

CHILBOLTON PARISH COUNCIL

DRAFT – Minutes of the meeting held on Monday 6 February 2023; Chilbolton Village Hall at 18:30

Present: Cllrs Tony Ewer (Chairman) (TE), Geoff Cockram (GC), Rick Franke (RF), David Hall (DH), Julian Hudson (JH), Sue Larcombe (SL), George Marits (GM), HCC/TVBC Cllr David Drew (DD) E Blakemore (Minute Taker)

Members of Public: 1

1. Apologies: Cllr David Griffiths (Vice-Chairman) (DG), Mandy Denyer (Clerk) (MD)
2. Declarations of Interests: NONE
3. To sign as a correct record the minutes of the meeting held on 9 January 2023 – These were agreed and signed as an accurate record of the meeting.

4. Matters Arising:

JH to complete the Registration of Pecuniary Interests; MD to forward to TVBC.

Action: Complete

Finance –

Check on all the CPC assets yet to be undertaken – DG and RF will check

Action: DG & RF

MD to submit precept application for 2023/24

Action: Complete

COSC –

To install dragons teeth opposite the recycling centre by Easter 2023.

Action: COSC

Warden arrangements for Common - DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk) – Cllrs agreed to the scheme and to NH re-drafting an article for the parish magazine.

Action: NH

Tree survey –

RF to obtain quotes to deal with larger trees (see item 5dvi of these minutes).

Action: RF/ongoing

DG and RF to produce a full report of any actions to be taken and any reasons for not taking action. **Action: DG & RF**

DG has been in touch with a local contractor (R. West of Vesper) and will discuss the above actions on a site with him and RF (and GE) in January '23.

DG/COSC to investigate who will clear Abbots Stream in future. Natural England to be approached to establish whether a mechanical digger can be used for this purpose.

Action: DG/COSC

WMPF Boundary - posts installed to mark the boundary

Action: complete

DG and GC to meet and discuss where WMPF boundary needs to be cleared to enable gate to be moved to the boundary and permanent posts installed.

Action: DG & GC

DG to liaise with K Bradley re the Green Canopy project.

Action: DG

TE yet to discuss with WMPF adj. land owner (Mr Saunders) if possible

1. To make the WMPF boundary a straight line rather than dog-legged – **now decided to leave as is.**

2. If there is any possibility of providing a permissive footpath from Coley Lane to WMPF via the 'bee field'.

Action: TE

DG to draft letter to Wessex River Trust thanking them for their work on the river –COSC recommend delaying letter until Autumn '23 so as to see the full effect the changes have made to the river.

Action: DG/on hold

Agreed and Signed (Chairman)

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SL suggested a PR exercise be undertaken to publicise the recent improvements on the Common.
A draft to be prepared for Cllrs to consider.

Action: SL

Planning –

Request for TPOs to be placed on trees at Winston, Village Street not granted – Response from TVBC ([6223_2](#)).
CPC to challenge this decision.

Action: SL

A number of trees have been felled on the Watch Cottage boundary with Colely Lane, immediately opposite Fenstanton and it is unclear why. TE to speak to Watch Cottage owner.

Action: TE

3 Branksome Close – following owner email to DH ([6223_3](#)) and DH response ([6223_3a](#)) it was agreed the situation had improved but that the matter would continue to be monitored.

Action: DH/ongoing

TE and SL to introduce CPC to the residents of Valley Field Park in early spring.

Action: TE/SL

Tunnel Tech –

TG to draft letter to TVBC (to be sent by MD) and Caroline Nokes MP (to be sent by TE) –
Letter sent to TVBC Chief Exec re Tunnel Tech ([6223_4a](#)).

Action: Complete

TVBC initial response ([6223_4ai](#)).

Emails to and from Cllr Drew ([6223_4b](#)).

TVBC Environmental Health Service response ([6223_4c](#)).

Responses from JH and AK ([6223_4d](#)).

Draft letter to Caroline Nokes MP ([6223_4](#)).

