

## CHILBOLTON PARISH COUNCIL

Finance Report – April 2023

### **S106 FUNDS AS AT SEPTEMBER '22** – (TVBC s106 [Explanation of categories](#)): -

#### **Available** ([spreadsheet](#)) -

Children's Play Space = £ 1771.90  
Informal Recreation = £121.43  
Formal Recreation = £ 4531.61  
TOTAL available for CPC = £ 6424.94

#### **Outstanding (to be paid prior to occupation)** ([Spreadsheet](#)) -

Children's Play Space = £ 1220.10  
Informal Recreation = £ 2628.99  
Formal Recreation = £ 2865.53  
TOTAL outstanding for CPC = £ 6714.62

#### **Highways** –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

**NB from TVBC:** The amounts shown on the outstanding list are not guaranteed payments; this is because of a variety of reasons such as the permission not being implemented or the amounts being superseded by a later application or agreement. Unfortunately TVBC don't have the resource to investigate each contribution across the borough but if you as the Parish feel that the amounts shown on the outstanding list should have been paid please do let TVBC know and they can get it investigated.

**CiL funds** expected re Fenstanton – £ 14225.96

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### **PAYMENTS NECESSARY SINCE 6 MARCH 2023-**

Online payments were made to: -

SGS Engineering - £2580.30 – Part funded grant for generators [approved by Cllrs]

HSBC - £8 – Banking Charges

DD payments – NONE

Chq payments - NONE

### **MARCH 2023 PAYMENTS FOR APPROVAL –**

Online Payments: -

A Denyer – Salary £ , Exps £35 + £1.99 email subscription =

#### **Bank Transfers** –

£14.63 from Current account to WMPF capital account

£1898 from Batty account to Current account

**Metro Bank** –TE provided MD with a newer mobile. The CPC telephone number has been registered as the contact number for banking transactions/authorisations.

### **CURRENT ACCOUNT RECEIPTS** – Receipts since last report –

Local Group re generator part funded grant - £2150.25

### **2022/23 ACCOUNTS -**

1. Bank Reconciliation as at 27/3/23 attached [here](#)
2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached [here](#)
3. 1<sup>st</sup> Quarters Payments spreadsheet attached [here](#)
4. 2<sup>nd</sup> Quarters Payments spreadsheet attached [here](#)
5. 3rd Quarter Payments spreadsheet attached [here](#)
6. 4<sup>th</sup> quarter payments spreadsheet attached [here](#)

CHILBOLTON PARISH COUNCIL

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2022/23 YEAR END BUDGET REVIEW

2022/23 INCOME BUDGET REVIEW				
ITEM	BUDGETED	ACTUAL	REMAINING/ UNSPENT/ OVER BUDGET	EXPLANATION OF UNDER BUDGET
<b>PRECEPT ACCOUNTS:</b>				
Precept	£ 14,500.00	£ 14,500.00	£0.00	
SSE Wayleave	£ 67.95	£ 69.08	£1.13	
Allotment Rents	£ 229.80	£ 171.74	-£58.06	£60.40 paid early in 2021/22 accounts
WMPF Football	£ 780.00	£ 190.00	-£590.00	Football club disbanded
<b>Unbudgeted receipts:</b>				
Admin charges		£ 5.00	£5.00	charge of £1 for chq payments
VAT reclaimed		£ 3,325.44	£3,325.44	
Local group - part funded grant (Generators)		£ 2,150.25	£2,150.25	
WMPF boundary survey			£150.00	Adj land owner yet to pay invoice for 50%
<b>TOTAL</b>	<b>£ 15,577.75</b>	<b>£ 20,411.51</b>	<b>£ 4,983.76</b>	
<b>COMMUNITY PROJECTS:</b>				
Green Canopy Tree sponsorships	£ -	£ 335.00	£335.00	
<b>RINGFENCED ACCOUNTS:</b>				
<b>Batty Account:</b> Bank interest	£ 0.60	£ 18.52	£17.92	
<b>WMPF Capital Acc:</b>				
Bank interest	£ 0.16	£ 14.86	£14.70	
Fundraising	£ 16,000.00	£ -	-£16,000.00	No fundraising event
Table Tennis CAF grants and s106 funds		£ 2,612.50	£2,612.50	
<b>TOTAL</b>	<b>£ 16,000.16</b>	<b>£ 2,627.36</b>	<b>-£ 13,372.80</b>	
<b>Common:</b>				
RPA: Environmenetal Stewardship	£ 3,651.00	£ 3,651.00	£0.00	
RPA: Educational Access	£ 1,000.00	£ 1,200.00	£200.00	
Common track repairs contributions		£ 508.56	£508.56	
<b>TOTAL</b>	<b>£ 4,651.00</b>	<b>£ 5,359.56</b>	<b>£ 708.56</b>	
<b>West Down:</b>				
RPA: Countryside Stewardship and BPS	£ 3,151.00	£ 3,269.68	£118.68	
<b>TOTAL ACTUAL INCOME</b>		<b>£ 32,021.63</b>		
Transfer		£ 1,912.63		
		<b>£ 33,934.26</b>		
As per bank rec		£ 33,934.26		

