

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)
To be held on Thursday 21 July 2022 at Poplar Dene, Cart Lane, Chilbolton; 18:30
A G E N D A P A C K

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 9 June 2022](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) [Finance](#) – Clerk ([72122 1](#))
 - B) Allotments – T. Gilmour – Nothing to report
 - C) Common – M. Grove to inc. ([72122 2](#))
 - i) Update on [Wessex River Trust proposal](#)
 - ii) Update on Common [Information Boards](#)
 - iii) Update on Common [ladder boards](#)
 - iv) Update on redesign of the Common [gravel area](#) – J Hudson
 - v) Update on [Azolla on Common](#)
 - vi) To discuss recommendation for [Monkey Flower](#) found on Common
 - vii) To discuss and decide on people [metal detecting](#) on Common
 - D) Machinery Maintenance
 - E) Parish Paths – Cllr Griffiths
 - F) Village Greens
 - G) [War Memorial Playing Fields](#) ([72122 3](#)) – N. Horne to inc.
 - i) Update on WMPF Development Group
 - H) West Down
6. To discuss and decide on tasks for the Lengthsman to be carried out in August (inc. time to complete task/s) - (NB: remaining funds = £501.62 (25 hrs) – this takes into account 14 hrs (£280) to clear the Abbots Stream in October '22)
7. [Correspondence](#)
8. Questions from Public
9. Any Other Business – For information only
10. Items for the next agenda
11. Date of the next meeting – Scheduled date is Thursday 11 August 2022 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)

5A – Finance Report

OVERVIEW SUMMARY	Ringfenced accounts						VAT	TOTAL
	HSBC No.2 / Batty acc	HSBC Deposit/WMPF Capital acc	WMPF Capital (held in current account)	Common	West Down	Other (i.e. precept funded)		
Opening Balance as at 1/4/22	5099.97	3747.53	0.00	19165.59	10029.01		38042.10	
COSC related Receipts total to date	0.60	0.00	0.00	0.00	0.00	340.82	341.42	
COSC related Expenditure to date	-958.00		-788.20	-1415.05	-1303.98	-2204.16	-7829.00	
Closing Balance as at 13/07/22	4142.57	3747.53	-788.20	17750.54	8725.03	-1863.34	30554.52	
Notification of receipts from 30/5/22 inc. in above figures								
G Marits (Green Canopy - tree Sponsorship)						50.00	50.00	
							0.00	
Notification of payments from 30/5/22 (inc. in above figures): -								
D Griffiths reimbursement for post for WD permissive bridleway					110.76	21.15	131.91	
Wild Trout Trust (travel exps to Common meeting)				15.30			15.30	
Grass and Grounds (19 + 31/5/22) WMPF cuts						240.00	288.00	
Ucheck (DBS checks for NH and MG)				19.34		3.86	23.20	
COSC related Community Projects Allocations/reconciliation -								
	Budgeted	Expenditure	Receipt	Balance				
WMPF improvements to Play Area	10000.00			10000.00				
West Down Tree Planting (balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy)	2000.00	-244.72	550.00	2305.28				
Further enhancements to WMPF	5000.00			5000.00				
Common gravel area redesign	5000.00	-940.00		4060.00				
	22000.00	-1184.72	550.00	21365.28				

[Receipts spreadsheet](#)

[Payments Spreadsheet](#)

[Lengthsman funds spreadsheet](#)

2022/23 Budget Review

[Precept account budget review](#)

[Ringfenced accounts budget review](#)

At the CPC meeting held on 11/7/22 it was agreed that further quotes be sought and investigation into potential grant funding for the Information Boards. The estimate received at present is c. £4950. I have used this figure plus an estimated £2000 to amend the ladder boards (plus the £165 expenditure to come for trial to see if ladder boards can be amended) to estimate remaining Common expenditure from the Ringfenced account.

It was also agreed that Cllr Rick Franke should attend chainsaw courses to enable him to assist with any tree works and be covered by CPC insurance. It is estimated that these courses will cost £1287. CPC has budgeted £120 for Clerk and Cllr training and therefore Cllrs need to approve the additional expenditure. Assuming they do, the cost will be spread between the Common and West Down ringfenced accounts and Precept account (1/3 each). This has been taken into account in the budget review.

Both of these items are reflected in the table below.

(My apologies for not separating COSC finance information, but I feel it important in a budget review that you have the full picture of CPC accounts. If you wish to see a breakdown of the budget review, please see the above hyperlinks).

Account Balances and estimated closing balances	as at 14-7-22					TOTALS
	Precept and Other Accounts	Ringfenced Common account	Ringfenced West Down Account	Ringfenced WMPF Capital Account	Ringfenced Batty Account	
Opening balance	15269.65	24165.59	10029.01	18747.59	5099.97	73311.81
Actual income	8186.04	0.00	0.00	0.43	0.60	8187.07
Actual Expenditure	-16067.67	-1415.05	-1303.98	-788.20	-958.00	-20532.90
Closing balance as at 22-06-22	7388.02	22750.54	8725.03	17959.82	4142.57	60965.98
Budgeted income remaining	10985.10	4451.00	3151.00	16000.00	0.00	34587.10
Budgeted Expenditure remaining	-5200.21	-16052.21	-2740.27	-35200.00	-1316.00	-60508.69
Estimated Closing Balance	13172.91	11149.33	9135.76	-1240.18	2826.57	35044.39

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5C – Common Report from M Grove *[entered by Clerk]* –

Wessex Rivers Trust - They will do information boards for the river restoration work. This is due to start in September.

