

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL TO BE HELD ON
MONDAY 6 DECEMBER 2021
COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL**

NB: You will be required to a) give personal contact details for Track and Trace purposes and b) adhere to the Covid safety rules of the Village Hall before entry to the meeting. Details available [here](http://chilboltonandwherwell.info/index.php/parish-council) or at chilboltonandwherwell.info/index.php/parish-council

A G E N D A P A C K

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON [1 NOVEMBER 2021](#)**
4. **[MATTERS ARISING](#) (Not covered within monthly routine reports)**
5. **CHAIRMAN'S UPDATE REPORT** (Verbal update)
6. **TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -**
 - A. [Finance Report](#) – Mandy Denyer – to inc.
 - i. approval of accounts for payment
 - ii. [discussion on draft 2022/23 budget](#)
 - B. [Flood Advisory Group](#) – Cllr Marits
 - C. [Highways](#) – Cllr Ewer - to Inc. update on
 - i. Coronation Green/Coley Lane pedestrian crossing and
 - ii. Mayfly footbridge
 - iii. Winchester Street white lines proposal update
 - D. Open Spaces Committee (COSC)– Cllr Griffiths to inc.
 - i. [COSC meeting minutes](#)
 - ii. [WMPF Development Group Table Tennis table proposal](#)
 - iii. Cow Common Signage update (verbal update)
 - iv. Update on Wessex River Trust proposal (verbal update)
 - v. Update on Cow Common Vehicle closure (verbal update)
 - vi. Sparsholt Purlygig bank restoration (verbal update)
 - E. [Planning Committee](#) – Cllr F Barrie
 - F. [Village Hall](#) – Cllr Ewer
 - G. [Community Fundraising Group update](#) – Cllr Hall
 - H. [Strategy Working Group update](#) – Cllr Ewer
 - I. [CPC Communications](#) – Cllr Hall
7. **HCC and DISTRICT COUNCILLOR REPORT** – Cllr Drew
8. **Update on the Queen's Green Canopy Initiative** – Cllr Bradley (verbal update)
9. **[20 MPH DEFAULT SPEED LIMIT IN URBAN AND RURAL AREAS – to discuss and decide CPC support and appoint official Campaign point of contact](#)**
10. **[CORRESPONDENCE](#)**
11. **QUESTIONS FROM PUBLIC** – (3 mins. per person)
12. **ANY OTHER BUSINESS** – For information ONLY
13. **ITEMS FOR NEXT AGENDA**
14. **Date of next scheduled meeting – Monday 10 January 2022; 18:30, Chilbolton Village Hall**
Mandy Denyer (Parish Clerk)

4 – Matters Arising –

Pavilion - NH to speak with surveyor re crack in pavilion wall.

Action: NH

West Down Permissive Bridleway improvement proposal – DG to seek quotes for the work to be carried out and DG & SL to investigate possible grants.

Action: DG & SL

Dragons teeth along the verge at the recycling centre –DG to confirm that HCC consent has been given, if required.

Action: DG

Cow Common main gate/barrier with key pad –

DG to contact C & D Fencing and Landscaping for a revised quote to include key pad

Action: DG

Cow Common signage – SL to discuss QR codes, which will provide more in-depth details of the Common, with S Evans.

Action: SL

Cow Common vehicle closure – FB and KB to prepare a ‘long-list’ of possible long term solutions. From this list, a ‘short-list’ will be formulated along with reasons as to why these options made the ‘short-list’.

Action: FB & KB

Sparsholt Purlygigg bank restoration – A notice of exemption needs completing and sending to the Planning Inspectorate, and needs displaying on site. COSC to complete the exemption notice process for MD to send to the Planning Inspectorate. Awaiting information from A Graham-Smith.

Action: COSC/MD

Draft advert for COSC committee members and volunteers – FB to arrange for it to be circulated via the Village Webmaster and put in the Parish Magazine. MD to display on CPC noticeboards.

Action: Complete

The ‘Cow Common this way’ signs along WD drive to be removed - MD to ask G Whitefield to remove and place in the container ready for using again as and when necessary. MD phoned (no answer) and texted (no response). If not already done, MD to chase.

Action: MD

Broken bench on entrance to Station Rd wood/WD driveway - COSC to investigate if it is repairable or if a replacement needs to be purchased.

Action: COSC

Mayfly Foot Bridge project – TE to investigate who will be responsible for formal tender process.

Action: TE

Community Fund Raising Group –

DH to produce a ‘pro’s and con’s’ paper for different dates to hold the Big Village Party. Group to meet on 16/11 to discuss.

Action: DH

Planning Committee – To submit a response to TVBC re HCC Highways report on Test Valley Farm application (21/02241/FULLN). Attached here ([61221_2a](#))

Action: Complete

Community Fundraising Group: FB will request a letter of support from Wherwell Primary School re WMPF developments.

Action: FB

CPC Communication: Cllrs to look at the new website, using different platforms (e.g. mobile phone, tablets etc.) and give any feedback to DH.

Action: All Cllrs

To discuss first aid training or refresher course – MD informed R Mawer that Cllrs agreed to an informal/non-certified training course, and included estimated cost to draft 2022/23 budget. No further action to be taken until later in 2022.

The Green Canopy initiative - KB will investigate ways in which CPC can get the younger generation involved in the initiative. FB to ask Wherwell Parish Council if they have any plans and if the 2 parish councils can work together.

Action: KB & FB

2022 CPC and Committee meeting dates – MD to inform Parish Magazine and village hall.

Action: complete

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6A – Finance Report -

S106 FUNDS AS AT DECEMBER '20 – (TVBC s106 [Explanation of categories](#)): -

Available ([spreadsheet](#)) -

Children's Play Space = £ 1771.90

Informal Recreation = £0.00

Formal Recreation = £ 2683.72

TOTAL available for CPC = £ 4455.62

Outstanding (to be paid prior to occupation) ([Spreadsheet](#)) -

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

Highways –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

PAYMENTS NECESSARY SINCE 1 NOVEMBER 2021-

Online payments were made to: -

Grass and Grounds - WD path cutting and topping £240 + Common topping £625 + £173 VAT [approved by FB & DG]

L Koning – Allotment refund £14.20 [agreed by Cllrs]

GroundLord – Allotment Ash tree felling £2300 + £460 VAT [agreed by Cllrs]

