YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF CHILBOLTON PARISH COUNCIL TO BE HELD ON MONDAY 7 MARCH 2022

COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL

NB: You will be required to a) give personal contact details for Track and Trace purposes and b) adhere to the Covid safety rules of the Village Hall before entry to the meeting. Details available here or at chilboltonandwherwell.info/index.php/parish-council

AGENDA PACK

- 1. APOLOGIES
- 2. Election of Chairman
- 3. **DECLARATIONS OF INTEREST**
- 4. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 7 FEBRUARY 2022
- 5. MATTERS ARISING (Not covered within monthly routine reports)
- 6. CHAIRMAN'S UPDATE REPORT (Verbal update)
- 7. TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -
- A. <u>Finance Report</u> Mandy Denyer to inc.
 - i. approval of accounts for payment
 - ii. Banking fees and discussion on Allotment rentals
- B. Flood Advisory Group Cllr Marits Only thing to report is the low ground water level.
- C. Highways Cllr Ewer to Inc. update on
 - i. Coronation Green/Coley Lane pedestrian crossing and
 - ii. Winchester Street white lines proposal update
- D. Open Spaces Committee (COSC)— Cllr Griffiths to inc.
 - i. COSC meeting minutes
 - ii. WMPF Development Group Table Tennis table proposal update
 - iii. <u>Cow Common Signage update</u>
 - iv. <u>Update on Wessex River Trust proposal</u>
 - v. Cow Common gravel area redesign
 - vi. Sparsholt Purlygig bank restoration update
 - vii. Professional Tree Survey update
 - viii. <u>Update on fencing across the River Test/Freelands</u> Cllr Ewer
- E. Planning Committee to appoint a new Planning Committee member and to amend ToR
- F. Village Hall Cllr Ewer
- G. Community Fundraising Group update Cllr Hall
- H. <u>Strategy Working Group update</u> Cllr Ewer to inc. discussion on Summary of TVBC Local Plan 2040 Regulation 18 Stage 1 Public Consultation
- I. CPC Communications Cllr Hall to give verbal update
- J. The Queen's Green Canopy Initiative update Cllr Bradley
- 8. POLICY REVIEWS <u>Constitution</u>, <u>Website Privacy Notice</u> and <u>GDPR Policy</u> and to Update <u>Business Continuity Plan with new Chair details</u>
- 9. Appoint Safeguarding Officer
- 10. To discuss and decide topic for Parish Assembly
- 11. HCC and DISTRICT COUNCILLOR REPORT Cllr Drew
- 12. CORRESPONDENCE
- 13. **QUESTIONS FROM PUBLIC (3 mins. per person)**
- 14. **ANY OTHER BUSINESS** For information ONLY
- 15. ITEMS FOR NEXT AGENDA
- 16. Date of next scheduled meeting Monday 4 April 2022; 18:30, Chilbolton Village Hall and Parish Assembly to be held on Monday 25 April 2022; 18:30, Chilbolton Village Hall

5. Matters Arising (not covered under agenda items) -

Strategy Working Group update –T E proposed that CPC sets up a Community Land Trust (CLT) in order to be able to apply for loans and purchase land enter in to contracts. TE will draft heads for the CLT deed and circulate to Cllrs for approval prior to the next meeting. **Deferred to April CPC meeting**

Policy Reviews

Business Continuity Plan and Safeguarding Policy updated and published on both CPC websites

Delegation Scheme – Amendments made and published on both CPC websites

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7A - finance report -

S106 FUNDS AS AT DECEMBER '20 - (TVBC s106 Explanation of categories): -

Available (spreadsheet) - Outstanding (to be paid prior to occupation) (Spreadsheet) -

Children's Play Space = £ 1771.90 Children's Play Space = £ 1220.10 Informal Recreation = £ 2628.99 Formal Recreation = £ 2683.72 Formal Recreation = £ 2865.53

TOTAL available for CPC = £ 4455.62 TOTAL outstanding for CPC = £ 6714.62

Highways -

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 (Spreadsheet) Outstanding Highways £7437.00

PAYMENTS NECESSARY SINCE 7 FEBRUARY 2021-

Online payments were made to: -

K Bradley – reimbursement for Green Canopy Jubilee plaque (Community Project) - £61.80 [approved by

