

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S
OPEN SPACES COMMITTEE (COSC)**

TO BE HELD ON THURSDAY 9 DECEMBER 2021 at Chilbolton Village Hall; 18:30

NB: You will be required to a) give personal contact details for Track and Trace purposes and b) adhere to the Covid safety rules of the Village Hall before entry to the meeting. Details available [here](#) or at chilboltonandwherwell.info/index.php/parish-council

AGENDA PACK

1. APOLOGIES
2. DECLARATION OF INTERESTS
3. APPROVAL OF MINUTES – THURSDAY 11 NOVEMBER 2021 (inc. Cllr Griffiths updates)
4. MATTERS ARISING
5. TO TAKE QUESTIONS AND/OR DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY UPDATE REPORTS AS FOLLOWS
 - A) FINANCE – Cll Hall report to inc. (91221_4)
 - B) ALLOTMENTS – T. Gilmour – Nothing to report
 - C) COMMON – M. Grove report to inc. (91221_3)
Update re Wessex River Trust proposal
Update on Sparsholt Purlygig repairs and
Update on Common Information Boards
 - D) MACHINERY MAINTENANCE –
 - E) PARISH PATHS – Cllr D. Griffiths
 - F) VILLAGE GREENS –
 - G) WAR MEMORIAL PLAYING FIELDS – N. Horne. - Nothing to report
To inc. Update on WMPF Development group and
 - H) WEST DOWN – G. Evans report to inc. (91221_2)
Update on Coley Lane Tree planting project
Update Permissive Bridleway
6. 2021 TREE WARDEN REPORT – To discuss and decide any actions to be taken, and/or proposal to CPC (91221_1)
7. CORRESPONDENCE
8. QUESTIONS FROM PUBLIC – 3 mins. Per person
9. ANY OTHER BUSINESS – For information only
10. ITEMS FOR THE NEXT AGENDA
11. DATE OF THE NEXT MEETING – Scheduled date is Thursday 13 January 2022 at Chilbolton Village Hall.
Mandy Denyer (Clerk)

COSC Financial Update November 2021

1. Monthly Expenditure and Budget Tracker

Payment method	DATE	NAME	OPEN SPACES (Opex)					RINGFENCED ACCOUNTS				ADDITIONAL	
			WMPF - Running Costs	ALLOTMENTS	Greens/car park issues	FOOTPATHS & Tree Man.	Machinery Costs	RESERVES and COSC unattributed	WMPF - Capital	COMMON	WEST DOWN	Community Projects	Common vehicle closure expenses
OP	19/10/21	S Evans compensation for broken loppers during WD working party									30.05		
OP	22/10/21	S Walsh - New padlock for common chain reimbursement											15.99
DD	31/10/21	SSE - Pavilion electric (21/7-13/10/21)	46.47										
OCT TOTALS			46.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.05	0.00	15.99
OP	2/11/21	Business Stream (WD water)									19.77		
OP	6/11/21	A Denyer (Loppers & WMPF Running Costs)	2.29				6.13			4.60	4.60		
OP	2/11/21	Peak Electrics (electrical works in container and LED light in Pavilion)	33.33				266.67			200.00	200.00		
OP	10/11/21	Grass & Grounds (WD path cutting and topping & Common cutting)								625.00	240.00		
OP	15/11/21	L Koning pro rata allotment rent refund		14.20									
OP	17/11/21	Ground Lord (Felling of dead Ash trees adj. to Allotments)				2300.00							
NOV TOTALS			35.62	14.20	0.00	2300.00	272.80	0.00	0.00	829.60	464.37	0.00	0.00
DEC TOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3rd Q TOTALS			82.09	14.20	0.00	2300.00	272.80	0.00	0.00	829.60	494.42	0.00	15.99
TOTAL EXPENDITURE YTD			1832.39	79.20	853.18	2447.24	316.51	0.00	0.00	3112.87	669.33	0.00	803.19
REMAINING BUDGET			772.61	145.80	116.82	-2095.24	-236.51	250.00	2600.00	541.13	1365.67	17000.00	