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2022/23 BUDGET EXPENDITURE REVIEW					
ITEM	BUDGETED	ACTUAL	REMAINING/ UNSPENT/ OVER BUDGET	TO BE C'FWD to 223/24	EXPLANATION OF OVER BUDGET
<b>PRECEPT ACCOUNTS</b>					
Grants	£ 1,300.00	£ 1,200.00	£100.00	£ -	
Staff costs:					
Salary & Emp Pension Cont.	£ 5,330.32	£ 7,946.44	-£2,616.12	£ 378.40	Overtime greater than budgeted for
Expenses: Home as office etc	£ 420.00	£ 420.00	£0.00	£ -	
Village hall Hire	£ 431.00	£ 396.25	£34.75	£ -	
Insurance	£ 721.00	£ 715.90	£5.10	£ -	
S137:					
Test Valley School presentation sponsorship	£ 25.00	£ 25.00	£0.00	£ -	
Memorial Wreath	£ 25.00	£ -	£25.00	£ -	
HALC subscription	£ 385.00	£ 382.94	£2.06	£ -	
Website fees/expenses	£ 60.00	£ 100.99	-£40.99	£ -	purchase of flowers for MT for building new website
Audit costs (internal and External)	£ 320.00	£ 200.00	£120.00	£ 120.00	Internal auditor opted not to except honorary payment but to put the £100 towards a purchase for the asset register
Mobile phone top up	£ 20.00	£ -	£20.00	£ -	
Postage	£ 10.00	£ -	£10.00	£ -	
Bullguard/Norton computer security	£ 50.00	£ 41.66	£8.34	£ -	
Stationery	£ 160.00	£ 245.24	-£85.24	£ -	increase in printer ink costs etc
Information Commissioner (ICO) data protection	£ 35.00	£ 35.00	£0.00	£ -	
Banking Charges	£ -	£ 102.00	-£102.00	£ -	HSBC started charging for current acc
Clerk and Cllr training	£ 120.00	£ 524.80	-£404.80	£ -	RF chainsaw course
Community first aid course	£ 236.00	£ -	£236.00	£ -	Provider to so FOC
FAG - Emergency works/ditch clearing	£ 250.00	£ 150.00	£100.00	£ -	
Insurance reserves	£ 250.00	£ -	£250.00	£ -	

