

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S
OPEN SPACES COMMITTEE (COSC)**

To be held on Thursday 14 April 2022 at Poplar Dene, Cart Lane, Chilbolton; 18:30

A G E N D A P A C K

1. APOLOGIES
2. DECLARATION OF INTERESTS
3. APPROVAL OF MINUTES – [THURSDAY 10 March 2022](#)
4. MATTERS ARISING
5. TO TAKE QUESTIONS AND/OR DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY UPDATE REPORTS AS FOLLOWS: -
 - A) [FINANCE report](#)– Clerk ([41422_2](#))
 - B) ALLOTMENTS – T. Gilmour – Nothing to report. [Note from Clerk – All plots have now been taken].
 - C) [COMMON – M. Grove report](#) ([41422_7](#)) to inc.
Update re Wessex River Trust proposal
Update on Sparsholt Purlygig repairs and
Update on Common Information Boards
 - D) MACHINERY MAINTENANCE –
 - E) [PARISH PATHS report](#) – Cllr D. Griffiths ([41422_1](#))
 - F) VILLAGE GREENS –
 - G) [WAR MEMORIAL PLAYING FIELDS report](#) ([41422_5](#)) – N. Horne. To inc.
Update on WMPF Development group and CPC update on WMPF fencing/boundary
 - H) WEST DOWN – G. Evans report to inc.
Update on Coley Lane Tree planting project - Total of 190 trees have now been planted this winter. Other than that update, nothing new to report.

Update Permissive Bridleway – Cllr D. Griffiths
6. Update on registration of CPC owned land
7. TO REVIEW TERMS OF REFERENCE FOR [COSC](#) AND [WMPF DEVELOPMENT WORKING GROUP](#)
8. To discuss and decide on any Lengthsman work to be carried out in May 2022 (including hours to complete any task/s). [Clerk report](#)
9. [CORRESPONDENCE](#) ([41422_9](#))
10. QUESTIONS FROM PUBLIC – 3 mins. Per person
11. ANY OTHER BUSINESS – For information only
12. ITEMS FOR THE NEXT AGENDA
13. DATE OF THE NEXT MEETING – Scheduled date is Thursday 12 May 2022.

Mandy Denyer (Clerk)

5A – Finance Report from CPC Clerk

OVERVIEW SUMMARY	Ringfenced accounts					Other (i.e. precept funded)	VAT	TOTAL
	HSBC No.2 / Batty acc	HSBC Deposit/WMPF Capital acc	WMPF Capital (held in current account)	Common	West Down			
OPENING BALANCES FOR 2021/22 as at 01/04/21	5902.39	1777.36	0.00	17187.36	8319.45			33186.56
COSC related Receipts for 2021/22	0.55	0.12	2000.00	5771.00	3226.17	1771.72		12769.56
COSC related payments for 2021/22			-29.95	-3792.77	-1516.61	-7243.10	-1914.58	-14497.01
SFER - From Batty Account to CPC Current Acc (re Common vehicle closure exps)	-803.19					803.19		
TRANSFER - From CPC Current Acc to WMPF Capital acc		1970.05	-1970.05					
Closing Balance as at 31/3/22 - Opening Balance as at 1/4/22	5099.75	3747.53	0.00	19165.59	10029.01			38041.88
COSC related Receipts total to date	0.00	0.00	0.00	0.00	0.00	0.00		0.00
COSC related Expenditure to date			-788.20	0.00	0.00		-157.64	-945.84
Closing Balance as at 6/4/22	5099.75	3747.53	-788.20	19165.59	10029.01	0.00	-157.64	37096.04
Notification of receipts from 3/3/22 - 31/3/22 inc. in above figures): -								
2022-23 Allotment fees paid						60.40		60.40
Notification of receipts from 1/4/22 - 6/4/22 inc. in above figures								
Notification of payments from 3/3/22 - 31/3/22 (inc. in above figures): -								
D Griffiths - Common fencing supplies				274.90			54.98	329.88
Abbotts Ann Pest Control (Mole catching on WMPF)						135.00		135.00
M Grove (reimbursement - Flatproof Tyre for Sparsholt)				72.68			14.54	87.22
M Grove (reimbursement - Pruning saws for Sparsholt)				44.97			9.00	53.97
TVBC (Bin emptying on WD and WMPF)					205.43	205.43	82.17	493.03
E Treadwell (repairs to beast and trailer)				86.24	86.24	114.99	57.49	344.96
A Denyer (reimbursment - WMPF running Costs)						19.50	3.90	23.40
Notification of payments from 1/4/22 - 6/4/22 (inc. in above figures): -								
LTL Machine Spares (Basketball system repairs)				788.20			157.64	
COSC related Community Projects Allocations/reconciliation -								
	Budgeted	Expenditure	Receipt	Balance				
WMPF improvements to Play Area	10000.00			10000.00				
West Down Tree Planting (balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy)	2000.00	-244.72	500.00	2255.28				
Further enhancements to WMPF	5000.00			5000.00				
Common gravel area redesign	5000.00			5000.00				
	22000.00	-244.72	500.00	22255.28				