DG & GM]

Banking charges for January '22 (Admin) - £8

DD payments – NONE Chg payments - NONE

FEBRUARY 2022 PAYMENTS FOR APPROVAL -

Online Payments: -

A Denyer – Salary £ 496.79 & Exps £35.00 = £531.79

Chq payments: - NONE DD payments: - NONE

CURRENT ACCOUNT RECEIPTS - Receipts since last report -

HMRC VAT reclaim - £2312.80

Southern Electric – WMPF Running Costs £11.21

HCC – Green Canopy grant? – Community Projects £500

2021/22 ACCOUNTS -

- 1. Bank Reconciliation as at 01/03/2022 attached here
- 2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached here
- 3. 1st Quarters Payments spreadsheet attached <u>here</u>
- 4. 2nd Quarters Payments spreadsheet attached here
- 5. 3rd Quarters Payments spreadsheet attached here
- 6. 4th Quarters Payments spreadsheet attached <u>here</u>

Allocation of WMPF Scalpings cost – as per COSC request the cost of the scalpings has been allocated 50% to WMPF running costs and 50% to WMPF capital

Banking fees and Allotment rentals -

From the attached, the banking charges that will be incurred are: -

£8 per month service charge,

online banking payments are Free, cheque payments are £1/cheque

cheque deposits £1.50/deposit plus 50p/cheque (direct deposits, i.e online banking, is free)

transfers between our HSBC accounts are free.

The account was charged £10 in Jan '22 for Dec '21 (as I paid in a chq for allotment rental fee received) and it will be charged £8 for Jan '22.

99.9% of transactions are online. But we do receive chqs from at least 3 of the allotment plot holders. They have the option of paying online or by chq. I think in light of this fee, if they don't have or don't want to use online banking, we should add an additional £1.00 to their fee and I bank all the chqs at the same time rather as and when I get them (£1.50 + 3x50p/3 = £1)? We will need to discuss this at the next CPC meeting in time for when I issue the new rental agreements in April.

Perhaps we should also look for a bank account with no monthly service charge and save £96/year? Of course, if we do this TVBC for the precept, RPA for countryside and stewardship payments and HMRC for VAT reclaims will need to be notified of the change of bank account details.

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7C. Highways -

Coronation Crossing and path -

Pleased to report that this project is essentially complete and that countryside started and finished their work on the dates promised. The path is no open and being used by walkers.

Countryside have moved the road drain, moved the kerbs and completed a macadammed 1.7 m path as far as the style. [Virgin have apparently fixed the cable that they installed through the drain pipe.!]

The signboard has been mounted on the telephone pole and reduced the height of the area sloping towards the new lower profile kerbstones that will allow easier turning of vehicles into Coley Lane.

The minor work remaining is to grass the surrounding area, hard core through the style (Countryside) and replace the old signs, correct the road width reducing lines and correct line position at the crossing. (Highways)

Highways maintenance work -

We were pleased by the fast response of highways to fallen trees during the recent storm.

New white lines in Winchester Street -

The draft scheme prepare by highways was discussed with local residents on Friday 18th February and a revised layout submitted to highways for consideration and action.

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7Di - COSC draft minutes of meeting held on 10/2/22 -

DRAFT Minutes of Meeting held on 10th February 2022 at 18:30 at Chilbolton Village Hall.

Present -

David Griffiths (DG) – Chairman; Moya Grove (MG), Nick Horne (NH), Emma Noble (EN) Trish Heaton (TH), Glynne Evans (GE)

Apologies - Edward Painter (EP), Terry Gilmour (TG)

Members of the public present - None

Minutes of the last meeting

The minutes of the last meeting held on 13th January 2022 (<u>THURSDAY 13 JANUARY 2022</u>) were agreed as a true record and signed by the Chairman.

Matters arising

Matters arising are covered under the main headings below.

Finance

A finance report was provided by the Parish Clerk (Report)

DG to confirm with Parish Clerk that 50% of scalpings costs are to be allocated to Running Costs and 50% to WMPF Capital.

Allotments - Nothing to report.

Common -

Report provided by MG (Report)

Further updates as follows:

Access

DG has sent a description of the proposed parking plan to Alison Graham-Smith (A G-S) at Natural England and also to CPC.

