

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
**CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)**  
**To be held on Thursday 19 May 2022 at Poplar Dene, Cart Lane, Chilbolton; 18:30**  
**A G E N D A   P A C K**

1. Apologies
2. Declaration of Interests
3. Election of Chair
4. Approval of Minutes – [Thursday 14 April 2022](#)
5. Matters Arising (inc. [matters arising within the CPC minutes](#))
6. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
  - A) [Finance report \(19522\\_2\)](#) – Clerk
    - i) To include discussion and decision as to who will perform the checking of items on the CPC Asset Register
  - B) Allotments – T. Gilmour – Nothing to report
  - C) [Common report \(19522\\_1\)](#) – M. Grove to inc.
    - i) Update on Wessex River Trust proposal
    - ii) Update on wording for Common Information Boards for CPC approval
    - iii) To revise wording for the ladder boards for CPC approval
    - iv) Update on Weevil release project for the control of Water Fern
    - v) To discuss the redesign of the Common gravel area – J Hudson
  - D) Machinery Maintenance
  - E) Parish Paths – Cllr Griffiths – no report given
  - F) Village Greens
  - G) War Memorial Playing Fields – N. Horne to inc. – Nothing to report prior to meeting
    - i) Update on WMPF Development Group
    - ii) Discussion on relocation of Table Tennis Table
  - H) West Down – to inc.
    - i) Update on improvements to Permissive Bridleway
7. To discuss and decide on tasks for the Lengthsman to be carried out in June (inc. time to complete task/s)
8. To discuss the [Bawden 2022 tree survey reports](#) to make a recommendation to CPC
9. To discuss and decide on Safeguarding/DBS checks for Educational Access
10. [Correspondence \(19522\\_3\)](#)
11. Questions from Public
12. Any Other Business – For information only
13. Items for the next agenda
14. Date of the next meeting – Scheduled date is Thursday 9 June 2022 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)

#### 4. Matters Arising on Parish Council minutes –

HCC have not cleared The Mark Way properly. COSC to chase HCC.

Routes to Common from West Down – COSC to waymark two routes (one scenic route and one accessible route, both clearly marked).

DG to arrange clearing of trees on the edge of WMPF that have fallen onto the adjoining property fencing.

DG to chase contractor to install dragons teeth opposite the recycling centre

COSC to review the proposed Freeland plans ([4422 30](#), proposed plan [30a](#))

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#### 5A – Finance report from Clerk –

OVERVIEW SUMMARY	Ringfenced accounts					Other (i.e. precept funded)	VAT	TOTAL
	HSBC No.2 / Batty acc	HSBC Deposit/WMPF Capital acc	WMPF Capital (held in current account)	Common	West Down			
Opening Balance as at 1/4/22	5099.75	3747.53	0.00	19165.59	10029.01			38041.88
COSC related Receipts total to date	0.17	0.00	0.00	0.00	0.00	220.86		221.03
COSC related Expenditure to date	-958.00		-788.20	-115.49	-144.97	-308.33	-421.80	-2736.79
Closing Balance as at 6/4/22	4141.92	3747.53	-788.20	19050.10	9884.04	-87.47	-421.80	35526.12
<b>Notification of receipts from 7/4/22 inc. in above figures</b>								
SSE wayleave paid						69.08		69.08
Allotment fees paid						151.78		151.78
<b>Notification of payments from 7/4/22 - 12/5/22 (inc. in above figures): -</b>								
Taits Printers (Common vehicle closure signage - late invoice)	18.00							18.00
D Griffiths reimbursement for M Lovell (Stihl 16" chainsaw)				111.00	111.00	148.00	74.00	444.00
D Griffiths reimbursement balance for AFT fencing				4.49			0.90	5.39
SSE Pavilion electric (inc.s adjustment to previous invoices)			25.33				1.26	26.59
Hurstbounre Forge (common main gate/Batty Fund) - Depos	940.00						188.00	1128.00
Business Stream (WD Water Trough)					33.97			33.97
Abbots Ann Pest Control (mole cathcing on WMPF)						135		135.00
<b>COSC related Community Projects Allocations/reconciliation -</b>								
	Budgeted	Expenditure	Receipt	Balance				
WMPF improvements to Play Area	10000.00			10000.00				
West Down Tree Planting (balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy)	2000.00	-244.72	500.00	2255.28				
Further enchancements to WMPF	5000.00			5000.00				
Common gravel area redesign	5000.00	-940.00		4060.00				
	22000.00	-1184.72	500.00	21315.28				

[Spreadsheet of Receipts](#)

[Spreadsheet of Payments](#)

**Lengthsman** – The Lengthsman coordinator has received funds for 2022/23 from HCC. Therefore, Chilbolton have £1061.62 available funds for Lengthsman tasks. The Lengthsman hourly rate remains at £20/hr.

**Asset Register** - COSC have been tasked by CPC to check on all CPC assets. The check is to include A) there still there and b) in good/usable condition

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#### 5C – Common report from M Grove -

**Meeting with Jonny Rees Davies**, Director, Test and Itchen Association (JRD) and **Nick Lawrence** (NL) Conservation Officer, Wild Trout Society on Cow Common, 10 May 2022. This meeting was requested by MG to advise on future management of the area between the cow fence and the main river edge. Also attending Cllrs Rick Franke, Sue Larcombe and Tony Ewer.

Report from Nick Lawrence to follow. (*My report may be updated after receipt of this*). The main advice was that this is a precious wild area and should be left alone. Dying trees would not adversely affect the river bank and would improve habitat both on the bank and in the water. It was advised that a photo from the same point every year from the Freelands side would be good. (MG to organise).