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<b>COSC related precept expenditure:</b>					
Grass and Grass WMPF cutting	£ 1,380.00	£ 840.00	£540.00	£ -	
Bin emptying (WMPF)	£ 204.00	£ 212.62	-£8.62	£ -	
Waste bins and dog poo bags (WMPF and footpaths)	£ 393.00	£ 224.00	£169.00	£ -	remaining budget was allocated towards mole catching*
Fence and Gate repairs/renewals	£ 200.00	£ 9.75	£190.25	£ 190.25	<i>to be put towards dragpns teeth on village street?</i>
Signs/notices repairs/renewals	£ 100.00	£ -	£100.00	£ -	
Mapboard repairs/renewals	£ 20.00	£ -	£20.00	£ -	
Dragons teet repairs/renewals	£ 50.00	£ -	£50.00	£ 50.00	to be put towards dragpns teeth on village street
Vegetation strimming/management:	£ 350.00				
Village Greens		£ 670.00			
footpaths		£ 175.00	-£495.00	£ -	increase in ID costs for various works
Tree management	£ 50.00	£ -	£50.00	£ -	
Machinery costs	£ 80.00	£ 179.58	-£99.58	£ -	more on repairs and fuel
Pavilion electric	£ 190.00	£ 123.67	£66.33	£ -	
Pavilion cleaning	£ 120.00	£ -	£120.00	£ -	
Pavilion enhanement/repairs	£ 100.00	£ -	£100.00	£ -	
Tree safety and inspections	£ 600.00		£600.00		
WMPF		£ 84.00	-£84.00		
Footpaths & village greens		£ 898.50	-£898.50	-£ 382.50	Professional tree inspections
Football pitch repairs	£ 50.00	£ -	£50.00	£ -	
Water costs and repairs (allotments)	£ 50.00	£ 71.63	-£21.63	£ -	investigation into mains water supply
WMPF play equipment repairs/renewals	£ 200.00	£ 764.33	-£564.33	£ -	Basketball repairs and parts for zip wire repair
COSC misc expenses	£ 85.00	£ 6.67	£78.33	£ -	remaining budget was allocated towards mole catching*
Village Enhancements - phone kiosk refurbishment (£500 budget in 21/22, exps to date £243.18)			£256.82	£ 500.00	SR quoted £733.82. less exp to date = £490.64 <i>page 2 of 6</i>

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<b>Unbudgeted expenditure:</b>					
Flowers for residents and drinks for APA		£ 112.90	-£112.90		
Mole catching		£ 410.00	-£410.00		*remaining budgets for poo bags and Misc used
Defib pads (VH and WMPF)		£ 79.90	-£79.90		
Village Greens and WMPF land registry registrations		£ 433.33	-£433.33		
WMPF Boundary costs		£ 300.00	-£300.00		£150 invoice to adj land owner as yet to be pd
Part funded grants (generators for Ukraine)		£ 2,150.25			Local group have reimbursed CPC
VAT		£ 3,620.59			
<b>TOTAL</b>	£ 14,370.32	<b>£ 23,852.94</b>	<b>-£3,454.96</b>	£ 856.15	
<b>COMMUNITY PROJECTS</b>					
WMPF - improvements to Play area	£ 10,000.00	£ -	£10,000.00	£ 10,000.00	play tower
Further enhancements to WMPF	£ 5,000.00	£ -	£5,000.00	£ 5,000.00	play tower
West Down tree planting/Green Canopy	£ 2,255.28	£ 70.73	£2,184.55	£ 2,519.55	£335 received in green canopy sponsorship
Village gateway/Coley Lane pedestrian crossing	£ 8,000.00	£ 7,954.87	£45.13	£ 45.13	
Contribution to Common Gravel area redesign	£ 5,000.00	£ 1,152.19	£3,847.81	£ 3,847.81	balance to be reallocated to Common signage
<b>TOTAL</b>	£30,255.28	<b>£9,177.79</b>	£21,077.49	£ 21,412.49	

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RINGFENCED ACCOUNTS					
COMMON:					
					Grass and Ground unable to do cut so alternative more expensive contractor was used
Grass cutting (Vesper)	£ 625.00	£ 1,050.00	-£425.00	£ -	
Common bin emptying	£ 612.00	£ -	£612.00	£ -	
Waste bins and dog poo bags	£ 262.00	£ 149.34	£112.66	£ -	
Fence and Gate repairs/renewals	£ 200.00	£ 19.50	£180.50	£ -	
Signs/notices repairs/renewals	£ 250.00	£ 57.42	£192.58	£ -	
Mapboard repairs/renewals	£ 20.00	£ -	£20.00	£ -	
Dragons teet repairs/renewals	£ 200.00	£ 40.00	£160.00	£ -	
Vegetation strimming/management	£ 150.00	£ 107.49	£42.51	£ -	
river bank/ ditch management	£ 300.00	£ 300.00	£0.00	£ -	
Tree management	£ 50.00	£ -	£50.00	£ -	
Machinery costs	£ 60.00	£ 131.78	-£71.78	£ -	more on repairs and fuel
Sparsholt/volunteer groups	£ 100.00	£ 70.00	£30.00	£ -	
Track repairs	£ 700.00	£ 1,067.20	-£367.20	£ -	bulk purchase of gravel
tree safety and inspections	£ 700.00	£ 1,048.25	-£348.25	£ -	professional tree inspections
Teachers info pack update	£ 100.00	£ -	£100.00	£ -	
Misc. exps	£ 50.00	£ 42.60	£7.40	£ -	
Long term improvements - Signage	£ 3,032.00	£ 2,731.25	£300.75	£ 3,923.75	communtiy project funds to be allocated
Unbudgeted expenditure:					
RF chainsaw course		£ 389.00	-£389.00		
DBS checks		£ 19.34	-£19.34		
Common land registry registration		£ 216.67	-£216.67		
<b>TOTALS</b>	£ 7,411.00	£ 7,439.84	-£28.84	£ 3,923.75	