A G-S had suggested the putting putting up signage and agreed the proposed conservation area. Further enquiry to A G-S by DG as to whether our exiting signage would comply with the CROW Act and Common regulations. A G-S has consulted with Natural England and also a notice board specialist and has heard back from both. She will review this information before replying to DG and asked us to take no further action until we hear from her.

DG has also provided her with our draft information board. She is expected to comment on that.

Signage

The ladder sign between the track to the three cottages and the Purleygigg bridge has been moved further towards the boundary of the wildlife area.

Wessex River Trust

DG confirmed the grant from the Southern Water FreSH Fund has been approved in full and funding was secured remarkably quickly.

MG confirmed a date of either 19th or 26th March for the public meeting has been proposed by Mike Blackmore from Wessex River Trust. [Note from Clerk - The meeting has been set for Saturday 26 March 10:00 – 12:00 at Chilbolton Village Hall].

COSC members raised concerns that the proposed plans may just get washed away by the river flow and / or would need ongoing maintenance. MG to draft a summary of these concerns and will send these to the clerk to CPC. DG who will raise the matter with CPC.

Bank Restoration

MG reported that this work will be taking place on the first two Wednesdays in March. Stuart Roberts at Sparsholt College expects around 25 students to be available to help each day.

An email has been received from Tony Clayton with concerns regarding access during the restoration works. Reply to be drafted by MG. Access will be via the hard standing area close to the Purleygigg bridge whilst work is ongoing.

DG and MG will look into buying chestnut fencing and posts plus any other items required for the restoration work.

Barbed Wire Fencing at the Long Bridge

Concerns have been raised to MG about this by a Wherwell Parish Councillor. Downstream the riparian rights are split between Freelands and EP. It appears that Freelands have carried out tree work on the common side. Tony Ewer acting on behalf of CPC is actively looking into this.

Ash Trees in Far Corner

<u>GE</u> has assessed the ash trees at the SW corner of the common as suffering from ash dieback. A fence has been damaged. DG is pretty confident that he can tackle them with other members of the West Down working party.

Machinery Maintenance - Nothing to report

Parish Paths

Report provided by DG (Report)

TH and EN confirmed a poor job has been carried out on the upper part of the Mark Way. DG to chase HCC.

GE confirmed the Brockley Warren footpath is clear.

Village Greens

War Memorial Playing Fields

Report provided by NH (Report)

The mole hills have been raked flat and NH will check to see if there are still moles present.

EP has confirmed to NH that he will use the tele-handler to relocate the benches. Shallow trenches will need to be dug in their new positions to stabilise them. This exercise might reveal that the table and benches are no longer fit for purpose.

EP will liaise with the development group when the table tennis table is due to be delivered. The table tennis table is probably not coming until March so there is still plenty of time to dig out the base for it and fill it with scalping. NH said that additional volunteers would be welcome to help with the required digging.

Jenny Brain at Test Valley Borough Council has asked NH for more financial information from CPC for the table tennis table grant. NH has provided this including additional information on CPC finances kindly provided by the Parish Clerk. The decision on the grant request , which is just above the £2000 minimum, is expected around 4th March.

Work to the adventure tower is ongoing. To make maximum use of any grants available DG will ask CPC if they have anything they would like to have included in the grant so that this can be tied up in one application. Only one application is admissible in each financial year.

Stocks Green

DG confirmed there will be a tree planting ceremony on Stocks Green on 27th March. The tree has been kindly donated by the Hamiltons of Chilbolton Cottage. Kate Bradley is organising this on behalf of CPC.

West Down

Report provided by GE (Report)

GE confirmed that so far 77 trees have been planted, 74 are waiting to go in and a further 54 are expected. Just over £200 has been spent so far as many of the trees came from charities so there is a substantial amount of the original £2000 still available. GE suggests planting larger trees in the enclosed area. 20 large trees with protection would cost approximately £1800. The disease resistant elms which were planted on west down are doing well so GE suggested more of these.

Some of the trees are more suited to damp ground. GE and MG confirmed that these could be planted on the common subject to the agreement of Natural England.

GE confirmed work carried out by volunteers is ongoing but not all work will be complete before the end of the season. Hampshire Conservation Volunteers are coming 9th and 10th July for a ragwort pull on West Down. They are also coming on 25th September and may help with the bramble cut.