Fallen tree trunks merely to be cut away from the fences and the trunks left down. Willows on the bank are good. Planted aspen also good. Trees falling into the river from the bank should be left and NOT cleared away as per requested "rights".

Wide border of marginal plants between the mown beat and the water is essential. (Mown beat as now is acceptable on part of main river NOT on Carrier). Damage caused by vehicle access to restock noted and should not continue as river can be restocked from the other side.

The management plan is being updated in line with this advice

**Freelands river improvement plans** (Freelands is now the lessee of the fishery rights on both rivers.)

See [4422 30](#) and [30a](#)

The plans were discussed. It was advised that the positioning of the planned berms on the Chilbolton Side of the main river would be good. No action.

JRD NL - Fishing rights usually include only access to the river to fish and taking of fish after catching. TE is contesting the other "rights" being sought with the Church Commissioners rep. Jonathan Dury. Freelands wants to stir up the silt at the lower end of the Pub Carrier but JRD NL advised that this might be equally effected by the berms proposed by WRT.

### **Fencing**

Under fencing across the River Test/Freeland - It was agreed that as CPC own the island downstream from the Long Bridge and 3/4 of the island upstream from the Long Bridge and that no permission was granted for fencing to be erected on our land, TE will contact Freelands and Wherwell Priory and ask them to remove the offending fencing. If this is not done, CPC will remove the fencing.

### **The WRT proposals**

Purleygig Stream (known by the fishing fraternity as the Pub Carrier) were discussed on site and felt to be a good move.

On behalf of Howard Taylor JRD asked that the work did not start until after 15<sup>th</sup> October.

Synopsis from CPC meeting held 9/5/22 –

Under update for WRT proposal received from Neil Swift WRT - It was agreed to ask Moya to contact WRT and include the following into a revised plan for R1 ([attached](#)) - for the plan to include the location of the ford (i.e. vehicle and horse crossing point) and to incorporate some planting into the shingle bank (it was agreed that this would help stabilise the shingle and be more aesthetically pleasing).

### **Azolla**

Synopsis from CPC meeting held 9/5/22 - Cllrs agreed to the direct approach to the suppliers of the Weevils for the treatment of the Water Fern. MG and DG are to progress this project. 2 packs at £130/pack has been agreed, if more packs are required CPC to approve.

### **Cow Common Signage -**

1. Cattle grazing notice - the attached was agreed ([9522 28b](#)). The Clerk has printed and laminated and delivered to Moya. Cattle are due on mid May – DG to put up Cattle grazing signs with his staple gun please.
2. Ladder boards. The PC decided to junk them. I wrote to TE – this is wasteful. He agreed (10 5 22 email) I then asked Mandy to get quotes for three rewrites from Andrew Hampson the maker
3. Information boards – The wording is too long (AGS and HCC) Kate Bradley has agreed to liaise with me to produce the final version. *Action MG*

### **Gravel area redesign**

A plan for 7 car spaces has been drawn up by Julian Hudson. JH to comment at the COSC meeting as it is currently being progressed. *JH action*

### **Dogs**

PC requested that MG wrote an article for the Parish Magazine about rules for dogs on the Common. This has been drafted and the draft sent to TE and Clerk for checking before publication. (*MG Action*)

## **7. Tree Survey reports from Bawden –**

Allotments – [report](#), [appendix A](#), [appendix B](#)

Common – [report](#), [appendix A](#), [appendix B](#)

Village Pond and Stocks Green – [Report](#), [Stocks Green appendix A](#), [Stocks Green appendix B](#), [Village Pond appendix A](#), [Village Pond appendix B](#)

West Down and Coronation Green – [Report](#), [WD appendix A](#), [WD appendix B](#), [Coronation Green appendix A](#)

War Memorial Playing Field – [Report](#), [appendix A](#), [appendix B](#)

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## **9. Correspondence –**

5/4/22 - DG email to AGS NE ([9522 3](#))

22/4/22 - AGS NE response re Cow Common signage ([9522 17](#)) 25/4/22 - DG response to AGS ([9522 17a](#), [b](#))

5/4/22 - KB response to resident re WRT proposals and common gravel area where cars park ([9522 4](#)) (in response to [4422 37](#)) and 7/4/22 resident response ([9522 4a](#))

10/4/22 - Resident email re Basket Ball court and response ([9522 11](#))

26/4/22 - Neil Swift Wessex River Trust update ([9522 20](#)) 26/4/22 - WRT email re Water Fern ([9522 20a](#))

It was agreed at the CPC meeting held on 9/5/22 that MG and DG should progress the project directly with the suppliers and approved payment for up to 2 packs of weevils at £130 per pack. If any more than 2 packs are required CPC approval will be required.

26/4/22 - Wherwell resident query re fencing upstream from the Long Bridge ([9522 21](#)) and response

4/5/22 – CCE Winchester re River Test fishing and TE DRAFT response ([9522 37](#)).

It was agreed at the CPC meeting held on 9/5/22 that TE would revise the draft response after seeking further advice and would circulate to Cllrs prior to sending. KB expressed that the response should emphasise that the Common is a SSSI and owned by CPC and that there is to be no right to mow and maintain the bank of the river to include the erection of benches and bridges within 4 m of the edge of the bank

6/5/22 – Business Stream re Water charges changes ([9522 34](#))

6/5/22 – RPA – Advance payment of Basic Payment Scheme (BPS) ([9522 35](#))

7/5/22 – H Bradely – re Registration of CPC owned land with Land Registry ([9522 36](#))

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