Action: TE

TE to contact Bassetlaw District Council for a full report of how they achieved the outcome with Tunnel Tech North.

(TG to supply TE with contact details).

Action: TE

Cllr Drew asked to advise EHS that the two main Village complainants are in fact collating residents' complaints and forwarding them to EHS.

Action: Cllr Drew

AOB:

MD to return of documents to Hampshire Archives

Action: MD

Confirmed that CPC meeting in May will now be held on 15/5/23 because of clash with Coronation.

CPC agreed some form of party/celebration should take place on Coronation Day 6/5/23. Liaison with Parish Church and Abbots Mitre to consider best venue and form it should take.

Action: TE

Consideration to be given to upgrade the bench on Coronation 'plot'

Action: CPC

5. To take questions and to discuss and decide on any proposals within the monthly reports as follows: -

A. Finance: Prior to the meeting MD circulated the attached report ([6223_18](#)).

DH checked, agreed and signed the bank reconciliation check.

- i. Approval of accounts for payment – the listed payments within the report and the additional payment of £600 to Chilbolton Village Hall (part-funded grant for the repair and relaying of the car park) were agreed.

Cllrs also discussed the payment of a 35% deposit to Caledonia re Adventure tower (WMPF DG update report ([6223_27](#))).

Emma Noble, present at the meeting, provided an update on the situation.

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Given Caledonia’s deadline of 19th February for current quote to apply it was decided to go back to the supplier with alternative propositions as Cllrs were not prepared to risk such a large deposit without certainty of matched funding from TVBC which would not be known until end of March.

Action: EM/TE

MD has requested a formal letter of comfort from J Brain, TVBC, and as yet no response.

It was also suggested that TVBC be approached to increase current grant bid to cover potential extra costs of the project if placing an order with Caledonia was delayed.

Action: Cllr Drew

- ii. Update on opening of new bank account: Account opened. Online banking register to be completed prior to 1/4/23.

B. Flood Advisory Group: prior to the meeting GM circulated the attached report ([6223 16](#)). The ongoing pumping problems involving the regular presence of tankers at the pumping station has caused some frustration. T Gilmour to provide a statement in the Parish Magazine explaining the situation.

C. Highways: Prior to the meeting GC circulated the attached report ([6223 17](#)).

D. Open Spaces Committee (COSC) –

- i. COSC meeting minutes: prior to the meeting DG circulated the draft minutes of the COSC meeting held on 12/1/23 ([6223 23](#)).
The request in G of Minutes for CPC to consider an ex gratia payment will be done in due course.
- ii. Cow Common Signage update: Signage now in production
- iii. Cow Common Gravel Area redesign update: now in hand
- iv. Professional tree survey update: yet to be undertaken
- v. Fishing Rights update: ongoing

E. Planning committee: prior to the meeting SL circulated the attached report ([6223 20](#)).

- i. Update re TVBC meeting to discuss Settlement Boundary.
TE confirmed that he, SL and two representatives of Stop Chilbolton Overdevelopment (SCO) Residents Group had met With Karen Dunn Head of Legal Services TVBC 6/2/23. She will provide a report of the meeting outcomes.

Minutes of the meeting held on 22/12/22 with TVBC personnel are still awaited.
The revised settlement boundary consultation documents dating back to 2012/14 have not materialised. Karen Dunn promised to chase these up.

In the meantime it was agreed that revisions to the Neighbourhood Development Plan should commence to alter SB. **See H Strategy Working Group.**

- ii. To discuss proposed Wherwell Solar Farm (details of proposal can be found online at <https://wherwellsolarfarm.co.uk/>).
Concern was expressed that the solar panels would be visible from West Down – a protected view.

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The company should be invited to do a consultation presentation at the Village Hall

Action: GC

A joint response with Wherwell PC was also suggested and TE will discuss with their Chairman.

Action: TE

F. Village Hall: Prior to the meeting TE circulated the attached report ([6223_25](#)).

- i. Village Hall Warm Hub Monday Soup Lunches has been running for a month and proving to be successful thanks to the work of the team of volunteers and funding from TVBC.

