

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)
To be held on Thursday 11 August 2022 at Poplar Dene, Cart Lane, Chilbolton; 18:30
A G E N D A P A C K

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 21 July 2022](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) [Finance](#) – Clerk ([11822 4](#))
 - B) [Allotments](#) – T. Gilmour ([11822 1](#)) – To inc. discussion on proposal to install mains water
 - C) [Common](#) – M. Grove to inc. ([11822 5](#))
 - i) Update on Wessex River Trust proposal
 - ii) Update on Common Information Boards
 - iii) Update on Common ladder boards
 - iv) Update on [redesign of the Common gravel area](#) ([11822 2](#)) – J Hudson
 - v) Update on Azolla and Monkey Flower on Common
 - D) Machinery Maintenance
 - E) Parish Paths – Cllr Griffiths
 - F) Village Greens
 - G) [War Memorial Playing Fields](#) – N. Horne to inc. ([11822 6](#))
 - i) Update on WMPF Development Group
 - H) West Down
6. To discuss and decide on tasks for the Lengthsman to be carried out in September (inc. time to complete task/s)
7. [Correspondence](#) ([11822 3](#))
8. Questions from Public
9. Any Other Business – For information only
10. Items for the next agenda
11. Date of the next meeting – Scheduled date is Thursday 8 September 2022 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)

5A –
COSC August '22 Finance Report

| OVERVIEW SUMMARY | Ringfenced accounts | | | Common | West Down | Other (i.e. precept funded) | VAT | TOTAL |
|---|-----------------------|-------------------------------|--|-----------------|-----------------|-----------------------------|-----------------|-----------------|
| | HSBC No.2 / Batty acc | HSBC Deposit/WMPF Capital acc | WMPF Capital (held in current account) | | | | | |
| Opening Balance as at 1/4/22 | 5099.97 | 3747.53 | 0.00 | 19165.59 | 10029.01 | | | 38042.10 |
| COSC related Receipts total to date | 0.60 | 0.00 | 0.00 | 0.00 | 873.17 | 340.82 | | 1214.59 |
| COSC related Expenditure to date | -1898.00 | | -871.37 | -1579.05 | -1341.28 | -2444.16 | -1412.24 | -9546.10 |
| Closing Balance as at 03/08/22 | 3202.57 | 3747.53 | -871.37 | 17586.54 | 9560.90 | -2103.34 | -1412.24 | 29710.59 |
| Notification of receipts from 14/7/22 inc. in above figures | | | | | | | | |
| RPA - WD BPS (Intrim payment) 2022 | | | | | 873.17 | | | 873.17 |
| | | | | | | | | 0.00 |
| Notification of payments from 14/7/22 (inc. in above figures): - | | | | | | | | |
| Business Stream (WD water trough 25/4-12/7/22) | | | | | 37.30 | | | 37.30 |
| Grass and Grounds (WMPF Running Costs) | | | | | | 240.00 | 48.00 | 288.00 |
| N Horne reimbursement (TTT Bats) | | | 83.17 | | | | 16.63 | 99.80 |
| A Hampson (Common ladder boards - trial) | | | | 164.00 | | | | 164.00 |
| Hurstbourne Forge (50% balance of cattle grid gate/barrier) | 940.00 | | | | | | 188.00 | 1128.00 |

| COSC related Community Projects Allocations/reconciliation - | Budgeted | Expenditure | Receipt | Balance |
|--|----------|-------------|---------|----------|
| WMPF improvements to Play Area | 10000.00 | | | 10000.00 |
| West Down Tree Planting (balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy) | 2000.00 | -244.72 | 550.00 | 2305.28 |
| Further enhancements to WMPF | 5000.00 | | | 5000.00 |
| Common gravel area redesign | 5000.00 | -940.00 | | 4060.00 |
| | 22000.00 | -1184.72 | 550.00 | 21365.28 |

[Receipts Spreadsheet](#)
[Payments Spreadsheet](#)

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5B) Allotments report from T Gilmour –

The allotments have been well used this year but we have all suffered from the lack of water and crops have been very poor. I have investigated the cost of supplying mains water and although plot holders I've spoken to would be willing to pay for water, the capital cost would likely be prohibitive. However, with the PC's agreement I could investigate the costs but initially would have to make an application to Southern Water which would cost £85. COSC's views would be welcomed.

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5C – Common report from M Grove – Behaviour management on the Common

1. CROW act and HCC – no one has knowledge of this according to Abby Sullivan. Mandy has asked us to agree that we contact David Drew. We are very much out on a limb here. Could we also use his/our TVBC contact? Action? and ask him to enquire of HCC what help and advice there is available – and whom we should contact for guidance **Action?**
2. Warden scheme progress –Response to article in August Parish Mag. DG. **Action?**
3. Monitoring activity. Thank you for your responses. I have asked for CPC responses which seem to have gone to Mandy not me to be forwarded to me. All integrated - [Excel spreadsheet attached.](#)
Action?

[Information Sheets](#)– to decide a, whether to advise CPC to produce them.

b to decide content and style and who designs them,

Gate closure policy progress by CPC report DG

Environmental management –management plan to agenda for Sept meeting

Scrub clearance – action needed in September/October. **Plan who when where?**

Removal of fallen ash if needed – urgent action needed. **Plan – who when where?**

WRT – update no reply from Chair

Educational Access update - No further change

Ladder boards - Agreed wording sent to Andrew by Mandy,(and confirmed by Abby Sullivan HCC 3.8.22) awaiting quote.