DD payments – NONE

Chq payments - NONE

SEPTEMBER 2021 PAYMENTS FOR APPROVAL –

Online Payments: -

A Denyer – Salary (£ will be calculated at month end) & Exps £35.00 plus reimbursements for Container Sign £32.51 and fire extinguisher £24.99

Chq payments: - NONE

DD payments: - NONE

CURRENT ACCOUNT RECEIPTS – Receipts since last report –

A Faye (Wherwell Royals FC) October use of WMPF - £70.00

Village Hall (Part-funded grant) - £4366.67

S. Waughman (Allotment pro rate rent) - £4.30 (to be paid into current acc on 30/11/21)

2021/22 ACCOUNTS -

1. Bank Reconciliation as at 29/11/21 attached [here](#)

2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached [here](#)

3. 1st Quarters Payments spreadsheet attached [here](#)

4. 2nd Quarters Payments spreadsheet attached [here](#)

5. 3rd Quarters Payments spreadsheet attached [here](#)

2021/22 Budget review as at 29/11/21 – [Precept accounts](#) and [ringfenced accounts](#)

2022/23 Draft budget – [Precept accounts](#), [ringfenced accounts](#), [overview summary](#) and [explanations/assumptions](#)

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6Aii – Draft 2022/23 Budget – (NB: The first section may be clearer to view via the above link to Precept accounts)

DRAFT 2022/23 budget - PARISH COUNCIL PRECEPT & OTHER FUNDED ACCOUNTS	PRECEPT	GRANTS & S137	CLERK SALARY	CLERKS EXPS	EMPLOYER PENSION CONTRIBUTIONS (assuming 3%)	V HALL HIRE	INSURANCE	STATIONERY	ADMIN	CLERK & CLR TRAINING/FIRST AID COURSE	WMPF - RUNNING COTS	ALLOTMENTS	VILLAGE GREENS/MAINTENANCE	FOOTPATHS	40% MACHINERY COSTS	FAG & CCSG	HIGHWAYS	RESERVES	TOTAL		
Est. Opening Balance: -																					
Current account																			4049.03		
Ringfenced CCSG funds																			389.93		
Ringfenced Community Project funds: -																					
Mayfly foot bridge (Little Island funds £5000)																			5000.00		
Income: -																					
Precept	14500.00																		14500.00		
SSE Wayleave													67.95						67.95		
Other Wayleaves - NIL due in 2022/23																					
Allotment rents (as per agreed rentals, assuming all plots taken)																					
												229.80							229.80		
WMPF (Football) (as per NH rec. actual from Aril to Oct 2021)																					
										780.00									780.00		
TOTAL INCOME	14500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780.00	229.80	67.95	0.00	0.00	0.00	0.00	0.00	15577.75		
Expenditure: -																					
St Mary the Less		600.00																	600.00		
Village Hall		600.00																	600.00		
Joyrides		100.00																	100.00		
Clerk Salary, Exps and Employer Pension Contributions			5175.07	420.00	155.25														5750.32		
Village Hall Hire						431.00													431.00		
Insurance							721.00												721.00		
Test Valley School		25.00																	25.00		
Memorial Wreath		25.00																	25.00		
HALC Subscription									385.00									385.00			
Web site costs									60.00									60.00			
External Audit cost									300.00									300.00			
Internal Audit cost									120.00									120.00			
Mobile phone top-up									20.00									20.00			
Postage									10.00									10.00			
Bullguard									50.00									50.00			
Stationery								160.00										160.00			
Info Comm (Data Protection)									35.00									35.00			
Covid-19 SG																389.93			389.93		
Clerk & Cllr Training										120.00									120.00		
Community First Aid Training										236.00									236.00		
FAG - Emergency works																250.00			250.00		
Reserves for insurance excess																		250.00			250.00
Precept and other funded COSC costs: -																					
Grass top cut + Grass & Path cutting (G&G) (agreement est. £1560) as per NH rec. actual +1 cut)											1380.00									1380.00	
Bin Emptying											204.00									204.00	
Waste bins & dog poo bags											131.00		262.00							393.00	
Fence & Gate repairs/renewals											100.00	50.00	50.00							200.00	
Signs/notice repairs/renewals											50.00		50.00							100.00	
Mapboard renewal/repairs											20.00									20.00	
dragons teeth renewal/repairs													50.00							50.00	
veg strimming/management											50.00	50.00	200.00	50.00						350.00	
Tree management											50.00									50.00	
machinery costs														80.00						80.00	
Pavilion electric											190.00									190.00	
Pavilion cleaning											120.00									120.00	
Pavilion enhancements/repairs											100.00									100.00	
safety & tree inspections (professional inspection/assumption £1000 cost)											100.00	100.00	100.00							300.00	
football pitch repair											50.00									50.00	
water costs & Repair												50.00								50.00	
Play eqpt renewal/repairs (as per NH rec)											200.00									200.00	
miscellany expenses												25.00	20.00	40.00						85.00	
Village Enhancement projects													100.00							100.00	
Community projects (Mayfly footbridge)																		5000.00		5000.00	
TOTAL	0.00	1350.00	5175.07	420.00	155.25	431.00	721.00	160.00	980.00	356.00	2745.00	275.00	570.00	352.00	80.00	639.93	5000.00	250.00	19660.25		
Est. Closing balance																			5356.46		