G. Community Fundraising Group: Prior to the meeting DH circulated the attached report ([6223_19](#)). It was agreed to go ahead with a Chilbolton Open Gardens Day for either 2nd or 3rd July

Action: DH/SL

Latest position re Adventure Tower – See A Finance

H. Strategy Working Group:

The Group would convene on 15th February to accelerate amendments and revisions to the NDP with particular reference to excluding Test Valley Farm from the settlement boundary

Action: TE/SL

6. To discuss building waste materials outside 3 Branksome Close and decide on any action that may be required:
See Matters Arising - Planning

7. Update re smell in village emanating from Tunnel Tech and decide on any action to be taken:
In addition to actions identified in **Matters Arising – Tunnel Tech** it was also suggested that a CPC visit to the site could be arranged at a future date.

8. HCC and District Councillor report:

DD provide the attached report for HCC ([6223_28](#)) and gave the following report on TVBC matters:

- Important that all residents are made aware of the need to provide personal photographic ID when voting at May Election although not required for postal votes.
- Fly tipping continues to be rigorously pursued and successful prosecutions have resulted.
- TVBC have made £500,000 available for community projects.

9. Correspondence:

10/01/23 - Email to HCC rights of way re barbed wire adj. to footpaths ([6223_1](#)) – HCC have investigated and we await formal report

10/01/23 - TVBC response re application for TPOs at Winston Village Street ([6223_2](#))

10/01/23 - Response from 3 Branksome Close ([6223_3](#)). 17/1/23 - DH response ([6223_3a](#))

12/1/23 - Letter sent to TVBC Chief Exec re Tunnel Tech ([6223_4a](#)). TVBC initial response ([6223_4ai](#)) - 13/1/23 emails to and from Cllr Drew ([6223_4b](#)). 17/1/23 TVBC Environmental Health Service response ([6223_4c](#)). 18 & 22 responses from JH and AK ([6223_4d](#))

13/1/23 - TVBC re Parish Council Elections on Thursday 4 May 2023 ([6223_5](#))

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- 17/1/23 - SPARSE Rural Cost Of Living Survey ([6223_6](#)) – On website and in village shop
- 18/1/23 - RPA Countryside Stewardship payment rates have been updated ([6223_7](#)) – forwarded to COSC
- 18/1/23 - updates from Southern Water ([6223_8](#))
- 23/1/23 - HALC re King's Coronation ([6223_9](#))
- 23/1/23 - TVAPTC meeting 23 February 2023 ([6223_10](#))
- 26/1/23 - resident email to TVBC re application for TPOs at Winston ([6223_11](#))
- 12/1/23 - SSE re non eligible supplies - WMPF pavilion ([6223_12](#))
- 25/1/23 - SSE contract end and renewal quote - WMPF Pavilion ([6223_13](#)) (SSE renewal quote and British Gas comparison ([6223_13a](#))) – ***Cllrs agreed to stay with SSE current supplier***
- 27/1/23 - HALC January newsletter ([6223_14](#))
- 27/1/23 - Environmental Land Management funding update ([6223_15](#)) – Forwarded to COSC
- 31/1/23 - Southern Water taskforce_january_update_2023 ([6223_21](#)) – Forwarded to FAG
- 3/2/23 - Test Valley Community Resilience Forum - Saturday 25th March ([6223_26](#))
- 6/2/23 - New Community Engagement Ranger ([6223_29](#)) – forwarded to COSC

10. Questions from public: None

11. Any Other Business (for information only):

DH reported the Website had been hacked, the problem emanating from the host platform. New arrangements, in conjunction with Maureen Treadwell, are being put in place and should be ready by the end of the year.

A fire at the bungalow on the corner of Joy's Lane last Saturday was noted.

12. Items for next agenda: None proposed

13. Date of next scheduled meeting: Monday 6 March 2023; 18:30, Chilbolton Village Hall.
All monthly reports to be circulated by 12:00 Monday 27/2/23.

There being no further business to discuss the meeting was closed at 21:15

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