: - Warden arrangements for Common - DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk) – Cllrs agreed to the scheme and to NH re-drafting an article for the parish magazine. DG advised that 90% of visitors to the Common are respectful of the conservation area. The 10% that don't are likely to be defensive and possibly abusive. He is therefore reluctant to ask volunteers to approach these people].

Educational Access

Evaluation sheets submitted to Clerk at November meeting. One visit booked for January 24. Sparsholt.

Cows

Removed Thursday 23rd November. One died on November 9th (cause not known) and was removed promptly by Mitch Robinson who works for Adam Coutts (Grazier). He was alerted via Facebook's Cow Common group which he monitors. *[Note from Clerk – A Coutts was informed as soon as I was notified by a member of the public via telephone. In fact there were quite a few calls from the public].*

Adam informs me - the cattle are all home bred from my suckler herd that runs on the forest , they are some of last year's calves so approximately 12 months old they are nearly all angus or angus cross anything with white on its face would have a bit of Hereford in it as we do have a Hereford bull but mainly Aberdeen angus hope this helps

They have been very adventurous and escaped many times. Fortunately local people report this on Facebook. WE need to check fences and gate latches again.

Visitors

No issues, weather very changeable and wet

Management

Autumn cut has taken place, November 6th by Vesper (Rob West)

Possible removal of fallen tree over fence by main river by Freelands people discussed.

Decision to prioritise that section of the boundary by Feb

Residents parking on the Common

No further details *[Note from Clerk – This is to be discussed again by CPC at the January '24 meeting following a response from a Common resident].*

Flood measures

River and ground water levels are very high (ground water at highest ever November levels for last 10 years as measured by FAG) so Cllr Marits has organised a work party on 11th December in the afternoon to rod out the various culverts and the sleeper bridge. The cleared stream is flowing very nicely. Thanks to all involved.

Moya Grove 05/12/ 2023

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Fishing Rights update as reported at the 4.12.23 CPC meeting –

TE reported that he and DG met with Giles Bevan-Thomas of Parker Bullen, Andover. The legal cost is expected to be between £750 and £1000 plus VAT.

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Parish Paths (DG Report)

The Lengths Man cleared the Whitelands Path and the Mark Way as it runs parallel with FP 16. I have not checked his work yet

HCC have yet to clear the rest of the Mark Way.

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Stocks Green mowing/cutting Policy update:

The following policy was agreed at the CPC meeting held on 4.12.23: -

Mowing Policy for Stocks Green, Chilbolton.

The management plan for mowing on Stocks Green will be as follows:

NO mowing in March, April, May, June, July and August, except for it being strimmed around the edge of the green where there is a lower section of the Green parallel to the road and between the road and the bollards.

Mid September onwards: The Green is to be completely mowed, both the low edge and the central section and the cuttings to be removed and taken to the church yard compost area.

If there are any queries, please contact Jenny Hamilton (██████████), David Griffiths or Moya Grove.

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WMPF DG report

Playing Field

Like the whole of this part of the village the playing field is very damp, and any vehicle movements are leaving tracks. It will be helpful for vehicle visits to be minimised and it is anticipated that, as before, the natural drainage will see the ground surface recover by Spring.

Consideration is still being given to having the field acknowledged as a controlled open space by TVBC so that the Orders relating to its use by dogs can be formally controlled. Quotes are required for the additional fencing and gate that will be required for this to be effected. DECISION REQUIRED

Play Equipment

In August we finally arranged for a representative of Vita Play to look at the loose fixings on the scramble net structure and to let us have some caps to cover bolt holes in the swing set beams. Nothing happened as a result and if our latest chasing communication does not yield results by the December COSC meeting we shall recommend that the CPC makes a formal request for action under the equipment warranty.

Trees

Professional tree work for the branch overhanging the container to be discussed. DECISION REQUIRED

Development Group

The adventure tower was installed on the 24th/25th October. The CPC arranged a safety inspection which took place a week later which highlighted issues relating to conformity with the relevant regulations, and the standard and longevity of the items installed. Caledonia made a subsequent visit to deal with some of those items but need to have one component which needs to be specially manufactured. We have brought to the attention of Caledonia Play items which we need to have attended to when that item is fitted to the structure, and we await their response.

In the meantime, the CPC have made a payment equivalent to 85% of the contract amount to Caledonia Play and will consider release of further funds when appropriate.

The parish clerk is liaising with TVBC to claim 50% of the expenditure to date as part of the agreed grant from their Community Asset Fund. A small amount of S106 monies will be applied, together with CPC funds already earmarked for expenditure on playing field equipment, to make up the balance.

The CPC have decided that a formal opening of the adventure tower, which is already in use, will take place in the New year and invitees will include representatives of the organisations which provided funding and the structure, as well as parish councillors and the local press.

Although we have the design for the cycle pump track construction must await much better weather. We have received two offers of soil to create the track, one included transport in the New Year. The other did not and as we were not able to arrange transport we had to decline the offer. We continue to seek excess soil and will welcome contributions which result from projects within the village, or from further afield.

Nick Horne

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West Down (DG Report)

Rob West has cut the non-enclosed area as requested. He has also cut inside the enclosed area but not as I asked. I wanted him to tackle the open areas. Instead he has cut under trees. I have spoken to him and I am trying to arrange a meeting on West Down when I will point out the areas I want cut.

Tuesday sessions have not been too productive due to weather and unavailability. Tony Ewer's request for volunteers has fallen on deaf ears.

I have not yet tackled the matters arising from the Tree Survey. I am aware that I must get on with it.

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Correspondence

8/11/23 - Letter sent to Caledonia Play re balance of payment for Adventure tower ([41223 2](#)), Caledonia reply ([41223 2a](#), [2b](#)), Cllrs emails agreeing to pay 75% ([41223 2c](#)), letter to Caledonia ([41223 2d](#))

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