Hampshire Bat Group have contacted GE regarding setting up a number of bat boxes in the area. A donation of £90 is required and this includes the cost of the box, installation and inspecting twice a year. DG to add a line in the Parish magazine about this.

GE will contact Grass and Ground regarding cutting back all brambles in the enclosed area before next winter.

Suggestion received by DG from Maureen Treadwell regarding signposts from West Down carpark to the Common via West Down as opposed to round the concrete road as a more attractive route. However COSC considered that as the path is uneven it may not be suitable for small children or people carrying picnics etc.

GE has confirmed that Andy Bond has agreed to fix the bench nearest the concrete road. Andy told DG that he has the required timber.

GE also confirmed Hampshire Countryside Services is planning to sort out the corner curb stones and area around the crossing on 14th February.

The George Whitefield, who is due to put in the dragons teeth around the bottle bank, has concerns that he is going to hit underground power cables leading up to Ivy Farm. NH advised these are usually buried at least 600mm down (the regulation minimum depth). DG to go back to the contractor.

DG will contact George Whitefield to arrange for the repairing of the tracks on the common leading to The Old Inn and the WMPF when the weather is dry enough.

Correspondence

14/1/22 - H Bradley email (and MD response) and letter from Land Registry re land adj to SW pump house (7222_4,4a)

13/1/22 – Environment Agency preparedness for flooding information (7222 7, 7a, 7b)

18/1/22 – SSE Compensation letter (7222 8) - £60 has been credited to SSE account.

19/1/22 – SW Future proofing our water supplies WRSE (7222 10)

20/1/22 – Theft of Catalytic Converter from WD car park (7222 13)

24/1/22 – B Abbatt 2022 tree survey estimate (7222 14, 14a, 14b)

26/1/22 – Wessex River Trust re River bank restoration on Cow Common (7222 19)

1/2/22 – HCC new date for Parish and Town Council evet (17/3/22) (7222 28, 28a)

Any other Business

DG is to raise at CPC meeting that there is only one CPC member on COSC. The TOR require at least two councillors to be present at the meetings of COSC.

Items for the next Agenda - None
Date of Next Meeting: Thursday 10th March 2022

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Footpath update from Cllr Griffiths -

After the storms in February the bridleway across the common was blocked by a fallen willow tree by the Purleygigg Bridge, DG cleared this. Further work is necessary to cut back the trunk further and deal with the brash.

There is tree fallen across the Purleygigg Stream about 25 metres upstream of the bridge. DG will notify Edward Painter.

The Mark Way, as it runs parallel with the Test Valley Farm Path, was blocked by a fallen tree. DG cleared this.

The Little Drove Path was blocked by a fallen tree. DG cleared this.

The concrete road to the upper car park on West Down was blocked by about 3 fallen trees. An unknown cleared these. Many thanks to him/her.

There are several trees down along the Cart Lane Path. Those adjacent to Paddock Field will be cleared by CPC. DG plans to tackle the on Wednesday 2/3 with Richard Youll, weather permitting. Those alongside the field, which I believe is called Quarry Field will, I presume, be cleared by the Painters. Fortunately, the path is not blocked.

The is some minor obstruction of the path through IVY Farm Wood. This will be cleared on Tuesday 1/3 by DG , weather permitting.

The same applies to the Test Valley Farm Path.

NB. There are a number of quite substantial trees that have fallen around the perimeter of the Common. Fortunately, these do not black any paths nor, in my view, do they pose a danger to the public. Clearing them will be a substantial task but probably doable by volunteers. The main problem will be transporting the wood off the Common. Maybe Edward Painter would lend us a trailer? Much of the wood is ash an ideal as firewood! The task is not, in my view, urgent.

Amanda Husson of Broxton House has emailed us to say that some trees on the WMPF have fallen across her fence. I believe Nick Horne is investigating. The trees are not large and can easily be dealt with by volunteers.

