

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)
To be held on Thursday 13 June 2024 at Poplar Dene, Cart Lane, Chilbolton; 18:30
A G E N D A P A C K

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 16 May 2024](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) [Finance](#) – Clerk
 - i. Finance transactions since last COSC meeting
 - B) Allotments – T. Gilmour – nothing to report
 - C) Common – M. Grove to inc.
 - I. Update on Fishing Rights: Grant of Deed yet to be signed by Church Commissioners
 - II. Discussion on extension of Purlygig Bridge
 - III. Sleeper Bridge
 - D) Machinery Maintenance
 - E) Parish Paths – Cllr Griffiths
 - F) Village Greens
 - G) War Memorial Playing Fields – N. Horne to inc.
 - I. Update on WMPF Development Group and Adventure Tower update
 - II. Update on the proposal to enclosing the WMPF to be able to apply for an 'Enclosed Sports Area' under the TVBC Public Spaces Protection
 - H) West Down
 - i. To discuss and decide on request for memorial plaque on a WD bench (or installation of a new bench with memorial plaque) – Clerk awaiting response to options given to the applicant.
6. To Discuss and decide on Lengthsman tasks for the following month (to include number of hours allocated per task) - £917.62 funds remaining (equates to 39 hours work)
7. [Correspondence](#)
8. Questions from Public
9. Any Other Business – For information only
10. Items for the next agenda
11. Date of the next meeting – Scheduled date is Thursday 11 July 2024 at Poplar Dene, Village Street.

5A. Finance Report for June '24–

Receipts since last report –Allotment rents £54 (there are two outstanding allotment rents. Chasing emails have been sent).

Payments since last report –

30/4/24 – ProMow Landscapes - £520; removal of fallen tree in river.

14/5/24 – Business Stream - £88.61; WD Water20/1-19/4/24

4/6/24 – PlaySafety Ltd - £117.60; WMPF Annual play area inspection

At the Parish Council meeting held on 3/6/24 it was agreed to add the following to the 24/25 budget: - Hampshire Rural Management WD fencing (£2298) and Common Sleeper bridge repair by A Bond (£5695).

Ringfenced accounts as at 05/06/24

Ringfenced Common Funds (held in current account)	
Opening Balance 2024/25	10011.73
Income to date - PRA grants	0.00
Income to date - Other	0.00
Expenditure to date	-607.50
Closing Balance	9404.23

Ringfenced West Down Funds (held in current acc)	
Opening Balance 2024/25	8903.95
Income to date - RPA grants	0.00
Income to date - Other	0.00
Expenditure to date	-451.74
Closing Balance	8452.21

WMPF and Batty accounts balances		
		%
Batty account	3289.56	46.0
WMPF Account	3857.38	54.0
Closing balance	7146.94	100.0
WMPF account adjustment (transfer to current acc) for 23/24	-172.00	
Batty Account balance	3289.56	
WMPF Balance	3685.38	
Closing balance	6974.94	

2024/25 Precept budget review attached [here](#)

2024/25 Ringfenced budget review attached [here](#)

With the adjustment to the 24/25 budgets (as mentioned above) the estimated budgets/closing balances for the Common and West Down are as follows: -

	Common	West Down
Opening Balance	£10,011.73	£8,903.95
Budgeted income received	£0.00	£0.00
Remaining budgeted income	£4,551.00	£3,151.00
Budgeted expenditure spent	-£607.50	-£451.74
Budgeted expenditure remaining	-£11,395.50	-£6,012.82
Est. Closing Balance	£2,559.73	£5,590.39

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7. Correspondence

12/5/24 - Resident email re Common track and Bridge repair ([3624 11](#))

28/4/24 - R Nightingale re Tree Warden ([3624 13](#)) – MD has requested information from Insurers

28/5/24 - Resident report of Spikes in Purlygig river ([3624 25](#))

30/5/24 - HCC Update on Seasonal Vegetation Management on Public Rights of Way ([3624 26](#))

4/6/24 - Resident email re overgrown vegetation on WD ([1724 3](#))

5/6/24 – Query from Allotment Plot holder – ‘Are there any plans to tackle the weeds in the unoccupied allotments? The one behind mine is in risk of taking my allotment over! There are stacks of brambles etc which are coming over...I suspect other people are having similar issues’. – Forwarded to TG for response.

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