

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)
To be held on Thursday 10 July 2025 at Poplar Dene, Cart Lane, Chilbolton; 18:30
AGENDA PACK

1. Apologies – Emma Noble
2. Declaration of Interests -
3. Approval of Minutes – COSC Minutes 12th June 25
4. Matters Arising
5. Chairman's Report
6. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) Finance – [Finance Report 05 2025](#)
 - i. Finance transactions since last COSC meeting
 - B) Allotments
 - C) Common
 - D) Machinery Maintenance
 - E) Parish Paths – Cllr Griffiths
 - F) Village Greens
 - G) [War Memorial Playing Fields](#) – EN to inc.
 - i. Update on play equipment repairs following annual inspection
 - ii. Update on communications with Vita Play re play equipment timbers
 - H) West Down
 - I) Tree Warden report
7. To discuss the process for posting on Facebook - MG
8. [Correspondence](#)
9. Questions from Public
10. Any Other Business – For information only
11. Items for the next agenda
12. Date of the next meeting – Scheduled date is Thursday 14 August 2025 at Poplar Dene, Village Street.

Gill Bulpitt (Clerk)
Published 04/07/2025

4. Matters Arising

None

[\(Back to Agenda\)](#)

5. Chairman's Report – To be presented at the meeting

6A) Finance

COSC Finance report

Receipts since last report:

Total allotment fees received: - £254.40 (one plot still remains outstanding although MD has chased for payment)

Payments since last report (exc. VAT where appropriate):

N Horne (WMPF pavilion shower parts) - £16.12

Ed Treadwell (WMPF pavilion shower parts) - £43.34

Orchard Services (WD gates) - £359.71

A Bond (Common, Footpaths) machinery hire only - £760.00

Hurstbourne Forge (WMPF running costs) - £126.00

Payment to be approved by CPC: -

Grass and Grounds (WMPF running costs/7 & 21 May cuts) - £355.51

Ringfenced balances as at 24.6.25:

Ringfenced Common Funds (held in current account)	
Opening Balance 2025/26	7144.29
Income to date - PRA grants	0.00
Income to date - Other	0.00
Expenditure to date	-1093.34
Closing Balance	6050.95

Ringfenced West Down Funds (held in current acc)	
Opening Balance 2025/26	7554.84
Income to date - RPA grants	0.00
Income to date - Other	380.17
Expenditure to date	-3018.75
Closing Balance	4916.26

WMPF Capital and Batty accounts	WMPF Cap	Batty	
Opening Balance as at 1.4.24	3683.23	3280.33	
Plus income - Interest	23.86	20.33	
Plus income - Sale of slide (within Metro savings acc)	200.00		
Balance held on Metro Saving account	3907.09	3300.66	7207.75
Transactions within Current account <u>in 2024/25</u> : -			
Plus income from 24/25 -Sale of fridges & S106 funds	1831.90		
Plus income - re allocation of internal audit costs	220.00		
Less current acc expenditure to date	-45.00		
Balance as at 05.06.25	5913.99	3300.66	9214.65

6G CWMPF Report for COSC July 2025

Football team

The football contract has been amended by Gill to include the items bought up at the last COSC meeting and sent to Wayne to be signed.

The football team is planning to start training again in early July.

I discussed with Nick his kind offer to cut the grass on the football pitch and said that COSC had asked if he would be willing to cut on an ad-hoc / emergency basis instead, but he said he would rather not to do that. The football team have also asked if he could cut the grass as well, as it would save money and they would be happy for him to do it. Nick is certain that it would save £100 per month, although I haven't checked this figure with G&G. I could check if COSC want me to? My only slight reservation is that if Nick is unable to cut it for any reason, we can't just ask G&G to come out, as they run a very tight schedule and the grass may become quite long and the referee will call off a game if the grass is too long. **Could COSC clarify their stance on this?**

Playground equipment

Confirmation received on 1st July that the grant for the clamber stack and zip wire repairs should be hitting our account in the next 10 days. I have contacted Infinity Playgrounds to see if I can book them in on my return from holiday at the end of July / beginning of August.

A short due diligence report has been submitted to Gill to cover items mentioned on ROSPA report.

I have picked up some bits and pieces from Nick Horne and amongst them were ping pong bats and balls. I plan to leave these in a tub under the table tennis table, one set at a time, as and when I'm passing over the summer until they are all 'gone' (ie stolen) I put the first set there on 27/6/25 and so far it has not been stolen!

I have sprayed Glyphosate free weed killer around the play equipment as discussed last time, and put up a note.

Hurstbourne Forge have been paid for the bracket for the basketball back boards so hopefully that will be manufactured soon.