IF ANYONE KNOWS OF ANY OTHER OBSTRUCTION CAUSED BY TREES ON CPC LAND PLEASE LET ME KNOW. David Griffiths 28/02/22

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7Dv – Common gravel area redesign – All comments received up to 1 March '22

7Dvii - Professional tree survey update -

Positive Return survey - to report on all trees. negative return survey - to report only on trees that need attention

*Electronic mapping - Parish Online - 30 day free trial and then annual sub = £80+ VAT/year. To select

Annual sub and not inc. free trial = £72 + VAT/year
Ben Abbatt response to full negative survey

Tree Survey Estimates/Quotes (ALL PRICES EXC. VAT)

BLUE and underlined text = hyperlink to document

	ivey Estimates/ Quotes (ALE I MELS EXC. VAI)		BEOL and underlined text - hyperinik to document				
		1. Positive return survey ALL SITES EXC. Common and WD	2. Negative return survey WD and Common	3. Tree tags	3. Electronic mapping	Travel exps	additional info rec'd
		£	£		85/hr + electronic	£	conditions of
<u>ESTIMATE</u>	B Abbatt	1,350.00	2,500.00	0.75/tag	mapping fee*	176.40	engagment
		1. Positive return survey	2. Negative return survey	3. Tree		Travel	
		ALL SITES EXC. WD	ALL SITES EXC. WD	tags	3. Electronic mapping	exps	additional info rec'd
		£	£				
<u>QUOTE</u>	CBA Trees	1,095.00	845.00	n/a	Included in price	n/a	
			2. Negative return survey WD				email rec'd with quote
			995/day	n/a	included in price	n/a	
		1. Positive return survey		3. tree		Travel	
		ALL SITES	2. Negative return survey	tags	3. Electronic mapping	Exps	additional info rec'd
	Bawden	£					
QUOTE	Tree Care	2,995.00	n/a	n/a	included in price	n/a	choosing arborist
							and Tree Surveys

			TOTAL
	ESTIMATE Positive return all sites exc. Common and WD + Negative return for Common and WD + Parish Online		
B Abbatt	mapping sub for 1 yr (no free trial) + assumption of 2 hrs to map	£	4,268.40
B Abbatt	A Negative return survey for ALL Sites has been requested. Please see attached below**	n/a	
CBA Trees	QUOTE positive return all sites exc. WD + negative return for WD (Assumption of 2 days) inc. mapping	£	3,085.00
CBA Trees	QUOTE Negative return for all sites (assumption of 2 days for WD) inc. mapping	£	2,835.00
Bawden Tree Care	QUOTE Positive return survey for all sites	£	2,995.00

7Dviii - Update on fencing across the River Test/Freelands - Cllr Ewer

Regarding Freelands across the river Test from Chilbolton Cow Common some concern has been expressed about the fencing installed on our part of the river without any discussion, possible sublet of the fishing rights on our side of the river to Freelands and refusal by Test Valley Planning to include Chilbolton PC in copies of planning applications as adjacent landowners. CPC apparently owns the land from the water's edge to the centre of the river Test but not the fishing rights and we need to open a dialog with Freelands and to assert our rights.

A meeting requested by Strutt and Parker who act for an adjacent land owner, probably Freelands, and this will take place shortly.

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7E - Planning report from Cllr Ewer-

We need to add another member of the planning committee and should appoint a chair at the next meeting.

The planning minutes are attached hereto - $\frac{7/2}{22}$ and $\frac{21}{2}$

Important to note that the public hearing of the appeal regarding Vallley Field park will take place on Tuesday 12th July 2022 at the Guildhall in Andover.

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7F - Village Hall report from Cllr Ewer -

The replacement of the heaters in the Durnford Room and re gravelling of the parking area are on order but not yet completed.

Emergency centre -

The management committee with support from the Village shop planned to open the hall on Sunday 20th February for hot drinks, a roast lunch etc. but this was cancelled when the power returned at 7 a.m. on Sunday.

Several expressed concern that with the power failure most residents had no means of heating and cooking unless they had a wood burner or used bottled gas for cooking. Without power there is no way to charge phones and the internet was also down so that those using voice over internet (VOIP) telephones could not be contacted by phone or email.

The VH committee will address this issue and make suggestions to PC for a procedure to be followed should similar circumstances occur again including automatic opening of the hall as an emergency centre and ways to contact affected residents especially elderly and disabled.

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5G – Community Fundraising Group update from Cllr Hall – <u>Monthly Report to CPC – March 2022</u>

David Hall and Nick Horne met with representatives of the Parish Church Council on Wednesday February 9th and discussed the following emerging timetable of village events for 2022.

