

CHILBOLTON PARISH COUNCIL MEETING
MONDAY 5 SEPTEMBER 2022
COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL
A G E N D A P A C K

1. **APOLOGIES** - Cllr Kate Bradley
2. **DECLARATIONS OF INTEREST**
3. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON [17 AUGUST 2022](#)**
4. **[MATTERS ARISING](#) (Not covered within monthly routine reports)**
5. **CHAIRMAN'S UPDATE REPORT** (Verbal update)
6. **TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -**
 - A. [Finance Report](#) – Mandy Denyer – to inc.
 - i. [approval of accounts for payment](#)
 - ii. Approval for SSE (Pavilion electric) Variable Direct Debit
 - iii. [Discussion and decision on BHIB Insurance renewal invite](#)
 - iv. Discussion and decision on changing bank ([research information](#))
 - B. [Flood Advisory Group](#) – Cllr Marits
 - C. [Highways](#) – Cllr Cockram
 - D. Open Spaces Committee (COSC)– Cllr Griffiths to inc.
 - i. [COSC meeting minutes](#)
 - ii. [Cow Common Signage update](#) – Cllr Larcombe
 - iii. [Update on Wessex River Trust proposal](#)
 - iv. Cow Common Gravel Area redesign update – verbal report to be given
 - v. Professional Tree Survey update – report not available at time of publishing
 - E. Discussion and decision on response to Strutt and Parker/CCE Winchester re Common [fishing rights](#) – Cllr Ewer
 - F. [Planning Committee](#) – Cllr Larcombe to inc. discussion on two resident emails re Settlement boundary ([5922_19](#) and [5922_19a](#)), if not already discussed at Planning Committee meeting
 - G. [Village Hall](#) – Cllr Ewer
 - H. Community Fundraising Group update – Cllr Hall – No Report this month
 - I. [Strategy Working Group update](#) – Cllr Ewer
 - J. [The Queen's Green Canopy Initiative update](#) – Cllr Bradley
7. **COMMUNITY EMERGENCY PLAN, final review** – Cllr Marits/Cllr Cockram ([5922_56](#) – NB: Items for discussion at the CPC are shown as Comments)
8. **[UPDATE ON BIRCH GROVE](#)** – Cllr Ewer
9. **POLICY REVIEWS – [Financial Regulations](#), [Financial Risk Assessment](#), [Grants Policy](#), [Part-Funded Grant Policy](#) and [Expenses Policy](#)**
10. **TO DISCUSS, AMEND, if necessary, AND FORMALLY ADOPTED [COMMON GRAVEL AREA CLOSURE POLICY](#) (5922_47 draft V6)**
11. **CHILBOLTON COMMUNICATIONS** – Cllr Hall - to discuss next phase e.g. Social Media (verbal report)
12. **HCC and DISTRICT COUNCILLOR REPORT** – Cllr Drew
13. **[CORRESPONDENCE](#)**
14. **QUESTIONS FROM PUBLIC** – (3 mins. per person)
15. **[ANY OTHER BUSINESS](#)** – For information ONLY
16. **ITEMS FOR NEXT AGENDA**
17. **Date of next scheduled meeting – Monday 3 October 2022; 18:30, Chilbolton Village Hall**

4 – Matters Arising from 11 July '22 CPC minutes not included in the agenda/agenda pack: -

Finance –

DH will investigate the CPC insurance cover,

Action: DH

COSC will be asked to physically check on all the CPC assets – DG and RF will check

Action: DG & RF

COSC –

Routes to Common from West Down – COSC to waymark two routes (one scenic route and one accessible route, both clearly marked).

Action: Ongoing

DG to chase contractor to install dragons teeth opposite the recycling centre. MD informed COSC that contractor not happy to do the work and suggested perhaps the Lengthsman could be used instead.

Action: DG

COSC to review the proposed Freeland plans ([4422 30](#), proposed plan [30a](#)).

Action: COSC

Wardening of Common - DG to draft article for Parish Magazine asking for volunteers. (to date one volunteer has made contact with the Clerk)

Action: Complete

Monkey Flower – COSC to recommend what, if anything, to do about the finding of Monkey flower on the Common. M Grove reported to COSC that there was no serious issue with the Monkey Flower.