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<b>WEST DOWN:</b>					
Grass cutting (vesper)	£ 492.00	£ 700.00	-£208.00	£ -	Grass and Ground unable to do cut so alternative more expensive contractor was used
Bin emptying	£ 204.00	£ 212.62	-£8.62	£ -	
Waste bins and dog poo bags	£ 131.00	£ 74.66	£56.34	£ -	
fence and gate repairs/renewals	£ 300.00	£ 75.00	£225.00	£ -	
Signs/notices repairs/renewals	£ 100.00	£ -	£100.00	£ -	
Nature trail repairs/renewals	£ 50.00	£ -	£50.00	£ -	
Mapboard repairs/renewals	£ 20.00	£ -	£20.00	£ -	
Dragons teet repairs/renewals	£ 30.00	£ -	£30.00	£ -	
Vegetation strimming/management	£ 120.00	£ -	£120.00	£ -	
Tree management	£ 150.00	£ -	£150.00	£ -	
Machinery costs	£ 60.00	£ 131.78	-£71.78	£ -	more on repairs and fuel
Sparsholt/volunteer groups	£ 100.00	£ 98.00	£2.00	£ -	
Water costs and repairs	£ 200.00	£ 160.09	£39.91	£ -	
Misc	£ 150.00	£ 26.79	£123.21	£ -	
Permissive bridleway improvements	£ 500.00	£ 190.76	£309.24	£ 309.24	
tree saftey and inspections	£ 700.00	£ 1,048.25	-£348.25	£ -	professional tree inspection
<b>Unbudgeted expenditure:</b>					
RF chainsaw course		£ 389.00	-£389.00	£ -	
<b>TOTALS</b>	£ 3,307.00	£ 3,106.95	£200.05	£ 309.24	
<b>WMPF:</b>					
Pavilion enhancement/repairs	£ 200.00	£ -	£200.00	£ -	
WMPF fund raised projects	£ 35,000.00	£ -	£35,000.00	£ 17,526.33	Play tower
<b>Unbudgeted expenditure:</b>					
Play equipment renewal/repairs		£ 2,597.87	-£2,597.87		
<b>TOTALS</b>	£ 35,200.00	£ 2,597.87	£32,602.13	£ 17,526.33	

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<b>BATTY ACCOUNT:</b>					
Common main gate with key pad	£ 1,500.00	£ 1,880.00	-£380.00	£ -	more than expected
gravel area closure (late invoice)		£ 18.00	-£18.00	£ -	
<b>TOTALS</b>	£ 1,500.00	<b>£ 1,898.00</b>	<b>-£398.00</b>		
<b>TOTAL ACTUAL EXPENDITURE</b>		<b>£ 48,073.39</b>			
Transfer		£ 1,912.63			
		<b>£ 49,986.02</b>			
as per bank rec		£ 49,986.02			<i>page 6 of 6</i>