	Batty Acc	WMPF - Capital	Common	West Down	TOTAL
Ringfenced Accounts - Draft 2022/23 Budget					
2022/23 Est. Opening Balances b/fwd	5103.96	3779.35	12976.99	8428.08	30288.38
2022/23 Little Island funds		15000.00			15000.00
Income: -					
Batty Account Interest (at current rate of 5p/month)	0.60				0.60
WMPF Capital Account Interest (at current rate of 4p/quarter)		0.16			0.16
WMPF Capital Account grants and fundraising (as per NH higher level rec.)		16000.00			16000.00
Common Environmental Stewardship			4451.00		4451.00
WD Environmental Stewardship & BFP				3151.00	3151.00
TOTAL	0.60	16000.16	4451.00	3151.00	23602.76
Expenditure: -					
Grass top cut + Grass & Path cutting (G&G) (WD agreement = £492)				492.00	492.00
Grass top cut + Grass & Path cutting (G&G) (Common agreement = £625)			625.00		625.00
Track Repairs			700.00		700.00
Bin Emptying			612.00	204.00	816.00
Waste bins & dog poo bags			262.00	131.00	393.00
Fence & Gate repairs/renewals			200.00	300.00	500.00
Signs/notice repairs/renewals			250.00	100.00	350.00
Nature trail renewal/repairs				50.00	50.00
Mapboard renewal/repairs			20.00	20.00	40.00
dragons teeth renewal/repairs			200.00	30.00	230.00
veg strimming/management			150.00	120.00	270.00
river bank/ditch management			300.00		300.00
Tree management			50.00	150.00	200.00
machinery costs			60.00	60.00	120.00
Sparsholt & Vol grp expenses			100.00	100.00	200.00
Pavilion enhancements/repairs		200.00			200.00
safety & tree inspections (professional inspection/assumption £1000 cost)			350.00	350.00	700.00
WMPF fund raised projects (as per NH rec.)		35000.00			35000.00
water costs & Repair				200.00	200.00
Teachers Info pack update re Educational visits (as per MG req)			100.00		100.00
Play eqpt renewal/repairs					0.00
miscellany expenses			50.00	150.00	200.00
Common long term improvements (info boards) (£5000 budgeted in 21/22, £1968 for ladder boards used)			3032.00		3032.00
WD Permissive bridleway improvements (as per DG rec.)				500.00	500.00
Common main gate with key pad installation (est. £500 for metal gate and key pad system £1000)	1500.00				1500.00
TOTAL	1500.00	35200.00	7061.00	2957.00	46718.00
Est. Closing Balance	3604.56	-420.49	10366.99	8622.08	22173.14

2022/23 All Accounts Budget summary	Current Acc	CCSG	Common (Batty)	Common - Ringfenced	West Down - Ringfenced	WMPF Capital - Ringfenced	Highways	TOTALS
Est. Opening Balance	4049.03							4049.03
Est. Ringfenced b/fwd		389.93	5103.96	12976.99	8428.08	3779.35	5000.00	35678.31
B/fwd Little Island/Community Projects						15000.00		15000.00
Forecast Income	15577.75		0.60	4451.00	3151.00	16000.16		39180.51
Forecast Expenditure	-14270.32	-389.93	-1500.00	-7061.00	-2957.00	-35200.00	-5000.00	-66378.25
Est. Closing Balances	5356.46	0.00	3604.56	10366.99	8622.08	-420.49	0.00	27529.60

2021/22 CPC Draft budget explanations/assumptions: -

Where possible remarks have been made on the draft budget spreadsheets, below are explanations of other expenditures.

Clerks salary – contracted hours 36/month + average of 4 hrs overtime/month @ 10.57 hr x 12 months = £5073.60 + 2% for anticipated NJC pay rise - £5175.07.

Clerks Expenses – As per terms and conditions review - Broadband and mileage = £25/month + Home as an office = £10/month = £35 x 12 = £420.

Employers Pension Contribution – if agreed at 3% = £155.25

Village Hall – 11 CPC meetings x 2hrs @ £6.50/hr = £143; 24 planning meetings x 0.5hr @ £6.50/hr = £78; 12 COSC meetings x 2 hrs @ £6.50 = £156; 1 x annual assembly x 2hrs @ £9/hr = £18; 2 x public meetings x 2hrs @ £9/hr = £36 = TOTAL £431

Insurance = 2021/22 premium £ = £700 + 3% = £721

First Aid Course est. – Half day Painter Hall hire (4 hrs @ £9/hr) = £36.00; Assuming 20 attendees @ £20 per person = £400.00; Attendees contribution (£10 each) -£200 = Cost to CPC = £236

DG estimates that the WD permissive bridleway will be c. £500

Assumption that Installation of key padded gate/barrier at common will cost £500 for metal gate and c. £1000 for key pad and auto gate opening system. Total est. £1500.

Professional Tree survey - (Sept '18 S Woolard £280, Feb '13 Astill £540) - Assuming £1000 cost – split 10% each for Playing Field, village greens and Allotments and 35% each for Common and West Down

Little Island funds: - **Bold – expected expenditure before 2021/22 yr end**

Community Projects Allocations/reconciliation	Budgeted	Expenditure	Balance
-			
WMPF improvements to Play Area	10000.00		10000.00
Village Gateway/Coley Lane pedestrian crossing	5000.00	5000	
West Down Tree Planting	2000.00	2000	
Community donation (Wherwell Primary School)	1000.00	1000.00	0.00
Virtual footpath between Station Rd and Drove Rd	3000.00	3000	
Further enhancements to WMPF	5000.00		5000.00
Contribution to May Fly footbridge project	5000.00		5000.00
	31000.00	11000	20000.00

Extract from NH comments re WMPF budget –

Capital spend - will include at least a contribution to the cost of an adventure tower and, very likely, the next items on the list: a trim trail and small children's equipment. That **cost could easily be between £15k and £35k**, depending upon how much can be raised from other sources. That said, I anticipate that and S106 and/or Community Fund monies will be used and be outside the scope of this budget and on that basis, plus the anticipated grants from the CAF, **I recommend that a nominal £4000** is included as a capital cost to indicate the CPC intentions. It should also be noted that every effort will be made to minimize any capital cost to the CPC: in the case of the £4k through fundraising and sponsorship.

Ongoing costs - grass cutting is the major operating expense and we should **use the actual costs up to the end of this monthly, plus one more cut.**

No problem with the contingency amounts, **with the exception of the £100 "miscellany". Transfer that to "play equipment repairs" to make that total £200.**

Income – there are only two sources: football and educational visits. For the former the 2021/22 income should be used and for the latter we need to have Moya's input on her expectations for next year.