5C – Common report from M Grove

There is a lot to discuss and agree , things which will have long term impacts on the Common and the river. Please can all committee members attend whatever their responsibilities so that all points of view are represented and conveyed to the CPC – Thank you.

Sparsholt Bank restoration

Completed and well fenced. No adverse comments heard so far. Plants are growing nicely.

3 pruning saws passed to Sparsholt via Jenny Hamilton. She returned one s.t.r 6' post. (In my garage). Sparsholt will sign evaluation forms in case they qualify for the grant.

I have spare copies of the permit but need staple gun to securely fix them.

WRT proposal for river bank and channel restoration.

DG to comment on CPC discussions

Public meeting went well but was only attended by 22 villagers. (see report issued at the time and CPC report). Next step is for WRT to do accurate measurements and this may result in changes to the proposal

CPC draft minutes *“TE to email WRT (cc M Grove, COSC and HT) with points/issues that CPC would like WRT to address when adjusting their proposals (inc. issues re fishing rights and weed cut)” Yet to be received 6.04.22) [see below – full extract from CPC 4/4/22 draft minutes]*

Freelands proposals for the main stream restoration

Circulating for comment. Please ALL study the map so we can discuss this at COSC

Ownership from deeds and 1:2500 map **must** be clarified. This is for CPC as advised by COSC.

Tony Ewer is the lead on this but frequently says it is for COSC to do. To be discussed.

As they stand I see no problem with them as all works are a, to the rivers benefit and b, apart from two berms are on the Freelands side. [\[Freelands river restoration proposal\]](#)

Cattle on Common notice -“Cattle arriving before May 1 unless too wet” (N Coutts)

The wording suggested was not approved by CPC so DG is rewording it. [\(original attached\)](#).

DG to reword notice and circulate to Cllrs” *warning that cattle are present and it’s the dog owner’s responsibility to ensure their dogs safety”* [revised version attached here [\[41422 6\]](#) – as at 6/4/22 approved by 2 Cllrs].

Objection – it is the safety of the cows that is being protected. Recirculating to the CPC could take too long.

Aspen trees 8

Planted on main river side of the Common as per email circulated before.

Gravel area and Signage

We have yet to have anything whatsoever back from Alison Graham Smith (Natural England) re signage and reduction of gravel area for parking and moving the gates. Last chance email has been sent DG .Phoning is faster ! as this should be done by Easter.

CPC draft minutes *“ giving 2-weeks to respond to both the gravel area redesign and the signage project. If there is still no response, CPC will discuss and decide at the next CPC meeting how to proceed with the projects”*

My feeling is that we remove the ladder signs, store them and investigate rewording with the firm that made them. Taking the NO dogs and No picnics from the signs would cost £534 (Hampsons 30 day quote 31/1/22). However, we cannot restrict access either. We have the statement from HCC about the wording (31st Jan 22). Was the Open Access team consulted via NE?

Gate at entrance to Common

CPC draft minutes -*Cllrs agreed to the purchase and installation of the gate/barrier and that, at present, there was no need for the gate to be automated especially because of the large costs involved and ongoing maintenance and liability issues. DG to inform Hurstbourne Forge.*

Fencing on Common near Long Bridge

CPC draft minutes "*NH, on behalf of M Grove, asked about fencing that has been erected on SSSI land adj. to the Common, especially when CPC cannot put fencing on the Common. HT confirmed that the barbed wire fence across the river (to the right of the long bridge as you leave the Common) was erected by Wherwell Priory Estate and has been moved further upstream. NH clarified that this is not the fencing in question. TE and HT to investigate and TE to report back to COSC*". Awaiting this although it has been established what the situation is

Action

Guided tours of the Common

As agreed before MG has advertised a guided tour for villagers on Sunday 10th April at 10-11.30 am
You are very welcome.