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2022/23 - 23/24 Overview/summary								
	Precept acc	Community Projects	Common	West Down	WMPF Capital	Batty acc	CiL funds	TOTAL
<b>22/23 Opening Balance</b>	£ 5,014.37	£30,255.28	£19,165.59	£10,029.01	£ 3,747.59	£5,099.97		£73,311.81
22/23 income	£ 20,411.51	£ 335.00	£ 5,359.56	£ 3,269.68	£ 2,627.36	£ 18.52		£32,021.63
22/23 Expenditure	-£ 23,852.94	-£ 9,177.79	-£ 7,439.84	-£ 3,106.95	-£ 2,597.87	-£1,898.00		-£48,073.39
<b>22/23 CLOSING BALANCE</b>	<b>£ 1,572.94</b>	<b>£21,412.49</b>	<b>£17,085.31</b>	<b>£10,191.74</b>	<b>£ 3,777.08</b>	<b>£3,220.49</b>		<b>£57,260.05</b>
<b>23/24 opening balance</b>	£ 1,572.94	£21,412.49	£17,085.31	£10,191.74	£ 3,777.08	£3,220.49		£57,260.05
remaining income from 22/23	£ 150.00							
remaining 22/23 VAT to be reclaimed	£ 643.03							
b'fwd budgeted expenditure	-£ 856.15							
Agreed budgeted income	£ 21,103.00		£ 4,551.00	£ 3,401.00	£ 26,000.00			£55,055.00
Agreed budgeted expenditure	-£ 21,962.71	-£21,412.49	-£ 5,964.00	-£ 4,883.43	-£ 26,200.00			-£80,422.63
Unbudgeted income (CiL) expected							£ 14,225.96	£14,225.96
<b>EST. CLOSING BALANCE 23/24</b>	<b>£ 650.11</b>	<b>£ -</b>	<b>£15,672.31</b>	<b>£ 8,709.31</b>	<b>£ 3,577.08</b>	<b>£3,220.49</b>	<b>£ 14,225.96</b>	<b>£46,055.26</b>
<p>Est. 23/24 closing balance for precept account is lower than est. when reviewing the 22/23 budget for the setting of the 23/24 budget because there is c. £860 more expenditure on salary than estimated plus c. £450 unbudgeted for expenditure and there is £856.15 to be carried fwd from 22/23 as these items were not budgeted for in the 23/24 budget.</p> <p>£150 is expected from WMPF adj. land owner and £643.03 is yet to be reclaimed from HMRC for 22/23</p>								
<p>est. closing balance for 23/24 at time of review for setting 23/24 budget £2023.87 - £860 - £450 - £856.15 + £150 + £643.03 = c. £650.75</p>								

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<b>Chilbolton Parish Council - Accounting Statements 2022/23</b>			
		Year Ending	
AGAR box No.		31-Mar-22	<b>31-Mar-23</b>
1	Balances brought forward	72362.05	<b>73311.81</b>
2	(+) Annual Precept	14500.00	<b>14500.00</b>
3	(+) Total other receipts	20516.58	<b>17521.63</b>
4	(-) Staff costs	7746.27	<b>7946.44</b>
5	(-) Loan interests/capital repayments	n/a	<b>n/a</b>
6	(-) All other payments	26320.55	<b>40126.95</b>
7	(=) Balances carried forward	<b>73311.81</b>	<b>57260.05</b>
8	Total Cash and short term investments	73311.81	<b>57260.05</b>
9	Total fixed assets and long term assets	327809.24	<b>330376.32</b>
10	Total Borrowings	nil	<b>nil</b>

**HYPERLINKS to the following: -**

[Variances between 2021/22 and 22/23](#) and [Common and West variances](#)

[Asset register](#)

**CHILBOLTON PARISH COUNCIL**

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**Chilbolton Parish Council Receipts and Payments Account for the year ending 31 March 2023**

<u>Receipts</u>	<b>TOTAL</b>	<b>Current A/c</b>	<b>1546821 WMPF Cap Acc</b>	<b>01714775 (Batty Legacy)</b>
Precept	14500.00	14500.00		
Interest	33.38	0.00	14.86	18.52
Wayleaves	69.08	69.08		
Allotments	171.74	171.74		
Footpaths	0.00	0.00		
Greens/maintenance	0.00	0.00		
Common	5359.56	5359.56		
West Down	3269.68	3269.68		
VAT reclaimed	3325.44	3325.44		
WMPF - running costs	190.00	190.00		
WMPF - Capital	2612.50	2612.50		
Community Projects	335.00	335.00		
Grant - part-funded	2150.25	2150.25		
<b>TOTAL</b>	<b>32016.63</b>	<b>31983.25</b>	<b>14.86</b>	<b>18.52</b>
<b>Payments</b>				
Grants	1200.00	1200.00		
S137	25.00	25.00		
Staff Costs	7946.44	7946.44		
Hall Hire	396.25	396.25		
Insurance	715.90	715.90		
Community Fundraising Group	0.00	0.00		
Admin inc. Stationery, HALC Subscription, Audit, website fees, Defib costs, banking charges, ICO, staff exps & other	1730.63	1730.63		
WMPF - running costs	3042.36	3042.36		
WMPF - Capital	2597.87	2597.87		
Allotments	71.63	71.63		
Village greens/Maintenance	886.67	886.67		
Common	7439.84	7439.84		
Footpaths & Tree Management	1372.84	1372.84		
West Down	3106.95	3106.95		
Machinery Costs	694.38	694.38		
Common vehicle closure costs	18.00	18.00		
Common gravel area redesign new gate	1880.00	1880.00		
Part-Funded grants	2150.25	2150.25		
Community Projects	9177.79	9177.79		
Reserves (Insurance excess)	0.00	0.00		
VAT	3620.59	3620.59		
<b>TOTAL</b>	<b>48073.39</b>	<b>48073.39</b>	<b>0.00</b>	<b>0.00</b>