[NB: It was agreed via email that there not be any educational visit funds allocated to the WMPF for the use of the pavilion]

For Information: -

Grass & Grounds - Combined Agreement for Chilbolton grass cutting (v318/01/2021)

3-year extension to current contract (extending to run to 31/01/24)

Work and prices as follows: -

Cow Common: ONCE annually in the autumn, topping of the 50 acres @ **£625**, before cattle removed and dependent on state of ground. Precise timing and areas to be cut to be discussed in advance

Item p/a £625

West Down: **SIX** times annually (end-May, end-June, end-July, end-Aug),

- cutting of the paths to 2.5m width,
- and strimming around seats & bench in Car-park field

@ £52 per cut

Item p/a £312

ONCE annually in autumn, topping of Car-park field, Teasel field, and Dobbs field @ **£180**

Item p/a £180

Recreation ground: Between 12 and 15 times per year (roughly **fortnightly** during growing season, but more frequently by mutual agreement), mowing all areas **except** Wildflower patch and Butterbur patch, and as close to the field boundaries as possible,

- **including** Football pitch,
- and strimming of the playground area (please avoid contact with the play equipment timbers when strimming) and around trees & other obstacles to include area under trees behind pavilion

@ £120 per cut

Item p/a £1560 for estimated 13 cuts per year

Total p/a £2677

All prices subject to VAT, to be reviewed annually, and may be escalated in line with the retail price index.

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6B – Flood Advisory Group Report for December 2021

The Abbots stream sleeper bridge has been cleared out and flows did increase afterwards.

The two culverts under the footpath near the Purleygig bridge have also been cleared of debris.

Left still to do are the culverts running from Cart lane to the Southern Water Pump house, also the culvert at Frog lane and the two larger ones on the common from John Rowles property to the common, which will be done now leave fall has finished

We had hoped to invite Southern Water personnel to the village so that they could understand our particular requirements, but in light of the Covid numbers and the new Sub strain, this may not be possible this year.

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6C – Highways report –

The crossing at coronation tree is in progress and looks as if it will complete in a week or so.

Repair to kerbs not started yet.

White lines should follow when construction is complete.

Gravel footpath to be made when highways work is completed.

Drove road cut back and old tree stumps now complete. Good job.

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6 Di – Open Spaces Meeting minutes –

DRAFT Minutes of Meeting held on 11th November 2021 at 18.30 hours in Chilbolton Village Hall (met at the Hall but moved to Branksome Avenue due to inability to access the Hall)

Present - David Griffiths (DG) – Chairman; Terry Gilmour (TG), Moya Grove (MG), David Hall (DH), Trish Heaton (TH), Nick Horne (NH).

Apologies - Glynne Evans (GE), Edward Painter (EP).

Members of the public present - None

Minutes of the last meeting

COSC agreed the draft minutes of the last meeting which DG signed as a true record.

Matters Arising

Matters arising are covered under the main headings below.

Finance (DH report [151121_1a](#), budget review [151121_1b](#))

Batty Fund

DH advised that CPC had decided that the Batty Fund would be used for the projects to do with parking and signage on the Common.

Next year's funding

DH asked for finance area leads to review last year's spend (Table 3) and let him know by 22 November if any changes were needed.

Actions:

DG to review the Common with GE.

GE to review West Down

NH to review CWMPF

TG to review Allotments

DH to review Village Greens

DG to review Footpaths and Machinery

Decision: It was agreed to set aside £100 for tools for Sparsholt.

Allotments

TG reported that 2 plots had been vacated but there were 2 new holders to take them over.

The tree felling was due to take place on 12th November.

[DG posting meeting note - The trees have been successfully felled. Groundlord did a good job. They felled 3 more trees on Painter's land FOC. EP was well pleased.]

Chilbolton Cow Common (MG updated report [151121_2](#))

Access to the Common

It was reported that CPC had still to decide the long term policy of parking/access to the Common. NH reported that he had obtained quotes for the metal gates and had forwarded them to CPC.

Signage on the Common

MG and DG had met with CPC members to consult on the content of the information boards. MG had commented on the proposed wording to avoid repetition and to reduce length. It was noted that some elements of the ladder boards would probably need to be amended to ensure that the difference between request and instruction was clear. MG agreed to investigate access under the CROW Act and to consult Alison Graham-Smith of Natural England. Once the delayed information boards were in place, these would help considerably with explaining the rationale behind the ladder boards.

Actions:

MG to explore aspects of access under the CROW Act with Natural England.

DG to speak to Chair CPC about letter from Mr A James (A James letter [151121_5](#))

[DG post meeting note - I sent a revised version of the wording to FB which makes it clearer that we are requesting the public to keep out of the Conservation Area and not ordering them to do so. This is to comply with the CROW ACT. FB has tweaked my draft and improved it. It remains possible, but unlikely, that we could bring ourselves within the exceptions to the right of access mentioned in that Act. In my view any necessary amendments to the ladder boards will be minor. One ladder board needs to be moved as it is in the wrong place. MG agrees.]

Bank restoration by Sparsholt

Alison Graham-Smith (AG-S) of Natural England is in touch with Stuart Robinson and 3 successive Wednesdays in February have been agreed for the work. MG advised that she is drafting an article for the January Parish Magazine about the work and the temporary fencing required during that period. She is also taking advice from AG-S on seeking authority for the fencing.

Stream clearance

This had not been completed. Chilbolton Clerk will be asking HCC for the work to be finished.

[DG posting meeting note - After discussion it was agreed that the clearance was sufficient to agree to the Lengths Man being paid. We should monitor the clearance next year and take before and after photos.]

Entrance gate

Action: DG to remove the chain attached to the entrance gate for safe keeping.

[DG post meeting note - I cannot do this. It is impossible to undo the shackle securing the chain. I suspect this was done to prevent unauthorised removal. Bolt cutters are necessary and I have not got any.]

NH had obtained quotes for supplying and fitting a metal gate and/or barrier which he had sent to FB.

[DG post meeting note - I have asked Jack of Hurstbourne Forge to quote for supplying and fitting a metal gate or barrier. I await his response.]

Machinery maintenance

Safety in the container

Action: DG to ask Chilbolton Clerk to obtain a notice about 'no refuelling' in the container and a warning sticker for the exterior warning of flammable liquid inside. A fire extinguisher would also be bought. It was agreed that a notice should be affixed to the outside of the container warning that flammable liquid was stored therein.

[DG post meeting note - Mandy has obtained a notice that I will fix to the door when the weather is suitable. She has ordered a fire extinguisher. We still need a notice on the inside warning against refueling inside the container.]

Grant from TVBC

TVBC had provided a grant towards the electrics in the container. It was thought that a photo opportunity might be appropriate.

Parish Paths

Action: DG agreed to view the southern part of the Mark Way where the hedge was overgrowing the path and to consider what action is necessary.

[DG post meeting note - I have done so. It is clear that the southern part of the Mark Way has only been partly and superficially cleared. It is passable but will not remain so for long once growth starts in the spring. Mandy has emailed HCC asking them to come back and complete the job. The contrast between the excellent job HCC did on the northern part is very striking.