Moya Grove 6 04.22

Extract from CPC 4/4/22 Draft minutes –

Update on Wessex River Trust proposal – within COSC minutes. In addition, meeting notes of the public meeting held on 26/3/22 are attached here ([4422 40](#)). TE informed that the majority of those in attendance at the meeting were in favour of the proposals (a few weren't). WRT to adjust plans in light of comments at the meeting. TE to email WRT (cc M Grove, COSC and HT) with points/issues that CPC would like WRT to address when adjusting their proposals (inc. issues re fishing rights and weed cut). KB asked who has priority with regards to working on the river, CPC as land owner or those with the fishing rights? TE explained that it was CPC intention to work with the holder of the fishing rights (in this case Freelands Estate) with the overriding benefactor being the health of the river itself.

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5E – Footpaths report from Cllr Griffiths –

The trees that partially blocked FP 8 (Cart Lane Path) have now been cleared. My thanks to Edward Painter for doing this.

So far as I am aware all other footpaths and bridleways have been cleared following Storm Eunice.
David Griffiths

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5G – WMPF Report from N Horne – Playing Field

The first cut and initial strimming has been arranged for the week commencing 11th April.

A new notice for dog walkers has been fixed to the far gate, replacing the one forcibly ripped from its mounting.

Persons unknown have undertaken significant cutting back of trees hanging over the fence at the far end of the field. The brush has, without permission, been piled up behind the far goal.

The CPC has asked that true boundary of the CWMPF (as conveyed to the CPC in 1946) is established and agreed with the adjacent landowners.

Tony Ewer is to arrange a meeting with owners/agents of the adjacent land to discuss the two preceding items.

Equipment

We are very grateful to LTL Engineering for completing work on the strengthening of the basketball backboard; and the straightening, strengthening and re-coating of the hoops. The parts are undoubtedly more robust than the original fabrications.

All that is needed is a volunteer to help me refix them to the posts.

The mindless vandalism which caused the damage has cost the village a substantial sum and, more importantly, has denied genuine users their recreation.

Development Group

We await the result of our grant application to TVBC for, and the delivery of, the table tennis table, in the meantime we also await the assistance of Edward Painter to relocate the benches and need to prepare the table base.

We have received initial ideas and indicative costs from suppliers of the type of equipment we are looking for in an adventure tower. That has begun an iterative process to formulate the features we wish to have incorporated, and the design we want. That will prompt costings for us to consider in the light of funds and grants available to us.

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8. Lengthsman Scheme – The 2022 Agreement has been signed and returned to the Lengthsman Coordinator. £1000 is likely to be added to CPC available funds in May. At present £61.62 is available. Please see pages 4 and 5 of the attached for lengthsman tasks and excluded tasks ([4422 7](#)).

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9. Correspondence – (from 7/3/22)

11/3/22 - RPA 2022 Common EL & HL Stewardship claim form ([4422 8](#), [8a](#)) – COSC approved submission of 2022 RPA grants

11/3/22 – Lengthsman Scheme 2022 agreement – Completed and returned ([4422 7](#)) – Cllrs approved submission of 2022 agreement

16/3/22 - HCC Access Team (A Walters) response to FB email re Common signage ([4422 10](#))

24/3/22 - Government funded support re Greening Campaign ([4422 16](#))

30/3/22 – H Taylor email re Frelands Estate river restoration ([4422 30](#), proposed plan [30a](#)) – discussed under item 7Dx.

30/3/22 – Strutt and Parker (Church Commissioners) email re Wessex River Trust proposal ([4422 30b](#)) – discussed under item 7Dv

31/3/22- Resident email re Wessex River Trust Proposal ([4422 37](#)) – issue re redesign of gravel area will be discussed at the next CPC meeting. Cllr Bradley response ([9522 4](#))

3/3/21 TE email to Environment Agency and 31/3/22 response River Test Restoration Project ([4422 38](#))

5/4/22 – DG email to A Graham-Smith of Natural England re Common Signage and Gravel area ([9522 3](#))

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