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**Chilbolton Parish Council Receipts & Payments Account for the year ending 31 March 2023 Cont.**

<b><u>Summary Receipts/Payments</u></b>					
Opening Balance	73311.81		Actual Payments	49986.02	
Actual Receipts	<u>33934.26</u>		Closing Balance	<u>57260.05</u>	
	<u>107246.07</u>			<u>107246.07</u>	
<b><u>Bank Reconciliation/Closing Balances</u></b>					
A) Current Account		50262.48			
B) Deposit Account/ WMPF Cap Acc		3777.08			
C) Savings/Batty Legacy		<u>3220.49</u>			
		<u>57260.05</u>			
<b><u>Explanation of Closing Balance</u></b>					
<b><u>Reserves held in Current Acc for :-</u></b>					
Common	17085.31				
West Down	10191.74				
Community Projects	21689.68				
FAG	100.00				
Self insured reserves	250.00				
TOTAL current acc Reserves	<u>49316.73</u>				
Reserves in WMPF Cap acc	3777.08	(for Playing Field capital expenditure)			
Reserves in Batty Acc	3220.49	(for Common capital expenditure)			
TOTAL reserves	<u>56314.30</u>				
Closing balance	57260.05				
Less total reserves	<u>-56314.30</u>				
Total available	<u>945.75</u>				
Signed:					
Responsible Financial Officer					
Date:					
Signed:					
Chairman					
Date:					
Signed:					
Internal Auditor					
Date:					

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<b>Chilbolton Parish Council Bank Reconciliation - 2022/23</b>			
	<u>As Per Bank Statements</u>		<u>As per Receipts &amp; Payments A/c</u>
<b>A) Current Account</b>			
Opening Balance as at 1/4/22	64464.25		64464.25
Receipts	33886.25	actual receipts	32021.63
Payments	-47709.62	actual payments	-48073.39
Plus Uncleared receipts	0.00	Transfers	1898.00
Less Uncleared payments	-378.40	Transfers	-14.63
Closing Balance as at 31/3/23	<u>50262.48</u>		<u>50295.86</u>
<b>B) Deposit Account/WMPF Cap Acc</b>			
Opening Balance as at 1/4/22	3747.59		3747.59
Receipts	29.49	actual receipts	14.86
Payments	0.00		0.00
Plus Uncleared receipts	0.00	Transfer	14.63
Less Uncleared payments	0.00		0.00
Closing Balance as at 31/3/23	<u>3777.08</u>		<u>3777.08</u>
<b>C) Savings Account (Batty Legacy)</b>			
Opening Balance as at 1/4/22	5099.97		5099.97
Receipts	18.52	actual receipts	18.52
Payments	-1898.00		0.00
Plus Uncleared receipts	0.00		0.00
Less Uncleared payments	0.00	Transfer	-1898.00
Closing Balance as at 31/3/23	<u>3220.49</u>		<u>3220.49</u>
<b>Total of A + B + C = Closing Balance</b>	<b><u>57260.05</u></b>		
Opening Balance as at 1 April 2022	73311.81		73311.81
Receipts	33934.26	actual receipts	32021.63
Payments	-49607.62	actual payments	-48073.39
Plus uncleared receipts	0.00		
Less uncleared payments	-378.40		
Closing Balance as at 31/3/23	<u>57260.05</u>		<u>57260.05</u>
Signed:			
Responsible Financial Officer			
Date:			
Signed:			
Chairman			
Date:			
Signed:			
Internal Auditor			
Date:			

