

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
**CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)**  
**To be held on Thursday 14 March 2024 at Poplar Dene, Cart Lane, Chilbolton; 18:30**  
**A G E N D A P A C K**

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 8 February 2024](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
  - A) [Finance](#) – Clerk
    - i. Finance transactions since last COSC meeting
  - B) Allotments – T. Gilmour – Nothing to report
  - C) [Common](#) – M. Grove to inc.
    - I. [Update on Fishing Rights](#)
  - D) Machinery Maintenance
  - E) Parish Paths – Cllr Griffiths
  - F) Village Greens
  - G) War Memorial Playing Fields – N. Horne to inc.
    - I. Update on WMPF Development Group and [Adventure Tower update](#)
    - II. [CPC update on the proposal to enclosing the WMPF to be able to apply for an 'Enclosed Sports Area' under the TVBC Public Spaces Protection](#)
  - H) West Down
6. [Correspondence](#)
7. Questions from Public
8. Any Other Business – For information only
9. Items for the next agenda
10. Date of the next meeting – Scheduled date is Thursday 11 April 2024 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)  
Published /2024

5Ai.

**COSC Finance report – March '24**

No receipts since last report

**Payments since last report: -**

EXPENDITURE	to	Common	WD	WMPF Capital	WMPF - Running Costs	Machinery Costs	VAT	TOTAL
6.2.24	Abbots Ann Pest Control (Mole Catching on WMPF)				205.00			205.00
6.2.24	D Griffiths reimbursement for machinery fuel	11.50	11.50			15.32	7.66	45.98
20.2.24	Hampshire Conservation Volunteers (WD Bramble and scrub clearance Feb '24)		58.00					58.00
20.2.24	Paker Bullen (Common Legal fees re Fishing rights)	806.00					161.20	967.20
	TVBC - Bin Emptying (WD and WMPF)		223.25		223.25		89.30	535.80
4.3.24	SSE (Pavilion Electric)				50.53		2.53	53.06
6.3.24	ProMow Landscapes (Tree works)	600.00	1325.00		240.00			2165.00
7.3.24	Caledonia Play (final installment re Adventure Tower)			4846.56			969.31	5815.87

**Closing/Estimated Closing balances of ringfenced accounts as at 06/03/2024: -**

<b>Ringfenced Common Funds (held in current account)</b>	
Opening Balance 2023/24	17085.31
Income to date - PRA grants	3838.25
Income to date - Other	883.36
Expenditure to date	-11795.19
<b>Closing Balance</b>	<b>10011.73</b>

<b>Ringfenced West Down Funds (held in current acc)</b>	
Opening Balance 2023/24	10191.74
Income to date - RPA grants	3198.92
Income to date - Other	0.00
Expenditure to date	-2786.71
<b>Closing Balance</b>	<b>10603.95</b>

<b>HSBC Deposit (WMPF capital)</b>	
Balance as per bank statement/recent transaction 10/4/23	3777.08
Plus receipts	5.11
Transfer to Batty acc	-3782.19
<b>Closing balance of WMPF Capital acc</b>	<b>0.00</b>

<b>HSBC No. 2 Savings (Batty &amp; WMPF Capital)</b>	
Balance as per bank statement/recent transactions as at 31/1/24	7107.86
Plus uncleared receipts	5.00
Less payments uncleared	0.00
<b>Closing balance</b>	<b>7112.86</b>

<b>WMPF and Batty accounts balances</b>		
		%
Batty account	3273.89	46.0
WMPF Account	3838.97	54.0
<b>Closing balance</b>	<b>7112.86</b>	<b>100.0</b>
WMPF account adjustment (transfer to current acc)	-367.00	
Batty Account balance	3273.89	
WMPF Balance	3471.97	
<b>ESTIMATED Closing balance</b>	<b>6745.86</b>	

<b>WMPF Capital acc</b>	
Opening Balance	3777.08
Plus income	61.89
WMPF acc balance	3838.97
Less current acc expenditure to date	-15344.00
Plus income due to current acc	15172.00
less remaining current acc expenditure	-195.00
<b>Est. closing balance</b>	<b>3471.97</b>

[Back to Agenda](#)

5C.

### **Common Report for February - March meeting**

#### **Test Way Footpath**

After the wettest July -Dec 2023 ever and the wettest February on record in the South of England (200% of Av 1991-2021) the Common is awash.