Nick Horne has found the Basketball hoops in the loft of the pavillon! I've lined them up with new back boards and the holes seem to line up fine, although the bolts are still missing. I have some bolts. I will look at putting it all back together when we have the new bracket.

As agreed in June, I went to Hurstbourne Forge to get a quote to replace the plastic post toppers with metal ones. They pointed out that a metal replacement may not be ideal on children's play equipment. I feel they may be right. I think the problem may have been that the children could get their fingers under the brittle plastic toppers and snap bits off, until they broke completely. A quick Google search shows that there are rubbery ones which might be available very cheaply, be less snappable and perhaps be a closer fit. I will look into this further and report back at the August meeting. For reference, this is the problem area I am talking about, the screw with the bit of red around it are the remnants:



Pavillion

Nick Horne and Ed Treadwell have fixed the showers in the pavilion and the water continues to work fine. The water isolators to the showers are almost impossible to turn though, and Ed has suggested these be replaced at a cost of around £15 total for ones with proper handles. **Is COSC happy to approve?**

Gate

The gate with the loose nut has now been fixed.

Pump Track

The article has gone in the Parish Magazine and so far we have one respondent. The plan would be to do it in late August with a team of volunteers.

With this in mind, I've looked into the price of soil for the pump track and also digger hire.

Could you confirm whether or not I would be allowed to arrange these items, bearing in mind I may have to arrange them prior to the August COSC meeting

Digger hire (1 day)	
Brandon Tool Hire	£180 inc vat
Hire Base	£155.48 inc vat
Jewson	£204.36 inc vat

I would go with whoever is cheapest on digger hire. I am waiting on a few more quotes.

Soil	10 tons or 7.5M3	15 tons or 11.25 m3
CWM Aggregates	£310+ vat	£375+ vat
R Collard	£235+ vat	£285 + vat
DIY Aggregates	£300+ £30 delivery	£450 +£180 delivery

R Collard would be the top choice as the cheapest. All of these are not for top grade top soil, but the next grade down, 'screened' soil, which may have stones in it, but not very large ones.

For reference, very roughly (I imagine it depends on wetness) 20 tons looks like:



i. Consideration of findings in 2025 ROSPA report on Chilbolton War Memorial Playing Field

Seating

Further degradation will be monitored by our volunteer playground inspectors

Teen Shelter

Natural splits and shakes will continue to be monitored regularly by our volunteer playground inspectors. The report indicated 'laminates damaged'. We have been offered some free marine ply and plan to replace the top of the table. It may be some months before the wood is available though.

Cantilever Swing

This is probably the biggest area of concern, although the risk score is 10, so of middling risk. I will speak to Infinty Playgrounds when they visit to get their opinion and see if they carry out resistography testing. General checks will be carried out regularly by our volunteer playground inspectors. I have gone through our paperwork and can't see that we have any manufacturers guidance on it.

If the score continues to deteriorate next year, I will bring up at COSC and consider whether we should have remedial repairs done or look to replace.

I will also check when I visit the playground to see if any significant gaps over 8mm develop.

Cableway

Work is due to be carried out this year to replace the cable and this should make it tighter and raise user further off the ground providing more clearance.

Although the surface is worn, there are no obvious trip hazards. As above, this will continue to be checked regularly by our volunteer playground inspectors

Tangle Logs

The decayed wood is due to be replaced this year. This item will continue to be checked regularly by our volunteer playground inspectors

Basketball Court

Work is ongoing to get the basketball court functional again.

The report states loose in the ground, but I found this to be very negligible, possibly due to the dry weather. Will continue to monitor.

I have some Hammerite and plan to apply it to the rusty areas.

Goal Posts

The football team have said that they will paint the goal posts. If not I might look to do this next year.

The smaller goals were donated. If they become dangerous or fall to pieces completely I will dispose of them.

Multiplay

The only comment is that grass hasn't grown through the matting. The soil quality is poor but I imagine it will come through in time.

Swings

Shakes and splits in swings will be monitored by volunteer playground inspectors

Emma Noble on 1/7/25

[\(Back to agenda\)](#)

9) Correspondence

17.06.2025 Email resident re cow common fence around house ([COSC 07 1](#))

17.06.2025 Email resident/quote re cow common fence around house ([COSC 07 2](#))

23.06.2025 Email from a member of public re parking situation ([COSC 07 3](#))

30.06.2025 Email response to member of public re parking situation ([COSC 07 4](#))

26.06.2025 Email from visitor re visit to Common ([COSC 07 5](#))

26.06.2025 Email reply to visitor re visit to Common ([COSC 07 6](#))

03.07.2025 Email request for portaloo re Walk The Test Way ([COSC 07 7](#))

Other correspondence received from two people offering help with the Pump Track – both sent to EN

[\(Back to agenda\)](#)

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