**CHILBOLTON PARISH COUNCIL**

Finance Report – April 2023

**DRAFT**

Chilbolton Parish Council 2022/23 Variances					NB: variances of more than 15% between yearly totals require an explanation (except where variances are less than £200)
Receipts	2021/22	2022/23	£ variance	% variance	Explanation
Precept	14500.00	14500.00	0.00	0	
Interest	0.95	33.38	32.43	3414	increase in interest rate
Wayleaves	70.88	69.08	-1.80	-3	less pd by SSE
Allotments	254.50	171.74	-82.76	-33	£60.40 paid early in 2021/22 for 2023 rentals
Village Greens	0.00	0.00	0.00	0	
Common grants	5651.00	4851.00	-800.00	-14	less on educational visits received in 22/23 than 21/22
Common Other	120.00	508.56	388.56	324	£120 in 21/22 for insurance claim / £508.56 in 22/23 for tranck repair contributions
West Down Grants	3106.17	3269.68	163.51	5	less PRA grants received
West Down Other	120.00	0.00	-120.00	-100	no insurance claim in 22/23
VAT Reclaimed	2697.98	3325.44	627.46	23	increase in VAT charges
WMPPF - running costs	868.43	190.00	-678.43	-78	football team disbanded
WMPPF - Capital	2000.00	2612.50	612.50	100	less grants and contributions received
Machinery Costs	160.00	0.00	-160.00	-100	no insurance claim in 22/23
Community Projects	0.00	335.00	335.00	100	Green canopy sponsorships
Return of pre-school grant	600.00	0.00	-600.00	100	21/22 was a one off
Green Canopy grant	500.00	0.00	-500.00	100	no grants towards green canopy project
Grant - Part-funded	4366.67	2150.25	-2216.42	-51	less part-funded grants awarded
<b>TOTAL</b>	<b>35016.58</b>	<b>32016.63</b>	<b>-2999.95</b>		

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Chilbolton Parish Council 2022/23 Variances					
Expenditure	2021/22	2022/23	£ variance	% variance	Explanation
Grants	1350.00	1200.00	-150.00	-11	no Joy rides grant in 22/23
Part-Funded Grants	4366.67	2150.25	-2216.42	-51	less part-funded grants awarded
S137	25.00	25.00	0.00	0	
Staff Costs	7382.73	7946.44	563.71	8	increase in salary and overtime
V Hall Hire/zoom	150.03	396.25	246.22	164	return to face to face meetings
Insurance	696.88	715.90	19.02	3	increase in premium
Stationery	180.59	245.24	64.65	36	increase in printer ink costs etc
Admin	790.46	1092.45	301.99	38	increase due to purchase of flowers for residents, banking charges and defib pads
Subscriptions	382.74	382.94	0.20	0	
CLLr & Clerk Training	0.00	10.00	10.00	100	Chairman to attend HALC event
WMPPF- running costs	2962.77	3042.36	79.59	3	increase in repair costs

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**CHILBOLTON PARISH COUNCIL**  
Finance Report – April 2023

**DRAFT**

<b>Expenditure cont.</b>	<b>2021/22</b>	<b>2022/23</b>	<b>£ variance</b>	<b>% variance</b>	<b>Explanation</b>
WMPF - Capital	29.95	2597.87	2567.92	8574	purchase of Table tennis table
Allotments	79.20	71.63	-7.57	-10	no maintenance cost in 22/23 but fee to investigate main water supply
Maintenance/Village Greens	853.18	886.67	33.49	4	less on maintenance and purchase of kisok parts and cost of land registrations in 22/23
Common	3792.77	7439.84	3647.07	96	see attached
Footpaths	278.24	1372.84	1094.60	393	increase due to tree survey and land registration costs
Tree maintenance	2300.00	0.00	-2300.00	-100	21/22 cost of tree works at Allotments
West Down	1516.61	3106.95	1590.34	105	see attached
covid-19 support group	32.07	0.00	-32.07	-100	not required in 22/23
Machinery costs	524.99	694.38	169.39	32	purchase of chainsaw and training course
reserves - ins. Excess	0.00	0.00	0.00		
Community Fundraising group	121.00	0.00	-121.00	-100	no expenses incurred in 22/23
Other (signage for shop and pub etc)	275.12	0.00	-275.12	-100	no expenses incurred in 22/23
Community Projects	1244.72	9177.79	7933.07	637	pedestrian crossing and gravel area redesign costs
Common vehicle closure costs	803.19	18.00	-785.19	-98	£18 was invoiced late
new common gate	0.00	1880.00	1880.00	100	manufacture and installation of new gate
VAT Paid	2942.22	3620.59	678.37	23	increase in VAT charges
<b>TOTAL</b>	<b>33081.13</b>	<b>48073.39</b>	<b>14992.26</b>		