Action: complete

MD to email HCC Countryside Access re CPC repairs to Purleygig Bridge and that HCC CA need to check the bridge themselves. HCC Countryside Access response ([5922 11](#))

Action: Complete

Planning –

TE to contact TVBC and request that, as adjacent land owners, that CPC are notified of any planning applications or changes/additions of new documents relating the Freelands planning application.

Action: TE

A TPO needs to be placed on trees at Winston, Village Street. Once the exact location has been identified, MD to make application.

Action: Planning Committee/MD

Correspondence –

KB to send response to Police and Crime Commissioner 220422 Change to household DIY charges to reduce flytipping consultation ([6622 33a](#)).

Action: complete

Highways - GC to remind HCC that they are to replace the highway traffic signs at Coley Lane pedestrian crossing.

Action: GC

Green Canopy Project – KB to update article for next issue of Parish Magazine and place 'adverts' in the shop.

Action: Complete

Flood Advisory Group –

KB to draft a letter of complaint to Southern Water ([5922 45](#)).

Action: Complete

TE to find and circulate information regarding legal requirement that the electricity supplier should reimburse customers if there is a power outage over a certain amount of time and that vulnerable people can request a battery for their internet router. ([5922 4](#))

Action: Complete

Professional Tree Survey –

MD to find chainsaw courses for RF to attend. RF is enrolled on Sparsholt College 2 chainsaw courses (to be completed in September) (Chainsaw maintenance and felling and processing up to 380mm).

Action: Complete

Community Fundraising Group – MD to update [Terms of Reference](#) (changing meetings from Monthly to Quarterly)

Action: Complete

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6A – Finance report (Clerk) –

S106 FUNDS AS AT DECEMBER '20 – (TVBC s106 [Explanation of categories](#)): -

Available ([spreadsheet](#)) -

Children's Play Space = £ 1771.90

Informal Recreation = £0.00

Formal Recreation = £ 2683.72

TOTAL available for CPC = £ 4455.62

Outstanding (to be paid prior to occupation) ([Spreadsheet](#)) -

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

Highways –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

PAYMENTS NECESSARY SINCE 12 JULY 2022-

Online payments were made to: -

July '22 –

Business Stream – WD water - £37.30 [approved by DG and GM]

Grass and Grounds – WMPF Running costs (2x cuts in June) - £288 [approved by TE, DG and GM]

N Horne – Reimbursement re WMPF capital (TTT bats) - £99.80 [approved by DG, TE and GM]

HALC – Chairs networking event (admin/training) - £12.00 [approved by DG and GM]

PKF Littlejohn – 2021/22 external audit (Admin) - £240 [approved by DG and GM]

Hurstbourne Forge – Common gate and installation (Batty account) – balance - £1128 [approved by DG and GM]

August '22 –

Hampson – trial removal of ladder boards (Common) - £164 [approved by DG, GM and TE]

N Horne – reimbursement for TTT balls (1 pack of 12) WMPF Capital - £5.50 [approved by DG and GM]

A Denyer – Salary and Exps - £675.45 [approved by Cllrs]

J Rowles – reimbursement for Common track gravel - £848.64 [approved by GM and TE]

Bendcrete Leisure Ltd – TTT/WMPF Capital - £2850.00 [approved by DG, GM and TE] (once receipt for payment has been received the TVBC CAF grant funding (and hopefully s106 funds) can be claimed).

Sparsholt College – RF chainsaw courses (Common/WD/Machinery Costs) - £1287.0 [approved by DG, TE and GM]

N Horne –reimbursement for hooks for container (Common/WD/machinery costs) - £36.45 [approved by DG and GM]

HSBC banking charges - £8.00

T Gilmour – reimbursement for Southern Water re estimate to install mains water supply at Allotments) - £85.96 [approved by GM, DG and TE]

I Daubney (various works) – Common/Greens/Fathpaths - £890.00 [approved by TE, GM and DG]

DD payments – SSE Pavilion electric - £32.19

Chq payments - NONE

SEPTEMBER 2022 PAYMENTS FOR APPROVAL –

Online Payments: -

A Denyer – Salary £ , Exps £35 = £

Chq payments: - NONE

DD payments: -

CURRENT ACCOUNT RECEIPTS – Receipts since last report –

Green Canopy Tree Sponsorship - Received but still not yet banked (waiting to see if more sponsorship is paid via cheque before banking to reduce fees)

P Coates – Jubilee Tree Sponsorship £50 + £1 admin fee

2022/23 ACCOUNTS -

1. Bank Reconciliation as at 6/22 attached [here](#)
2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached [here](#)
3. 1st Quarters Payments spreadsheet attached [here](#)
4. 2nd Quarters Payments spreadsheet attached [here](#)

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6Aiii – BHIB Insurance renewal –

Renewal Letter ([5922_46](#))

[Policy Schedule](#) – MD has requested confirmation that the outside equipment as listed on the current [asset register](#) is covered under street furniture. If it is, then the insured sum needs to be increased and a new quote provided.