2. Ring-fenced Funds Available

	Opening Balance 2021/2	Receipts YTD 2021/2	Expenditure YTD 2021/2	Current Balance Nov-21	Comm. Proj Allocation	Comm. Proj Remaining	Total Funds Available
Cow Common	17187.36	720.00	3112.87	14794.49	0.00	0.00	14794.49
West Down	8319.45	125.68	669.33	7775.80	2000.00	2000.00	9775.80
WM Playing Fields	1777.36	2000.08	0.00	3777.44	15000.00	15000.00	18777.44
Batty Fund	5902.39	0.30	803.19	5099.50	0.00	0.00	5099.50
COSC Total Funds	33186.56	2846.06	4585.39	31447.23	17000.00	17000.00	48447.23

3. Draft Budget 2022/3

	Batty Acc	WMPF - Capital	Common	West Down	TOTAL
Ringfenced Accounts - Draft 2022/23 Budget					
Expenditure: -					
<i>Grass top cut + Grass & Path cutting (G&G) (WD agreement = £492)</i>				492.00	492.00
<i>Grass top cut + Grass & Path cutting (G&G) (Common agreement = £625)</i>			625.00		625.00
Track Repairs			700.00		700.00
Bin Emptying			612.00	204.00	816.00
Waste bins & dog poo bags			262.00	131.00	393.00
Fence & Gate repairs/renewals			200.00	300.00	500.00
Signs/notice repairs/renewals			250.00	100.00	350.00
Nature trail renewal/repairs				50.00	50.00
Mapboard renewal/repairs			20.00	20.00	40.00
dragons teeth renewal/repairs			200.00	30.00	230.00
veg strimming/management			150.00	120.00	270.00
river bank/ditch management			300.00		300.00
Tree management			50.00	150.00	200.00
machinery costs			60.00	60.00	120.00
Sparsholt & Vol grp expenses			100.00	100.00	200.00
Pavilion enhancements/repairs		200.00			200.00
<i>safety & tree inspections (professional inspection/assumption £1000 cost)</i>			350.00	350.00	700.00
<i>WMPF fund raised projects</i>		35000.00			35000.00
water costs & Repair				200.00	200.00
<i>Play eqpt renewal/repairs (as per NH rec.)</i>		4000.00			4000.00
miscellany expenses			50.00	150.00	200.00
Coley Lane Tree works				3000.00	3000.00
<i>Common long term improvements (info boards?) (£5000 budgeted in 21/22, £1968 for ladder boards used)</i>			3032.00		3032.00
<i>WD Permissive bridleway improvements (as per DG rec.)</i>				500.00	500.00
<i>Common main gate with key pad installation (est. £500 for metal gate and key pad system £1000)</i>	1500.00				1500.00
TOTAL	1500.00	39200.00	6961.00	5957.00	53618.00

[Back to Agenda](#)

December Common report

1 Access

DG to report PC progress on decisions re access to the Common

2 Signage

Slow progress is being made on the wording for the information signs which has to back up the ladder signs

A further critical letter from AJ as been received. (61221 12)

3 Stream clearance by lengthsman has been paid for. Clearer instructions and over sight suggested for next year but the right operator must be found.

4 WRT plans – no further information DG ?PC

5. Bank restoration - Meeting with SR on the common on Friday 3rd To estimate needs. No clear steer from AGS received.

Public notice to go on fencing as work proceeds. Wording has been finalised and consent applied for from PiNS.

We need more than £20 for the tools etc. £100 was allocated last year for volunteer group of which only £80 was used, so if the same amount is allocated for this year that would probably cover it.

6.The cows have been remove . Less damage to bank this time.

Moya Grove 1 12 2021

[Back to Agenda](#)

West Down management report – 03/11/21 to 01/12/21

Report to COSC 09/12/21

Stewardship & Agri-environment payments: The PC has accepted the Countryside Stewardship Higher Tier Mirror Agreement – thus extending the current CS agreement for five years to 31/12/26. The CSHT payment remains the same at about £1,000 pa, though as previously noted, there will be an annual reduction in the BPS payment.