Ian Daubney has carried out a last clearance of footpaths.]

Village Greens

Jenny Hamilton has the planting of a replacement tree on Stocks Green in hand.

War Memorial Playing Field

Playing Field (WMPF report [151121 3](#))

The basket ball nets would be out of commission for a short time while the back boards were repaired. NH would be producing an article for the Parish Magazine which would include this topic.

Development Group (draft proposal [151121 3a](#), images [151121 3b](#))

TH introduced the draft submission for CPC about purchase of the table tennis table. No response had been received from Sawscapes about the high cost for the tele-handler to move the log table/benches; NH was hastening. DG agreed to ask EP if he could help with moving the table and benches.

COSC was generally happy with the way the proposal was progressing but raised points on:

- The safety of the 'square' corners compared with the 'round' corners.
- The longevity of metal nets compared to the concrete net
- The sturdiness/longevity of the tables
- Warranties for each table

Actions: TH and NH to make enquiries with the companies about these matters.

Decision: Unless these enquiries raised any 'red flags', COSC agreed that the proposal should proceed to CPC along the lines drafted.

COSC thanked TH and NH for their work on this project.

West Down (GE report [151121 4](#))

In an email from GE to DG a) it was confirmed that the path to be installed at the Test Way crossing is to be funded by the Parish Council and b) the replacement trees are expected soon from Nightingales.

[DG post meeting note - All will have noted that HCC have begun work on the crossing.]

DG commented that additional way markers for the bridleway are still required.

[DG post meeting note - No action yet.]

DG advised that he had informed HCC of the Council's wish to install dragon's teeth on the grass verge opposite the recycling bank.

[DG post meeting note - No response received.]

Correspondence

Letter from Mr A James; discussed under 'Signage on the Common'.

AOB – Nil

Items for the Next Meeting - None

Date of Next Meeting –

Thursday 9th December 2021 at 18.30 hours at Chilbolton Village Hall.

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6Dii – Table Tennis table proposal

PROPOSAL FOR THE INSTALLATION OF A TABLE TENNIS TABLE AND ASSOCIATED WORKS AT THE CHILBOLTON WAR MEMORIAL PLAYING FIELD (“CWMPF”)

SUMMARY

Approval is sought from The Parish Council for the purchase and installation of a concrete outdoor table tennis table and the associated works.

It is recommended that the cost is funded with minimal, if any, residual impact upon Parish Council funds.

Subject to fixing the cost with the suppliers it is planned that the installation will take place within the next 3 months.

The CWMPF Development Group (“DG”) anticipates managing the installation project on behalf of the parish Council.

BACKGROUND

In July 2020 the DG presented its comprehensive response to the Parish Council’s mandate to advise on activities and equipment to develop the playing field’s recreational facilities. This included the results of a village-wide survey and a qualitative analysis of the results.

The installation of a table tennis table (“TTT”) was made a priority and the DG have researched various designs and contacted several equipment suppliers to research the alternatives and obtain comparable quotations for the supply and installation of a TTT.

The location is as proposed in our report, close to the picnic benches and tables by the entrance gate.

EQUIPMENT REQUIREMENTS

There is a range of TTT designs available which, primarily are constructed either of metal, with a metal “net” or concrete with a concrete or metal “net”.

CONSIDERATIONS	CONCRETE	METAL
Longevity	Greater than metal	Good
Vandal and misuse resistance	Greater than metal	Good
Cost	Greater than metal	Cheaper than concrete
Installation	Mechanical assistance required	Can be hand assembled
Base required	Central concrete support pads	Concrete pads as anchors

We believe that durability is key and well worth the additional costs of a concrete table with a concrete net will provide. This is not an item to lightly consider replacing.

We are assured that the concrete table surface will be perfectly acceptable for players.

It is important that the table starts off and remains level. The table will therefore need a concrete base on hard core to support it and the cost is included in the quotes.

In locating the table, we have struck a balance between leaving an appropriate distance to the path of any passing vehicles and the need for access by the large, craned vehicle which will be used to deliver and place the table. The TTT will be positioned with the direction of play from the fence along the Test Way into the field.

We will take the opportunity to re-arrange the existing benches and tables in this area to form a more compact group, and to ensure there is adequate space for the table. We believe that these facilities combine well in this area.

HEALTH & SAFETY

We have considered concerns expressed about the threat to players from vehicles using the field. The Beech tree planted inside the entrance is a suitable initial obstruction to keep cars away. We have taken safety advice from the suppliers to confirm there is adequate, safe space to play.

For organised events the CWMPF Parking Plan should be amended to add an additional line of cones to screen-off the TTT area from the field and passing vehicles.

A special ground surface for the players is not required but will be kept under review based upon use and wear.

SUPPLIER SHORTLIST AND QUOTES

We have quotes from 3 suppliers for concrete table tennis tables. We have not sought quotes for surfacing at the end of the tables where the players would stand. This is largely to keep costs down but should the grass wear substantially, a suitable surface could be installed later.

In addition, our work has brought direct contact with a concrete TTT manufacturer which at least one of the suppliers proposes to use. By way of comparison, we have their quotation to supply and install a table which excludes any concrete base to support the table.

To place the table in the best position within the agreed location area, at least one of the log benches and the table would need to be moved to form a more practical grouping nearer to the pavilion. Suppliers have been asked to cost for relocating them.

Vita Play

Vita Play have proposed a green-topped (blue is also available) table with an integrated solid 'net'. The table has 2 concrete legs, and each would stand on a concrete base.

This is like those which we have seen in use at other village playing fields.

At this stage, we do not have anything about installation timescales.

Vita Play is based in Kings Worthy, and we have used the company extensively in the past for items on the playing field. There have been some issues with the wood supplied in the past by the company for various items of equipment, but this has been rectified by the company.

Vita Play have quoted on 31 August 2021: £4309.72 (excluding VAT) for the table and the 2 table pads plus £302.40 (excluding VAT) for their own telehandler to move the bench. The quote is valid for 6 months i.e., until 28 February 2022. Payment terms are 30 days from day of invoice. Total cost: £4612.12 (excluding VAT).

Guarantees and Warranties: the company have advised they believe that the TTT will be guaranteed for 5 years but we await written confirmation of that, and of any related terms and conditions.