Gate – Installed Thursday 14th July *[this was delayed a day due to staffing issues]*

Information boards

No news on these but they are with the sign makers. *[At the CPC meeting 11/7/22, Cllrs have requested further quotes and investigation into whether grant funding can be found. TE to discuss with SL]*

Ladder boards - The lettering can be removed but if the boards split they will have to be replaced. We await a costing on this.

Cattle - No reported problems

Invasive Non Native species

The Test and Itchen NNIS group have reported that we have another invasive species - Money Flower *Mimulus guttatus* A very pretty yellow trumpet flower. In my view it is not causing a problem but I attach Courtney Brain's two emails [29th June](#), [4th July](#) for our decision on action.

The azolla has been dispersed by picnics and I have no idea whether the weevil approach has been effective. I really think that we should have prevented access to this zone. A permit could be applied for. There seemed to be no issues last time – we merely let the authorities know. I had no answer to my last email on this proposal - 28th June. (except thanks Nick for telling me where the hazard tape is kept).

Hazard tape and a Weevils at Work - Keep Out notice would suffice as I proposed

Educational Access

Two of the booked schools (Barton Stacey and Micheldever) have cancelled. We have two school visits booked (Wherwell 20th July, Rookwood 14th July) and three visits from Sparsholt to do the bank restoration work. We hope that the latter will fly with RPA. We need 4 to qualify for the grant. I have written to King Somborne school as the teacher, Patrick Cheyne, who came last year has left the school and there is never any info passed on in the schools when this happens. I have yet to hear back.

Metal detecting

I received a verbal request from Piet van Drunick (family in Chilbolton, lives in Andover) to metal detect on the Common. I supplied Mandy's details so he could apply. Mandy says "As far as I am aware there is no long standing agreement for any metal detecting on the Common (there are 2 for WD (Mr P Ellis and Mr D Griffiths of Upcote Cottage). [\[Blank WD metal detecting agreement\]](#)

The last person to seek request to metal detect on the Common was a D Hudson. Agreement [attached](#).

Aspen planting - Unfortunately the cows have broken many as they stomp around the boundary fences.

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5G – WMPF report from N Horne –

Playing Field

Cutting has continued every fortnight and the field is looking very good. However, the recent hot, dry weather has stopped grass growth and started it browning so I have asked Grass & Grounds to suspend cutting until it is worthwhile.

We were very pleased to see the facilities used for an impromptu village picnic to celebrate the Queen's Platinum Jubilee and wholeheartedly endorsed the CPC agreement to this. We would like to see greater use of the facilities by villagers and will welcome requests and suggestions.

It has been discovered that owners of the adjoining property undertook the significant, unsolicited cutting back of trees hanging over the fence at the far end of the field. The brash has, without permission, been piled up behind the far goal.

That prompted renewed communication with the CPC over marking the boundary of land originally conveyed to the CPC for use as a playing field. The CPC chair decided that no action was to be taken but there is now a copy of the Land Registry map which records the legal boundary.

Pavilion

The lighting units attached to the ceiling of the container have become attached and Steve Picco has been contacted to revisit to see what can be done to fix them in a more lasting way.

Equipment

Having considered the recent Annual Safety Inspection Report there is no immediate action required but we need to monitor the rubber coating on the young children's swings which is worn, but not dangerous.

Development Group

The table tennis table was delivered and placed on its pre-prepared base on 5 July. As planned, the wooden benches and table were relocated and re-grouped closer to the pavilion to maintain this well-used amenity.

The DG is very grateful to David Griffiths for labouring to prepare the new sites for the benches and for attending on the day. As promised, Edward Painter kindly arranged for a telehandler, together with Dan its expert and very helpful driver, to be on hand to move the benches and transport the table from its drop off point to the base. We could not have done this without you both – thank you very much.

To encourage use of the table we are preparing to have bats and balls available for use against a financial deposit from the village shop – with Nicky's kind assistance.

We shall be monitoring both the extent of use of the table and the conduct of players.

We have received initial ideas and indicative costs from suppliers of the type of equipment we are looking for in an adventure tower. That has begun an iterative process to formulate the features we wish to have incorporated, and the design we want. That will prompt costings for us to consider in the light of funds and grants available to us.

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7. COSC related Correspondence –

7/6/22 - Letter sent to Strutt and Parker (re CCE Winchester re Fishing Rights) ([11722 1](#))

7/6/22 - Letter sent to D Saunders re boundary with WMPF ([11722 2](#)) and attachments
[6622 12 TE re WMPF boundary attachment Playing field A](#)
[6622 12 TE re WMPF boundary Playing field measurements B](#)
[6622 12 TE WMPF boundary Playing field south corner](#)

8/6/22 - Letter to Jasper Galloway re siting of the TTT ([11722 3](#)) and attachment
[6622 34a](#) DG RESPONSE TO CONCERNS OVER SITING THE TTT MAY 2022

8/6/22 - Resident email re Whitelands Path and response ([11722 11](#))

9/6/22 - TVBC Community Asset Fund grant offer letter ([11722 7](#)) – Completed and returned

24/6/22 – Southern Water - [Have your say on our draft Water Resources Management Plan \(WRMP\)](#)

24/6/22 - TVBC further information RE Chilbolton Cow Common wardening meeting ([11722 33](#))

29/6/22 - Test and Itchen Summer INNS survey re Monkey flower and MG update on Azolla ([11722 29](#))

4/7/22 - Test and Itchen Summer INNS survey re Monkey flower further update ([11722 29a](#))

30/6/22 - HCC Access Team letter re barbed wire at Long Bridge ([11722 30](#))

3/7/22 – Incident on PURLYGIG Bridge emails ([11722 31](#))