

CHILBOLTON PARISH COUNCIL (CPC)
COMMUNITY DEVELOPMENT COMMITTEE (CDC)

PROGRAMME PLANNING

Working Group Report - August 2025

Lead: Martin Watson (MW)

Members: Alasdair Campbell

Workstream Status: **AMBER**

1. Key Progress Since Last Month

- Started the Work Breakdown Document but still awaiting input from the following
 - High Level Business Case
 - Potential Contractors
- Initial Gantt chart available but incomplete (see above)

2. Recommendations (to CDC)

- Need to complete the plan or accept it is of limited value

3. Risks / Issues

- The plan will remain incomplete without input from all groups

4. Activities for Next Month

- Try to get a complete Work Breakdown and use it to generate an overall Gantt chart for the project
- Review the WBS and Gantt Chart to identify gaps in the plan/WG Structure/Decisions