AVA Recreation

AVA Recreation have proposed a white-topped table with grey-coloured legs and an integrated metal 'net'. The table has 3 concrete legs which need to sit on concrete pads.

We do not have any details about installation timescales.

The company is based in South Wonston. While we have not previously had any dealings with the company, they have been cooperative in supplying quotes.

AVA Recreation quoted £4945.61 (excluding VAT) on 25 February 2021 for supply and install the table and move the bench/table. This quote was revisited, and it was confirmed still valid on 21 June 2021.

Guarantees and warranties: The table comes with a 25-year guarantee and there is no maintenance needed. The nets are very robust and should never need replacing, if one is vandalised the replacement cost is £100 +VAT.

Sawscapes Play

Sawscapes Play have proposed a green-topped (blue is also available) table with an integrated concrete 'net'. It stands on 4 concrete legs which need to sit on concrete pads.

We do not have information about installation timescales.

The company is based in Alton. We have not previously had any dealings with them, but we met on site with the local representative who was co-operative.

Sawscapes quoted £3390 (excluding VAT) for installation of the table on 22 September 2021. In addition, they have quoted a surprising £1110 (excluding VAT) to hire the equipment needed to move the wooden furniture. This quote expires on 21 December 2021. 25% is payable on order with the final balance due 7 days after installation.

This make of table is already installed at Micheldever, directly on grass, and has had no problems. The concrete surfaces are painted, and touch-up paint is provided. In addition, an anti-graffiti protective coating is applied which it is recommended is renewed every two years.

Whilst clearly the cheapest to supply and install a TTT, their dependence upon (very expensive) contractors to move the bench and table makes them cheaper the Vita Play by only c£200. We are investigating arranging the relocation by a local contractor.

Guarantees and warranties: they will guarantee the installation work for 1 year and pass on the table manufacturer's (Bendcrete Limited) 5-year guarantee on the table. The concrete net which is extremely robust and can be repaired with epoxy resin in the unlikely event of damage.

Direct from the manufacturer

Bendcrete Limited are a well-established manufacturer of concrete play products e.g., TTTs and skateparks. They also trade as Playcrete Limited when supplying direct to the public and already have a table installed at Micheldever. As noted above, Sawscapes Play propose to use their product.

They will supply and deliver the same coloured concrete TTT as Sawscapes for £2375.00 (plus VAT) provided the order is placed by 31 December.

The CPC would need to arrange for a local contractor to provide the specified concrete base to support the table. It will be noted that this direct supply would save around £1000, compared with Sawscapes quote, which seems more than adequate for the concrete base.

FUNDING

The sources of funding available, in order of their accessibility as we see it, are:

- CWMPF ring-fenced funds – up to £2,400
- Section 106 available Formal Recreation funds – up to £2,683.72*
- Community Fund earmarked for CWMPF – up to £15,000
- TVBC Community Asset Fund grant – up to 50% of the project cost*
- Sponsorship and fundraising -

*Subject to a successful application by the CPC

To make the very most of the parish Funds we recommend the following funding framework:

Make maximum use of the S106 funds available as the CPC 50% contribution to the project and seek a TVBC Community Asset Fund ("CAF") grant for the remaining 50%.

The S106 application is a straightforward process and was used for the Hard-Court project. Our enquiries of the CAF administrator and the preparations that the DG has already made suggest that this project would be favourably considered but would need to be submitted in early January 2022.

The CPC would need to make project payments before those amounts could be drawn under a CAF grant. The S106 monies should be readily available but the CPC, essentially, has the funds to proceed with the TTT project on a reimbursement basis if necessary.

PROPOSED TIMETABLE

December 2021 – CPC approves the project and funding mechanism

December 2021 – S106 application submitted

By end December 2021 – CPC appoints favoured supplier to confirm project pricing, terms, and conditions

Early January 2022 – CAF grant application submitted.

February 2022 – CAF grant decision.

Early 2022 – installation when weather conditions permit.

KEY CONSIDERATIONS

In terms of quality, we have no reason at this stage to believe that any of the concrete tables is better than any other.

The look of the table is an important consideration if it is to fit in with the general aesthetic of the playing field. We have therefore chosen a table which, finished in green, we believe would not detract from the country ambience of the playing field. Beyond that, it is a matter of personal preference as to the look of the table.

Of the suppliers, the quote from Sawscapes Play is the least expensive by some margin: £1222.12 before taking into account the cost of moving the benches.

Edward painter has kindly offered to make a telehandler available to relocate the benches and, subject to his vehicle being able to access the field, we therefore would not propose to involve any of the suppliers in this.

RECOMMENDATION

Direct purchase of a TTT and employing a local contractor to provide the base could be the most cost-effective option although the project management involvement of the development Group would be greater.

Based on these considerations, the CWMPF Development Group recommends that a firm price is obtained from a committed local contractor to install a concrete base. Providing that is suitably less than £1000 the TTT should be purchased from Bendcrete Limited and ordered before 31 December.

If the saving is not material, then the Sawscapes Play quotation should be accepted.

Edward painter's offer to undertake bench and table relocation should be actioned as soon as practically possible.

In any event, the funding option we have proposed is recommended.

Trish Heaton and Nick Horne, for the CWMPF Development Group

November 2021

**PROPOSAL FOR THE INSTALLATION OF A TABLE TENNIS TABLE AND ASSOCIATED WORKS
AT THE CHILBOLTON WAR MEMORIAL PLAYING FIELD ("CWMPF")**