It's still not clear how PC will be placed with regard to the Environmental Land Management (ELM) scheme that is likely to be commencing in 2024. The Common's Environment Stewardship has only been extended by one year, so it may be that PC will be encouraged by Defra to move to a single ELM Agreement. But ELM itself is not yet well defined; the flavour of current discussions can be found at [ELM Convenor Hants Final Summary Report](#) and [Tests and Trials Evidence Report \(publishing.service.gov.uk\)](#).

Volunteer work: Cutting & burning of bramble and gorse has continued throughout November. Relatively few village volunteers contribute a great deal of effort, but more people are needed. By way of a start on the roadside slope tree-planting, volunteers have planted a few small Oak and Holly trees; hole-digging was challenging but easier than anticipated!

Roads and barriers: Urbanisation of the Test Way crossing has taken place this past week, and hopefully the kerb-stone repair will be undertaken as this work is completed. The path to the gate will then be installed, and PC plan to move the seat to south side of the concrete road.

Birds & Bees: Nothing new to report.

Rubbish & fly-tipping, gates & fences, car parks, tree issues: Nothing new to report.

Future West Down work:

Continuation of annual bramble/gorse cutting and burning

(Hampshire Conservation Volunteers are visiting on Sat 11th Dec to assist)

Dragons teeth installation near Bottle Bank has been arranged by DG

Path to connect with Test Way crossing has been arranged by DG

Permissive bridleway

Install additional permissive bridleway marker posts (DG plan agreed by PC)

Install sign-posts at the two Test Way gates to direct off-road cyclists to the permissive bridleway (hopefully discouraging them from lifting their bikes over the fence!).

Clear & burn remaining brash along roadside slope (in preparation for planting)

Continuation of acquisition & planting of c.25 trees/shrubs on roadside slope

Cut back overhanging trees on concrete road as necessary

[Back to Agenda](#)

Tree Warden Report to Chilbolton Parish Council, Jan 2022

Glynne Evans (Tree Warden)

01 December 2021

1 Background

The Parish Council is responsible for land with a very large number of trees, very many more than most Parish Councils. Anyone managing land, has a responsibility for risks arising from trees – and must take reasonable steps to manage and reduce the risk, including identifying and inspecting trees that might cause injury or damage. The PC does this via the generally accepted process of:

- a) fairly regular observations undertaken by someone who is not a tree specialist, but with understanding of trees and some local knowledge (the Tree Warden),
- b) periodic expert input from a competent professional arboriculturist.

Tree management reports provide evidence that the PC is taking reasonable care to ensure safety of the public. Previous tree management reports have been as follows:

2013 – full professional report (Astill)

Oct 2018 - professional review of the PC's Tree Monitoring process (Woollard)

06/15, 09/15, 03/16, 11/16, 09/18, 11/19, 12/20 - Tree Warden reports

2 Next Steps

It now being nine years since the last full professional survey, and four years since Woollard's review, "periodic expert input from a competent professional arboriculturist" is now due. The PC agreed last year that this would be appropriate in 2022, and it is the main recommendation of this year's very brief Tree Warden report.

For more detail, see last year's report – most of which is still current and includes general ongoing recommendations. Last year's report also included the email advice from PC's insurers, the Astill professional report's policy recommendations, and the Woollard report's conclusions and recommendations.

3 Ash trees: As noted last year, Ash trees suffering from the Chalara disease are the most significant ongoing concern. Now that the trees alongside of Martins Lane have been felled, there are currently no others that require immediate attention. But regular monitoring is necessary, and opinions provided by the anticipated 2022 professional survey will be helpful.

4 Recommendations

The Tree Warden recommendations are that Councillors should:

- a) Proceed with a professional tree survey in 2022. Tree Warden can point out those trees where expert opinion desirable, and this may reduce the surveyor's time/cost.
- b) Note that there currently are not any trees that require urgent attention.
- c) Note that diseased and dying Ash trees are likely to be a feature of the village during the next few years, and that it will be important to maintain vigilance and continued monitoring of those in high risk situations.

[Back to Agenda](#)