[Renewal invoice](#) – NB: may need to be amended

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6B – Flood Advisory Group report from Cllr Marits –

Jetting and camera surveys have not been completed. I am still trying to get another date from Hampshire Highways.

Have reported the Joys lane drains as well as three other blocked drains to Hampshire. Still waiting for updates back from Hampshire.

Have requested David Griffiths to ask G Whitefield to use his mini digger to remove silt from the ditch along Frog Lane. [DG has confirmed that G Whitefield will clear the ditch once vegetation has died down].

TE reported that there was a flood on Coley Lane (near pumping station). GC reported that this was reported to HCC, but they closed the report. GC has now sent photo of the flood to HCC, and hopes that they will investigate and rectify the situation.

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6C – Highways report from Cllr Cockram –

Fallen 20 mph speed limit sign at Test Rise - Enquiry No. 21609933

Hampshire Highways closed the job on 11/8. However, I have re-opened the enquiry as the work has in fact not been completed. Whereas the post for the sign has been re-instated in the ground, the 20mph disc sign went "missing" while waiting for the repair. A new 20mph speed limit disc must be installed on the post.

Recurring flooding on Coley Lane from West Down – Enquiry No. 21612241

The Problem was again closed by Highways without a satisfactory action. I have re-opened it with photo evidence of flooding on Aug 16.

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6Di – COSC meeting minutes -

Minutes of the 21 July '22 COSC meeting [attached here](#).

DRAFT minutes of the 11 August meeting: - NOT available at time of publishing

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6Dii – Common signage -

Common ladder boards update from MD – A Hampson quote for the re-doing of the ladder boards ([5922_52](#)). HCC Access team response to rewording of ladder boards ([5922_10](#))

Information boards update from Cllr Larcombe – report not available at time of publishing

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6Diii – Update on Wessex River Trust (WRT) proposal –

WRT have appointed a new manager of the project, Mr Matt Irvine. M Grove of COSC has arranged a site meeting with him and a verbal report will be given.

WRT have produced an [information poster](#) that will be put up in due course (if not already done so).

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6Dvi – Strutt and Parker re CCE Winchester fishing rights update from Cllr Ewer –

CPC owns the land from the water's edge to the centre of the river Test but not the fishing rights and PC will be asked to approve a response to the second letter from Strutt and Parker, agents for the Church Commissioners England that is attached here ([5922 40](#))

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6E – Planning report from Cllr Larcombe –

Report to CPC ref: planning meeting August 1st 2022

Matters arising:

TVF Emma Jones has now informed me that August 25th is not going to happen and the next possible date is September 15th. Fiona is due to speak and she has raised the point that if an application has been recommended for refusal it would not be called in to committee. I have written to Emma and David Drew to see if they can clarify and under what procedure this might happen. Have not had a reply from either, they could be on holiday.

Letter of support sent in reference side gate at St Michaels. Did suggest that a shaped top would be more pleasing. Permission granted, no conditions.

SL and TE had meeting at Pinecroft with Guy Foster, reference his garage. Now a 2 bay garage with a mansard roof, thus reducing height considerably and pretty much in line with their neighbours. Will have closed door as he has vintage bikes. Suggested hedge and trees instead of wall and Guy came round to our way of thinking. Have also suggested that he uses sets with the gravel instead of tarmac as shown. As well as being better aesthetically it will mean rainwater can soak away rather than running off. Guy has now confirmed that they will alter their submission in line with this.

SL following my letter to Emma Jones, enforcement office and Charters reference Fenstanton. I have received a reply from the enforcement officer saying that he had spoken to the developers about the marketing of Plot 1 as a 4/5 bed house, who said it was an 'error'. He promised to check marketing material this week.....There still seems to be some confusion, I think enforcement officer has got it wrong.....have contacted Fiona to see if she has the documents from the original application, which of course have now disappeared from the website. New document on website dated 25/8 from highways saying that they have not completed demolition and construction management plan although work has started, will try and speak to highways today 26/8.