TABLE PROPOSED BY VITA PLAY



TABLE PROPOSED BY AVA RECREATION



TABLE PROPOSED BY SAWSCAPES PLAY – SUPPLIED BY BENDCRETE



6E – Planning Report

Monthly Report –November 2021

1. There was **1** Planning Application:
21/03255/FULLN – Stonefield Park, Martins Lane - Demolition and removal of existing building and structures and construction of three light industrial units (Class Eg) with associated parking and landscaping – Applicant Mr James Painter, Stonefield Park Management – Case Officer (unknown)
On the basis that the proposal is likely to provide increased employment opportunities the Committee Supports the application
2. There was **1** tree application:
21/03269/TREEN - T1 - Cedar - Sever root - St Marys Church, Winchester Road - Applicant Mr L Wild – Case Officer Mr R Gogan– *No Comment*
3. There were **9** decisions notified by TVBC:
21/02827/DDCA - To fell a dangerous Ash tree sited to the right hand side of the property, some branches have already fallen and the tree overhangs the living space - Wisteria Cottage, Village Street - the Ash tree is of a condition to fulfil the description of being dangerous for the purposes of Regulation 15 (1) (a) (i) (Trees in conservation areas) of the Town and Country Planning (Tree Preservation) (England) Regulations 2012. This exemption allows you to carry out such works as are urgently necessary to remove an immediate risk of serious harm without further notification to, or consent from, this authority.
21/02362/FULLN - Extensions and refurbishment of property to include, rear extension, addition of a first floor and new roof, Detached Garage - Woodlands Station Road – **PERMISSION**
21/01989/FULLN - First floor extension over existing single storey element to form a larger bedroom and two storey extension to form a larger entrance lobby, extend existing ensuite and convert to dressing room - The Coach House , Coley Lane - **WITHDRAWN**
20/03229/NMA1 - Summerhouse - change of face material and design - amendment to planning permission
20/03229/FULLN - 6 Room Cottages, Village Street - **APPROVAL of Non Material Amendment**
21/01273/NMA1 - Alterations to rear gables and reconfiguration to building line of rear wall - Amendment to approved application 21/01273/FULLN - Pinecroft, Station Road - **APPROVAL of Non Material Amendment**
21/02623/TREEN - T1,T2 - Self Seeded Conifer - Fell, T3 - Apple – Fell - Upcote Cottage, Village Street – **NO OBJECTION**
21/02792/TREEN - Ash T1 - Fell, Horse Chestnut T2 - Remove large lateral limb back to the main leading stem on the west sector - Northwood House, Winchester Street – **NO OBJECTION**
21/03114/DDCA – To fell three Ash trees - Bannuts Farm, Village Street – TVBC able to confirm that the Ash trees are dead. Applicant may therefore remove the tree without further notification to, or consent from TVBC. This work is authorised under Regulation 15 (1) (a) (i) (Trees in conservation areas) of the Town and Country Planning (Tree Preservation) (England) Regulations 2012.
19/02941/NMA2 - Re-location of flue and new rooflights - Amendment to Planning Permission 19/02941/FULLN - 3 Joys Lane- **APPROVAL** of Non Material Amendment
4. **Update Valley Field Park** – No further news

Fiona Barrie
29 November 2021

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6F – Village Hall report –

The agm was held on Monday 22nd November.
Routine business.

Management meeting held after agm.

The following appointments were made.

Chair - Tony Ewer

Vice Chair - Geoff Cockram

Minute Secretary - Wendy Fakes

Bookkeeper - Liz Blakemore

Auditor - Mike Croston.

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6G – Community Fundraising Group –

It has proved difficult to find a date for the Fundraising Group to meet and so we have agreed to make a fresh start in the New Year. We will publicise our intention to relaunch the group on January 11th at the Abbots Mitre and appeal for more local people to get involved in the Webmaster and the January village magazine.

During November we identified a problem with one of the refunds processed for the Big Village Party. The customer had not received her money back due to a process misunderstanding with Eventbrite and contacted the Clerk for help. This has now been rectified and we will be contacting the six groups who have not yet claimed a refund to check they remain happy with holding a credit for next year's event.

A proposed budget for 2022/3 has been submitted and the Community Fundraising Group will be focused on ensuring that CPC has enough funds at its disposal to support the War Memorial Playing Fields Development Group proposals to enhance the play equipment. The first two items – a permanent table-tennis table and a play tower to replace the slide - will be proposed to CPC in December/January and total project funds required are targeted at £35,000.

David Hall

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6H – Strategic Plan Working Group –

We now have a couple of model trust deeds for the proposed village property trust and will report at the next meeting in more detail.

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Improving our communications – CPC Website Update

Background

In July 2021, following a proposal from an initial working group meeting on communications, CPC agreed the following:

- To establish an informal communications working group including David Hall, Mandy Denyer, Sheila Evans, Maureen Treadwell, Andrew Flanagan, Chrissi Kelly and others in our community with an interest or relevant skills.
- To set up an interim website (www.chilboltonpc.org) as a “quick win” to collect feedback and comments to CPC and report incidents during the summer period.
- To develop a dedicated CPC website (equivalent to that already developed by Wherwell at Wherwell Parish Council Website) which is simpler, easier to maintain and more accessible for parishioners and visitors than navigating the Chilbolton & Wherwell Community site.
- To review more flexible and modern platform options to replace the current Joomla technology. As well as being much simpler to maintain and being more resilient, modern platforms are cleaner and more responsive and also automatically optimise so that sites look good across multiple devices – PC, tablet, mobile phones (Apple and Android).
- Once the new CPC website is in place, to refresh the C&W Community site on more modern technology and agree responsibilities for maintaining it. The suggested model for the community website is a thin gateway consisting of a landing page with general information and latest news and then links to other sites which are owned and hosted independently (e.g. U3A, Chilbolton Village Shop, Downs Benefice). Once built, it would require minimal maintenance or content production of its own and simple governance around the approval of any links added. Links to both PC sites and to archived records for both councils would remain available through the Community site.
- Once the website refresh has been implemented to build a coordinated and more effective social media strategy. CPC has recently established its own Facebook and Instagram pages and is attempting to link and engage with relevant social media groups. This will become increasingly important as a communication channel for younger audiences and visitors.

Approach so Far

1. The interim website was introduced and functioned satisfactorily over the summer, offering the community increased options to give feedback. However, it was not heavily promoted and only saw limited usage.
2. The working group has met twice and has developed a test site for the new CPC website (www.chilboltonparishcouncil.org.uk). This has been built on the Wordpress platform by Maureen Treadwell. It is important to note that this site is live so it can be accessed by testers and councillors to give feedback. However, it is clearly marked as a test site and redirects other users to the Community and interim sites. It has not been promoted or tagged for search engines in order to minimise the number of people happening upon it by accident.
3. Domains for both the interim and test sites have been arranged through 1&1 Ionos by David Hall, to be transferred to the Parish Council once final decisions have been made (£16 per annum). CPC will still be required to contribute to the community hosting (£40 per annum)
4. A simple architecture and navigation has been set up as an example and is still work in progress. This can easily be adjusted following feedback from councillors. It is proposed that a “Committees” button is added to the top menu and that each sub-committee or group would have its own pages sitting beneath this.

