

CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)

Meeting to be held on Thursday 12 January 2023

at Poplar Dene, Cart Lane, Chilbolton; 18:30

A G E N D A P A C K

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 8 December 2022](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
 - A) [Finance](#) – Clerk
 - B) Allotments – T. Gilmour – Nothing to report
 - C) [Common](#) – M. Grove to inc.
 - 1) Update on Common signage
 - 2) Update on Fishing Rights
 - D) Machinery Maintenance
 - E) Parish Paths – Cllr Griffiths
 - F) Village Greens
 - G) War Memorial Playing Fields – N. Horne to inc.
 - 1) Update on WMPF Development Group and Adventure Tower proposal update – *No report given at time of publishing*
 - 2) Discussion on installation of CCTV (Advice from HALC [12123 1](#) and [1a - Surveillance Camera Commissioner – Councillors Guide - February 2016](#))
 - H) West Down – *No report given at time of publishing*
6. To discuss making local legislation to protect the Common (re correspondence received from The Rt Hon Caroline Nokes MP (CN) ([9123 3](#) and [3a - Defra letter to CN](#))).
7. To discuss and decide on Chainsaw Safety Equipment – Should CPC provide or ask users to provide own and sign a disclaimer of some sort?
8. Green Canopy Project
9. [Correspondence](#)
10. Questions from Public
11. Any Other Business – For information only
12. Items for the next agenda
13. Date of the next meeting – Scheduled date is Thursday 9 February 2023 at Poplar Dene, Village Street.

5A – COSC Finance January '23 report

OVERVIEW SUMMARY			Ringfenced accounts					TOTAL
	HSBC No.2 / Batty acc	HSBC Deposit/WMPF Capital acc	WMPF Capital (held in current account)	Common	West Down	Other (i.e. precept funded)	VAT	
Opening Balance as at 1/4/22	5099.97	3747.59	0.00	19165.59	10029.01			38042.16
COSC related Receipts total to date	10.32	5.85	2612.50	4159.56	1746.34	765.82		9300.39
COSC related Expenditure to date	-1898.00		-2597.87	-7270.04	-2754.31	-5021.30	-2773.08	-22314.60
Closing Balance as at 3/1/23	3212.29	3753.44	14.63	16055.11	9021.04	-4255.48	-2773.08	25027.95
Notification of receipts from 1/12/22 inc. in above figures								
Wherwell Royals – summer use of WMPF (Running Costs)						190.00		190.00
RPA – WD BPS balance payment					873.17			873.17
PRA – Common				3651.00				3651.00
Notification of payments from 31/12/22 (inc. in above figures): -								
G Whitefield – ditch clearing – Joys Lane (Common) and Frog Lane (Footpaths)				150.00		150.00		300.00
								0.00

COSC related Community Projects Allocations/reconciliation -	Budgeted	Expenditure	Receipt	Balance
WMPF improvements to Play Area	10000.00			10000.00
West Down Tree Planting (balance to be used for acquisition & planting of bigger trees in the autumn/Green Canopy)	2000.00	-244.72	835.00	2590.28
Further enhancements to WMPF	5000.00			5000.00
Common gravel area redesign	5000.00	-277.19		4722.81
	22000.00	-521.91	835.00	22313.09

[2022/23 receipts spreadsheet](#)

[2022/23 Payments spreadsheet](#)

WMPF Reallocation of funds – It was agreed by CPC Cllrs to reallocate the labour costs (£654) of the basketball system repair to WMPF running Costs. Cllrs have been requested to consider reallocating potential other items of maintenance to WMPF Running costs dating back to 2016/17. This will be discussed at the 9/1/23 CPC meeting.

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5C – Common report from M Grove –
Little to report

Educational visits

3 have been booked for January and May. Sparsholt and Cricklade/Sparsholt. I have been in touch with Wherwell at Tony Ewers request to further their involvement. Hopefully this will get under way after the term has properly started.

Gravel area

Work under way to reduce area where cars park. Gate moved and posts in.

Many of the dragons' teeth posts need renewing. This should be done soon.

Abbotts stream clearance

It looks as if the Abbotts stream has been cleared from the river to the Sleeper bridge but I have not seen this being done. It is important for flood mitigation in the village that the rest is cleared. Could the Clerk please check with the Lengthsman? [MD has email Lengthsman coordinator and will inform MG of any response].

Environmental Stewardship

We await further information on this.

Information Boards

Final version has been corrected and is with CPC. Ladder board status unknown but not yet put back.

Management plan

A draft version to be circulated before the COSC meeting.

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9 – Correspondence –

6/12/22- TE email to Strutt and Parker with updated draft agreement re fishing rights ([9123_2](#))

7/12/22 - C Noakes email to TE re making local legislation to protect Common ([9123_3](#)) –

8/12/22 - Insurance enquiry re ESTIMATE of additional premium re installation of adventure tower ([9123_6](#))

13/12/22 - HALC advice re installation of CCTV at WMPF ([9123_8](#))

13/12/22 - RPA agreement opportunities ([9123_10](#)) – This is to be discussed.

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