New Applications.

KB, JH, and SL visited Water tower site prior to sending letter of objection.

Planning committee decided to support application for Mibblebarn Farm. Although the proposed dwelling is very large it is a slightly smaller foot print than the original barns, is single storey and pretty much invisible within the surrounding countryside.

No news on Valley Field Park?

Planning Minutes [18/7/22](#) and [1/8/22](#)

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6F – Village Hall report from Cllr Ewer

The next film show will be on September 2nd. We will be showing “The Duke” and are returning to the old format with a 6:30 pm doors opening and time for socialising and drinks with trailers and a short interval. We need as many as possible to support our film shows.

The Church and Village Hall are having an Autumn Party to mark the end of Summer on Saturday 17th September.

The party will be open to all for a small entrance fee and there will be a BBQ drinks and music. We are trying to arrange live music.

We should remember that 17th September is the 78th anniversary of some 100 Dakotas aircraft each pulling a gliders full of American soldiers of the 101st Airborne “Thunder from Heaven” division of the US Army left Chilbolton Airfield for operation Market Garden in World War II.

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6H – Strategy Plan Group report from Cllr Ewer

A meeting will be held on 31st August at 18:30 and a verbal report will be given to PC.

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6I – Green Canopy update from Cllr Bradley – Update on The Queen’s Green Canopy in Chilbolton

Chilbolton Parish Council are encouraging villagers, community organisations and local businesses to ‘plant a tree’ or ‘sponsor a tree’ for Her Majesty the Queen’s Platinum Jubilee, as part of the Queen’s Green Canopy initiative.



On the advice of Councillors, an advert has now been placed in the village shop (together with paper application forms for both the ‘sponsorship’ and ‘competition’ green canopy schemes) and this has generated some interest. An article is due to feature in September’s village magazine, as well as through the email , and it is hoped that this will provide a final push for both schemes.

We now have four sponsorships for mature trees totalling £200, as well as the £500 grant from Cllr Drew for three further mature trees with plaques. These trees will be planted from October 2020, in line with arboricultural advice, and the names of the sponsors will be reported to the October Parish Council meeting. All of the trees planted will be native species, and placed on West Down or the Cow Common.

Currently we still do not have any entrants for the competition. If no entries are received by 31 September, we will still plant the three mature trees and obtain plaques, but will dedicate them to our local communities or local heroes.

Plant a Tree for the Jubilee

We would still like to encourage villagers to plant trees in their own gardens and spaces, in celebration of the Queen’s 70 years of service to the nation. Trees can be planted in pots now, or during the planting season from October onwards (to ensure the best chance of success).

The Green Canopy website (www.queensgreencanopy.org/get-involved/plan/) has useful advice on the tree planting season, where to plant and how to secure a healthy tree which is right for your garden.

The website also has a map where you can pin your planted tree; we encourage villagers to upload a photo of yourselves with your planted tree as a virtual time capsule of 2022.

Chilbolton Parish Council has received some funding to make saplings for planting in the village more accessible. **If you would like to plant a tree for the jubilee but are concerned about the cost, please do contact Katie by email at cllrbradley.chilboltonpc@gmail.com who can organise for one to be delivered to you.**

Cllr Kate Bradley

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8 Birch Grove update –

Letter sent to HCC Highways ([5922 5](#)). HCC Highways response ([5922 5a](#))

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10. Draft V6 Closure of the Common gate policy (TE and DG): -

CHILBOLTON PARISH COUNCIL (CPC) POLICY FOR THE CLOSING OF CHILBOLTON COW COMMON (COMMON) GRAVEL AREA TO VEHICLES

Background

The River Test is a SSSI and Chilbolton Cow Common is a SSSI. As owners the Parish Council has an obligation to protect this environment within its statutory powers and in accordance with the Stewardship agreement with the Rural Payments Agency that is overseen by Natural England.

The Registered Commons Act 2006 and the Countryside and Rights of Way (CROW) Act 2000 give statutory rights for people to access the Common on foot with dogs that are under control.

The Test Way is a Public Right of Way for horse riders, cyclists and walkers and crosses the Common and the owners of houses on the Common have a legal right of access to their properties for all types of vehicle, particularly emergency vehicles.