Information boards - No information (SL contacted – no reply)

West Down

Person responsible for West Down- all aspects.

Cattle out July 31

Fence down (propped up but not secure by MG)

Moya Grove 04/08/22

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5Civ – Common Gravel Area redesign report from J Hudson –

After the last meeting and discussions with COSC and Councillors Ewer and Cockram, further design work was undertaken on the gravel area.

As part of the latest discussions, an idea was put forward by Cllr Ewer which involved providing a small area of parking for 7 cars at the south-eastern corner of the gravel area, with a single gate beyond the parking area which would provide access for residents, emergency vehicles and refuse collection vehicles.

Attached is a new layout which reflects those ideas. It can be confirmed that the idea can be made to work. The following points need to be considered, however:

- 1) This layout would require a significantly wider gate, with a minimum width of 5.3m. That is larger than any of the existing gates around the gravel area.
- 2) this would also mean that the gate we have recently installed would be redundant, unless it would be possible for it to be enlarged?
- 3) The bin lorry when turning right towards the Old Inn has a wide swept path and will not be able to avoid passing over the edge of the Common. I have reduced the extent of this incursion as far as I can. There will be a need to relocate the noticeboard and also to slightly amend the alignment of existing wooden posts and railings.
- 4) When the bin lorry reverses towards the Old Cottage, it will be important to check that it can stay on the track and not risk falling into the ditches either side.
- 5) I am aware that any incursion into the Common land is strongly discouraged. However, it should also be noted that this layout allows for significant mitigation. If implemented, there is an opportunity to plant at least five new trees and undertake whatever other necessary work to return a large area of the existing gravel area to a natural state. In the long run, this could present a significant improvement in my view and could genuinely offset any harm caused by the very small incursion on the west side of the gravel area. I would be grateful for COSC's thoughts on these proposals.

[Gravel Area redesign v5](#)

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5G – WMPF and Development Group report from N Horne – Playing Field

Wherwell Royals FC are training each Wednesday in preparation for the forthcoming season.

Grass & Grounds suspended cutting during July and we will wait until growth resumes before re-starting.

Ed Treadwell has adjusted both the CWMPF pedestrian gates so that they close properly.

As discussed at our last meeting, the CPC chair has advised the adjacent landowner that the southwest gate to the Coronation Tree path is the CWMPF boundary.

Container

The lighting units have been re-secured to the container ceiling and thanks are due to Ed Treadwell for his work to achieve that. It was discovered that a very heavy Ash tree branch had fallen on to the container roof and that is very likely that had caused the problem. The opportunity was taken to cut back the easily reached overhanging branches, but more professional intervention is required to deal with large and fragile overhanging branch.

It is planned to install appropriate storage so that the equipment can be safely stored.

Development Group

With Nicky's kind assistance, tennis bats and balls are available to borrow against a modest deposit, from the Village Shop. This and the table's arrival have been publicised via the Community Magazine and Village Newsletter.

We shall be monitoring both the extent of use of the table and the conduct of players.

We are beginning a series of meetings with companies who have expressed interest in providing and installing an adventure tower to replace the slide mound. We will use these to obtain detailed quotes which meet the ideal criteria we have devised. We have asked for designs for both two and three tower options which we can put to the Parish Council for a decision, hopefully by November. This timing will depend upon the companies' response times as the play equipment sector is enjoying a boom in business.

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7. COSC Related Correspondence –

4/7/22 - Greenspace Information Boards update ([11722 34](#))

11/7/22 - S Hughes TVBC response to TE re Test Rise green spaces ([11722 37](#))

14/7/22 - Resident request re Common Gate closure at weekends ([5922 2](#)) 15/7/22 - TE response ([5922 2a](#))
18/7/22 - further email from resident ([5922 2b](#))

17/7/22 - Resident email re car park and visitors and TE response ([5922 8](#)). 21/7/22 - Additional email ([5922 8a](#))
and another Common resident email ([5922 8b](#)) 22/7/22 TE Response ([5922 8c](#))

19/7/22 - A Sullivan HCC Access Team re Common ladder boards ([5922 10](#))

19/7/22 - resident concern re state of Purlygig Bridge, Common, DG email to A Sullivan (HCC Access Team) and
20/7/22 A Sullivan response ([5922 11](#))

21/7/22 - TE email to Caroline Nokes re Commons Act 2006 and other Acts ([5922 13](#)) 22/7/22 - C Nokes response
([5922 13a](#))

30/7/22 - Fb post 30/7/22 re horse rider problem getting onto Common ([5922 21](#)) 2/8/22 - Further communication
([5922 21a](#))

2/8/22 - resident email re Common bbqs ([5922 22](#))

2/8/22 - Stewardship agreements modifying of terms and conditions ([5922 23](#))

3/8/22 – HCC email re Barbed wire near Long Bridge ([5922 24](#))

4/8/22 - Access and Bridleways Officer for and on behalf of the British Horse Society re Gates on Chilbolton Common
([5922 25](#)) – Clerk as informed Cllrs (If site visit is on 8/8/22 DG has agreed to meet Ms Johnson)

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