Date	Event	CPC Role
26 th March	Public Meeting with Wessex River Trust – Village	Lead
	Hall	
27 th March	Tree Planting (Jubilee Canopy) at Stocks Green	Lead
2 nd April	Concert in St Mary's Church	None (PCC event)
4 th -7 th June	Jubilee Weekend Event – Parish Boundary Walk?	Lead
5 th June	Jubilee Celebration Service	None (PCC event)
6 th June	Jubilee Street Party – Wherwell	None (WPC event)

25 th June	Chilbolton Village Fete	Support (PCC event)	
5 th August	Queen's Tea Party – Village Hall	None (PCC event)	
Aug – December	Potential window for CFG fundraising event	Lead	

There is little opportunity to create a fundraising event until late August but the late summer and autumn remain possibilities. Whether the village has an appetite for this after a hectic Jubilee period is another question and a smaller internal event towards the end of the year or planning for something much bigger in Spring 2023 might make more sense.

To the best of our knowledge there is only one street party planned in Chilbolton for the Jubilee (Paddock Field). The idea of a village activity, such as a boundary walk, has been proposed and taking the lead on this would be a good opportunity for CPC to play an active and visible role in village events beyond the tree planting.

The current programme of capital spend for 2022/3 is largely funded or dependent on grants. The grant from TVBC to support the installation of the table tennis table has been approved and Katie Bradley has successfully secured a member's grant from Cllr Drew of £523.50 to purchase three mature trees with plaques for the Green Canopy project. Further contributions from a number of local businesses are anticipated.

NB: to Cllrs from N Horne -

As discussed at COSC, it is the Development Group's aim to prepare and submit a grant application for an adventure tower (to replace the slide mound), from the TVBC Community Asset Fund later in 2022.

The application will be in the name of the CPC and the fund will only accept one application per financial year from an individual organisation, i.e. the CPC. Please will you highlight this to the CPC so that, when the time comes for submission, we can ensure that if the CPC wish to seek a grant for other purposes from the Fund in 2022/23 that is done in liaison with the DG and does not compromise its funding plan.

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5H – Strategy Plan Working Group update from Cllr Ewer –

The draft local plan is being studied and a management summary of this 86 page document will be circulated direct to PC before the 7th March meeting.

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12. Correspondence -

9/2/22 - CBA trees quote for professional tree survey (7322 1, 1a) – to be discussed under item 7Dvii

9/2/22 - A James email re Cow Common car parking (7322 - 2) - DG to responded with survey statics/results

9/2/22 - T Clayton email re Sparsholt river bank restoration (7322 6) and response (drafted by MG and agreed by DG) (7322 6a)

10/2/22 - HALC Jan '22 Newsletter (7322 4)

10/2/22 - TVBC request for views on 20mph for Hampshire (7322_5) - MD forwarded all Cllrs views to TVBC

11/2/22 - TVBC Local Plan 2040 Regulation 18 Stage 1 Public Consultation notification (7322 7) — Published on websites. See item 7H

11/2/22 - HCC drawing of proposed white lines on Winchester Street (7322 8) Note to nearby residents from TG (8a), resident response (8b)

12/2/22 - 20's Plenty for Us ENewsletter Feb '22 (7322 11)

- 12/2/22 J Hogg, Wherwell Priory re fence across River Test (7322 10) TE has taken the lead on this matter. See item 7Dviii
- 12/2/22 Police Community Support newsletter (7322 12, 12a)
- 11/2/22 T Clayton email re redesign of gravel area and response to questions raised (7322 14)
- 15/2/22 CPRE Have a greater influence over local developments and help protect the local countryside (7322 15) published on websites
- 24/2/22 Hampshire County Permit Scheme (HCPS) Changes 2022 NS Consultation outcome (7322 16, 16a)
- 15/2/22 Blank CPC letter to Open Reach, Grass and Grounds and A Coutts re vehicle access to common (7322_19) (DG to speak directly to E Painter re this matter). Open Reach response (7322_19a), Grass and grounds response (7322_19b). A Coutts responded by phone.
- 25/2/22 Bawden tree survey quote (7322 1b, c, d) to be discuss under item 7Dvii

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