CPC has to respect all these legal obligations within its statutory powers whilst seeking to limit the fire risk, damage, litter and serious overcrowding mainly during holiday weekends in Summer.

CPC have recently installed a metal gate that will make closing the gravel area to vehicles much easier whilst enabling access to authorised vehicles by using a lock with a code.

Objectives of Policy

Whilst conforming to the statutory obligations set out above CPC will seek to:-

- Protect and enhance the SSSI and the River Test in accordance with the Stewardship agreement.
- Permit access to persons on foot with dogs on leads.
- Prevent parked vehicles obstructing vehicular access to dwellings situated on the Common.
- Provide access to persons with disabilities and infants, equestrians and those with fishing rights.
- Keep the gravel area open but after closure to reopen as soon as possible.

How will the decision to close the gate be made: -

CPC delegate the responsibility of the gate operation to the Chilbolton Open Spaces Committee (COSC).

In the event of an anticipated threat to the Common or for safety reasons COSC may make a decision to close the gate in terms of the policy and advise CPC councillors and CPC clerk by email of the dates and times of closure. Closures will be included in the monthly COSC report.

Policy for normal closures by COSC.

Factor	Why	Notice to be given
Common maintenance (inc. but not limited to, tree works)	To allow clear access for contractors and/or volunteers	Ideally one weeks' notice, to be displayed on gravel area notice board
Rounding up or releasing of cattle	To allow an area of hard standing for the cattle lorry to park, without parked vehicles being in the way	Ideally one weeks' notice, to be displayed on gravel area notice board
River works (inc. but not limited to, work on river bank, river bed,	To allow clear access for contractors and/or volunteers	Ideally one weeks' notice, to be displayed on gravel area notice

tree trimming and felling, re-stocking with fish, grass cutting and fence repair.		board
Travellers in the area	To prevent access to the Common for travellers to set up camp	CPC may not get much notice and therefore the gate may need to be shut immediately
Urgent/Emergency situations	To prevent further vehicle access to the gravel area and allow emergency vehicles clear access	There is no notice of when an emergency situation will arise and the gate will be closed immediately.

The following factors and any other matter will require a CPC decision by email. If there is no majority the Chairman can use his casting vote, otherwise no action will be taken.

Factor	Why	Notice to be given
Extreme Weather Alerts (Heat and Wildfire risk)	To reduce the number of vehicles using the gravel area and thereby reducing overcrowding.	As much notice as possible, but may be closed immediately
Anti-social behaviour	To reduce associated nuisance such as excessive drinking, noise, litter.	The gravel area will be closed at night and notice to be displayed on gravel area notice board.
Holiday weekends, Public Holidays and school holidays.	Added pressure is to be expected on the river and SSSI and closure will help to protect the Common and river.	CPC will consider if the gate should be closed on set dates throughout the year so that advance notice can be given.

Actions when gate is closed

Where it is possible to give advance notice of any closure a notice will be displayed on the gravel area notice board.

CPC will ask the Village Webmaster to circulate any notifications to Chilbolton and Wherwell residents and endeavour to use social media to either give advance or immediate warning of any closure.

A barrier and notice will be positioned at the top of Joys Lane. This notice will state that the Common is closed to vehicles and that there is nowhere to turn on Joys Lane.

The combination for the gate lock will be made available to all councillors, to the common residents and to the fire, ambulance and waste collection services. Residents may release the code to delivery services in strict confidence. The code will be changed regularly by COSC.

Closures by COSC will be reported to CPC councillors and the clerk by email and closures requiring a CPC decision by email will be reported at the next CPC meeting including copies of the emails.

Review

This policy will be reviewed annually and may be amended by a majority vote at a meeting of the Parish Council.

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13 - Correspondence from 12/7/22

13/7/22 - Community Land Trust info from L Ferraby ([5922_1](#))

14/7/22 - Resident request re Common Gate closure at weekends ([5922_2](#)) 15/7/22 - TE response ([5922_2a](#)) 18/7/22 - further email from resident ([5922_2b](#))

18/7/22 - TVAPTC Minutes 6 July 2022 and TVBC Corporate Plan survey info ([5922_6](#) and [video](#))

17/7/22 - Resident email re car park and visitors and TE response ([5922_8](#)). 21/7/22 - Additional email ([5922_8a](#)) and another Common resident email ([5922_8b](#)) 22/7/22 TE Response ([5922_8c](#))