5. The suggestion is that Mandy curates the content for the main CPC pages as she does currently but that the chair of each sub-committee or group is responsible for maintaining their own pages. Maureen will provide training and some technical support but we need to create two or three super users to regularly back up the information and ensure things keep running smoothly. I am happy to be one of these.
6. It is proposed that we include pictures and a brief pen portrait of councillors in addition to the contact details and Declaration of Interests which we are legally obliged to provide. The aim of this is to make CPC more visible, accessible and personal to improve engagement with our community, particularly those who are new to the village. There has been mixed feedback on this and we will need to make a decision at the December CPC.

What we need from CPC

- Feedback on the direction taken thus far and approval of next steps
- Report on testing and feedback from councillors, agree any changes and sign off at the 6th December CPC meeting. This will allow time to make any final tweaks through December and the site to be promoted to live from 1st January 2022.
- Agree whether we will include pictures and pen portraits from each councillor for inclusion on the site.
- Agreement to ownership of pages – and to brief training – for chairs of committees and groups or their nominated representative

David Hall

Chilbolton Parish Council

CLlrHall.ChilboltonPC@hotmail.com

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9 - 20 MPH DEFAULT SPEED LIMIT IN URBAN AND RURAL AREAS – to discuss and decide CPC support and appoint official Campaign point of contact

Dear Mandy,

I am the coordinator for the Hampshire-wide 20's plenty campaign.

Thank you and thank Chilbolton PC for passing a motion in favour of 20mph and for your recent email of support for the HALC motion to Twyford PC; I know that you have 20mph speed limits, and I have spoken to David Budd who campaigned for 20mph in Chilbolton.

Hampshire County Council has recently announced their intention to review their 20mph policy, and momentum is gathering pace, with many councillors in support and Donna Jones PCC expressing her support for and willingness to enforce 20mph. So I really believe we will get SOME change soon, now it's a matter of how all-encompassing that change can be. We have been invited to make representations to the select committee when the time comes, which is very exciting indeed. The more evidence we have of support within Hampshire the more clout we can have in these discussions!

Please can you let me know if Chilbolton PC has passed a motion in favour of 20mph, as I need to collect a list of PCs that have already done this.

Please can I put Chilbolton as an official campaign point for 20mph, using you as the contact? This would really help when it comes to being able to demonstrate the amount of support that exists for 20mph.

Let me know if there is any other information I can provide for you, and I look forward to hearing from you soon,
Best Wishes

Dr Hannah Greenberg

Hampshire County Coordinator

20splentyforhampshire@gmail.com

On Thu, Nov 18, 2021 at 10:09 AM Chilbolton Clerk <chilbolton.clerk@hotmail.co.uk> wrote:

Dear Hannah,

Thanks for the update.

Could you clear up a couple of things for me.

Firstly, re if Chilbolton PC has passed a motion in favour of 20mph. Do you mean the 20mph that is in Chilbolton already? If so, I would need to look back through the old minutes to find the relevant info. Or do you mean in support of your proposal? This was discussed under correspondence and although it is minuted (in the draft November 2021 minutes) that the Cllrs gave their support to the proposal it was not a formal motion. If this is what you are looking for, I can add it to the next agenda for a formal motion to support the proposal.

Secondly, what would be involved if Cllrs agree that you can put Chilbolton as an official campaign point?

Kind Regards,

Mandy Denyer

Hannah Greenberg <20splentyforhampshire@gmail.com>

Sat 20/11/2021 11:27

Hello Mandy

We do already have an official campaign under the name of David Budd, but as he has left Chilbolton it would be good if we could have a name to switch the campaign to. Being registered as a 'campaign' has no specific obligations. Each group has different levels and types of activity. In some cases, there are people out leafleting, getting petitions going etc. In others, such as yours, it's simply the Parish Council passing the new motion in favour of 20mph and expressing their support to your local councillor and HCC. As you already have 20mph in Chilbolton, the hope is that extending the 20mph program to make it a default rather than exceptional speed limit in residential areas will increase driver understanding and compliance.

If there is any other information I can provide please let me know, and if you or another councillor is happy to put their name forward as campaign lead that would be greatly appreciated. I can forward the new motion when it has been approved on Monday.

We also have regular zoom meetings and if any of your councillors would like to attend they would be very welcome!

Look forward to hearing from you,

Best Wishes

Dr Hannah Greenberg

Hampshire County Coordinator

10 – Correspondence –

2/11/21 - TVBC Consultation – Proposed Revision of Local requirements for the validation of Planning and related applications ([61221 1](#)) – *to be discussed at next Planning Committee meeting*

8/11/21 - citizen Advice Impact report ([61221 4](#))

8/11/21 - Test Valley Strategic Housing and Economic Land Availability Assessment ([61221 5](#), (NB. The Parish Summaries file is too large to attach, if you wish to see this please email Chilbolton.cerk@hotmail.co.uk) - *to be discussed at next Planning Committee meeting*

12/11/21 - Community Governance Review - Romsey Parish (Romsey Town) ([61221 6](#), [6a](#), [6b](#)) – *Is a response required?*

15/11/21 - HCC the Greening Campaign intro for parish and town councils (online event) ([61221 7](#)). 26/11/21 Sign up form and further info ([61121 7a](#))

12/11/21 - TVBC notification of Draft New Forest SPD Consultation ([61221 10](#)) – *No response necessary*

10/11/21 - A James letter re Wildlife/conservation area signage ([61221 3](#))

22/11/21 - A James email re Cow Common conservation area signage ([61221 12](#))

17/11/21 - Default 20 mph campaign in urban and rural areas ([61221 11](#)) – *see agenda item 9.*

27/11/21 Stewart MacDonald email re 20's plenty for Hampshire ([61221 11a](#)). 29/11/21 TVBC Cllr Lashbrook comment ([61221 11b](#))

17/11/21 - Wherwell Primary School letter of thanks ([61221 13](#))

26/11/21 – Resident email re Martins Lane signage ([61221 14](#)). GC responded. This task has been allocated to the Lengthsman for December

26/11/21 – David Drew notification of Planning Officer report for 21/02684/FULLN (Winston) ([61221 15](#))

LCPD News Autumn-Winter 2021 ([61221 21](#))

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