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<b>Chilbolton Parish Council 2022/23 Variances</b>			
<b>Assets Variance</b>	<b>2021/22</b>	<b>2022/23</b>	<b>£ Variance</b>
	£327,809.24	£330,376.32	<b>2567.08</b>
<b>Variance explanation for Assets:-</b>			
<b>Purchase of following:-</b>		<b>Removal of following:-</b>	
Stihl Chainsaw MS 231		£370.00	177.92 1 x Stihl Ms181 C-BE 12" Chainsaw
Bendcrete Table Tennis Table		£ 2,375.00	
	Plus	£ 2,745.00	less 177.92
			<b>£ 2,567.08 Variance</b>

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<b>CHILBOLTON PARISH COUNCIL - VARIANCE EXPLANATIONS FOR COMMON AND WEST DOWN FOR YR ENDING 31/3/2023</b>					
<b>Common Expenditure</b>	<b>21/22</b>	<b>22/23</b>	<b>variance</b>	<b>%</b>	<b>Explanation</b>
Consultation costs	£ 82.50	£ 27.30	-£55.20	-33.09	Less on consultations and lectures
bridge maintenance	£ -		£0.00	0.00	
track repairs	£ -	£ 707.20	£707.20	100.00	track not repaired in 21/22
dog waste bags	£ 131.00	£ 149.34	£18.34	14.00	increase in price
general maintenance	£ 200.00	£ 515.00	£315.00	157.50	increase in contractor costs
fencing repairs	£ -	£ 4.49	£4.49	100.00	no fencing repairs in 21/22
Dragons Teeth	£ -		£0.00	0.00	
admin	£ -	£ 34.64	£34.64	100.00	postage and DBS checks
gates	£ -	£ 19.50	£19.50	100.00	no gate repairs in 21/22
grass cutting	£ 625.00	£ 1,050.00	£425.00	68.00	new contractor/increase in cost
river bank repairs	£ 392.55	£ 208.00	-£184.55	-52.99	purchase of weevils only this yr
signage	£ 1,968.00	£ 2,788.67	£820.67	41.70	ladder boards and info boards deposit
tree survey	£ -	£ 1,048.25	£1,048.25	100.00	professional tree survey
Machinery Costs	£ 393.72	£ 520.78	£127.06	32.27	chainsaw purchase and training course
ditch maintenance	£ -	£ 150.00	£150.00	100.00	pd ditch clearance (Joys lane)
land registrations		£ 216.67	£216.67	100.00	solicitor fees
<b>TOTALS</b>	<b>£ 3,792.77</b>	<b>£ 7,439.84</b>	<b>£ 3,647.07</b>		

**CHILBOLTON PARISH COUNCIL**

Finance Report – April 2023

West Down Expenditure	21/22	22/23	variance	%	Explanation
Tree costs/survey	£ 250.00	£ 1,048.25	£798.25	319.30	professional tree survey
Water	£ 102.67	£ 160.09	£57.42	55.93	increase in water cost
bin emptying	£ 205.43	£ 212.62	£7.19	3.50	increase in TVBC fee
Dog waste bags	£ 65.50	£ 74.66	£9.16	13.98	increase in price
general maintenance	£ 167.00	£ 98.00	-£69.00	-58.68	reduced volunteer group usage
permissive bridleway	£ -	£ 265.76	£265.76	100	improvements to permissive bridleway
Path cutting	£ 300.00		-£300.00	-100	grass & grounds no fee
top cut		£ 700.00	£700.00	100	new contractor/increase in cost
Machinery Costs	£ 393.72	£ 547.57	£153.85	39	chainsaw purchase and training course
Mapboards and signage	£ 32.29		-£32.29	-100	no expenditure on signage
<b>TOTALS</b>	£ 1,516.61	£ 3,106.95	£1,590.34		