19/7/22 - TVBC SHELAA and GLAA call for site - closing date 22/8/22 ([5922_9](#))

19/7/22 - A Sullivan HCC Access Team re Common ladder boards ([5922_10](#))

19/7/22 - resident concern re state of Purlygig Bridge, Common, DG email to A Sullivan (HCC Access Team) and 20/7/22 A Sullivan response ([5922_11](#))

20/7/22 - HCC 20 mph questionnaire - closing date 00:30 12/9/22 ([5922_12](#))

20/7/22 - Emailed letter to HCC Highways re Birch Grove ([5922_5](#)) and response ([5922_5a](#))

21/7/22 - TE email to Caroline Nokes re Commons Act 2006 and other Acts ([5922_13](#)) 22/7/22 - C Nokes response ([5922_13a](#))

22/7/22 - Defib product recall notice ([5922_14](#)). WMPF and Village Hall defibs have been updated

25/7/22 - HALC awards info (Council of the year/Clerk of the year etc) ([5922_15](#))

25/7/22 - LCPD Summer Newsletter ([5922_16](#))

25/7/22 - PKF Littlejohn 2021/22 audit return ([5922_17](#), [17a](#), [17b](#)). Completion of audit notice has been displayed and measures put in place to correct error.

26/7/22 - HCC Travel for all ([5922_18](#), [18a](#), [18b](#)). Webmaster asked to circulate

26/7/22 - resident email re Settlement Boundary ([5922_19](#)) 17/8/22 - Second resident email re Settlement Boundary ([5922_19a](#)). on CPC agenda for discussion.

30/7/22 - Fb post 30/7/22 re horse rider problem getting onto Common ([5922_21](#)) 2/8/22 - Further communication ([5922_21a](#))

2/8/22 - resident email re Common bbqs ([5922_22](#))

2/8/22 - Stewardship agreements modifying of terms and conditions ([5922_23](#))

3/8/22 - HCC Email re barbed wire near Long Bridge ([5922_24](#))

4/8/22 – British Horse Society re gates on common ([5922_25](#)) 7/8/22 - DG notes of meeting ([5922_25c](#) and photo [5922_25d](#)). Discussed at the CPC meeting held on 17/8/22. Agreed solutions to be actioned (RF has repositioned the new cattle grid gate).

10/8/22 - MT observation of Clamber Stack play equipment ([5922_27](#)). Forwarded to COSC for consideration

10/8/22 - Conflict Management Training Event on 14 September 2022 ([5922 28](#))

10/8/22 - New encampments notification ([5922 29](#))

10/8/22 - Parking on Common 10/8/22 at 5pm ([5922 30](#)) additional emails ([5922 30a](#))

11/8/22 - T and I INNS Project Developing an Interactive Map of Volunteer Forces in the T and I ([5922 31](#)).
15/8/22 response sent ([5922 31a](#))

13/8/22 - Two comments received re closure of common gravel area to vehicles ([5922 32](#)) and DG photograph of van and car parked on Joys Lane in front of closed Common gate ([5922 33](#))

15/8/22 - Resident Observations and thoughts in regard the Cow Common for extraordinary meeting 17 August '22 ([5922 35](#))

15/8/22 - Volunteer for Common wardening ([5922 34](#)). Forwarded to DG

20/7/22 - SL received invite for Planning committee to visit Winston, Village Street (forwarded to Clerk 9/8/22)

16/8/22 - External Audit SAAA opt out notification ([5922 37](#)) – CPC needs to decide if content for SAAA to appoint external auditor or whether to opt-out and appoint own external auditor.

27/7/22 - Strutt and Parker re CCE Winchester Fishing rights on Common ([5922 40](#)) inc. draft response for MG and DG comments

22/8/22 - Community Energy Group meeting ([5922 42](#)). Webmaster asked to circulate.

24/8/22 – Letter of complaint to Southern Water ([5922 45](#))

26/8/22 - RPA - New Defra booklet about farming policy and payments ([5922 51](#)). Forwarded to COSC to check

15 – Any Other Business

RF has kindly installed a new shelving unit in the Grindstone Green phone box.

MD has now sorted files and is ready to take old hard copy minutes etc to Hampshire Archives. However, she is awaiting the return of documents that were removed from Hampshire Archives for the purpose of registering the Village Greens etc. MD has been chasing H Bradley but has had no response to date.

MD will be on leave 19/9 – 23/9 inclusive.