The river is eroding the Test Way on the Chilbolton side of the Purleygig Bridge. We need to discuss and decide what to do. Possibilities:

1. Extend the bridge to accommodate the river. Sparsholt College has expressed an interest in doing this with their students as a very useful practical task. (They did the bridge over the Abbots stream which leads from the Telephone box footpath and it is excellent). Several parishioners have suggested this. It would be sensible since this situation could occur yearly now.
2. Replace the boards to force the river back under the bridge. This might be short term only and only work at low flows. It could prevent further erosion of the footpath in low flows while the bridge is being constructed.

Whatever is decided it is HCC bridge and they will need to approve and hopefully fund it.

### **Cattle returning**

Concern has been expressed that as the Common is awash the cattle should not return, but since they do not return until May there is plenty of time for the Common to dry out. Adam Coutts (Grazier) will as usual survey the ground before moving them back on.

### **Educational access**

Three further visits have been made by Sparsholt College. The staff have agreed in principle to clear the Abbotts Stream in Sept/Oct as they did last year . tbc.

### **Residents Parking**

Progress report DG [NB from Clerk: At the CPC meeting held on Monday 4/3/24 the attached letter/formal agreement and plan were approved and sent to the relevant residents via email on 5/3/24 ([3424\\_20](#) and 20a) with a note that if any of the residents had concerns about the plan to let the Clerk know as this could be reviewed]

**5Ci. Update on Fishing Rights** – The Clerk (as Proper Officer of the Council and Cllr Ewer (as Chair of the Council) signed and returned the Deed of Grant to strut and Parker. We are now awaiting the return of the signed documents.

[Back to Agenda](#)

### **Gi. CPC Adventure Tower update**

At the CPC meeting held on Monday 4/3/24 the following was noted in the DRAFT minutes:

‘WMPF DG paper re Adventure Tower snagging and final payment ([3424\\_26](#)): EN explained to Cllrs the situation and their recommendations. After discussion, Cllrs agreed with the WMPF DG recommendations and that final payment will not be made until the safety issue with the fireman pole is addressed.

The WMPF DG to investigate how deep soil needs be above the concrete used to secure the fireman pole. To avoid any issues with warranty, any measures to address this safety issue will need to be undertaken by Caledonia or at the very least an assurance from them that any work that is done by CPC or a contractor will not affect the warranty.

WMPF DG to forward information to DD so that he may ask the TVBC leisure team for any guidance.

**Action: WMPF DG**

It was agreed that TE would speak with Caledonia Play and discuss the safety concern, iterating that it is only this one issue that is holding up CPC making the final payment now.

**Action: TE**

It was agreed that the fireman pole need not be taken out of use at this time’.

Final payment (paid on 7/3/24) to Caledonia Play has agreed conditions between Jamie Bruce (Caledonia Play) and Cllr Tony Ewer. [Attached is a copy of emails between them .](#)

[Back to Agenda](#)

### **Gii. Enclosure of WMPF to apply for an ‘Enclosed Sports Area’ under the TVBC Public Spaces Protection**

At the CPC meeting held on Monday 4/3/24 the following was noted in the DRAFT minutes:

JH informed that COSC were concerned that fencing off the play equipment could cause issues with mowing and maintenance.

TE suggested that the path around the WMPF (from behind the pavilion to the Whiteland Path) could be reinstated by clearing the area outside the WMPF, thereby not encroaching on the playing field itself. COSC to investigate feasibility and cost.

**Action: COSC**

[Back to agenda](#)

## **6. Correspondence**

6/2/24 - A Graham-Smith (NE) email re Southern Water overpumping ([3424 3](#)) and MG response

7/2/24 - CPC letter to Southern Water CEO (cc Caroline Nokes and David Drew) ([3424 2](#)) 9/2/24 - Caroline Nokes response ([3424 2a](#))

14/2/24 - DG email to M Harding, HCC, re West Down access to TVF ([3424 8](#))

15/2/24 - Letter to SW re equipment on Grindstone Green ([3424 7](#))

23/2/24 - SW issues in Longparish ([3424 12](#)) – Cllr Marits has responded ([8424 1](#))

28/2/24 - Notification of water pollution incident - River Test at Fullerton ([3424 21](#))

29/2/24 - Resident email re Common ([3424 25](#)) – Resident has been informed of the potential project to extend the Purlygig Bridge and that the cattle will be returning in May and that the Grazier will inspect the ground before their arrival.

[Back to Agenda](#)