

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF
CHILBOLTON PARISH COUNCIL TO BE HELD ON
MONDAY 5 JUNE 2023
COMMENCING AT 18:30 at CHILBOLTON VILLAGE HALL
A G E N D A P A C K**

1. APOLOGIES
2. DECLARATIONS OF INTEREST
3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON [15 May 2023](#)
4. MATTERS ARISING (Not covered within monthly routine reports)
5. TO TAKE QUESTIONS AND TO DISCUSS AND DECIDE ON ANY PROPOSALS WITHIN THE MONTHLY ROUTINE REPORTS AS FOLLOWS: -
 - A. [Finance Report](#) – Mandy Denyer – to inc.
 - i. approval of accounts for payment
 - B. Flood Advisory Group – Cllr Marits – no report at time of publishing
 - C. [Highways report](#) – Cllr Cockram
 - D. Open Spaces Committee (COSC)– Cllr Griffiths to inc.
 - i. [COSC meeting minutes](#)
 - ii. Fishing rights update (Cllr Ewer) - no report at time of publishing. See correspondence.
 - iii. To discuss and agree press release re works on Common in 2022
 - E. Planning Committee – Cllr Larcombe - no report at time of publishing.
[Minutes of planning meeting for 24.4.23 and 15.5.23](#)
 - F. Village Hall – Cllr Ewer - no report at time of publishing
 - G. Community Fundraising update – Cllr Hall - no report at time of publishing
 - H. Strategy Working Group update – Cllr Ewer - no report at time of publishing
6. To Discuss and decide on how to help Chilbolton Stores (inc. any financial assistance by way of grant)
7. HCC and DISTRICT COUNCILLOR REPORT – Cllr Drew
8. [CORRESPONDENCE](#)
9. QUESTIONS FROM PUBLIC – (3 mins. per person)
10. ANY OTHER BUSINESS – For information ONLY
11. ITEMS FOR NEXT AGENDA
12. Date of next scheduled meeting –_Monday 3 July 2023; 18:30, Chilbolton Village Hall

Mandy Denyer (Parish Clerk)

Finance Report –

S106 FUNDS AS AT SEPTEMBER '22 – (TVBC s106 [Explanation of categories](#)): -

Available ([spreadsheet](#)) -

Children's Play Space = £ 1771.90

Informal Recreation = £121.43

Formal Recreation = £ 4531.61

TOTAL available for CPC = £ 6424.94

Outstanding (to be paid prior to occupation) ([Spreadsheet](#)) -

Children's Play Space = £ 1220.10

Informal Recreation = £ 2628.99

Formal Recreation = £ 2865.53

TOTAL outstanding for CPC = £ 6714.62

Highways –

Received and paid out to HCC from Sept '08 – Sept '14 = £25490.22 ([Spreadsheet](#)) Outstanding Highways £7437.00

NB from TVBC: The amounts shown on the outstanding list are not guaranteed payments; this is because of a variety of reasons such as the permission not being implemented or the amounts being superseded by a later application or agreement.

Unfortunately TVBC don't have the resource to investigate each contribution across the borough but if you as the Parish feel that the amounts shown on the outstanding list should have been paid please do let TVBC know and they can get it investigated.

CiL funds expected re Fenstanton – £ 14225.96

PAYMENTS NECESSARY SINCE 15 MAY 2023-

Online payments were made to: - NONE

DD payments – NONE

Chq payments - NONE

JUNE 2023 PAYMENTS FOR APPROVAL –

Online Payments: -

A Denyer – Salary and Exps

Grass and Grounds (2 cuts of WMPF) - £324.00

CURRENT ACCOUNT RECEIPTS – Receipts since last report –

Mr Saunders (re WMPF running costs – 50% of mapping of WMPF boundary) - £150

2023/24 ACCOUNTS -

1. Bank Reconciliation as at 04/05/23 attached [here](#)
2. Current acc Receipts, Batty and WMPF acc's spreadsheet attached [here](#)
3. 1st Quarters Payments spreadsheet attached [here](#)
4. 2nd Quarters Payments spreadsheet attached here
5. [3rd Quarter Payments spreadsheet attached](#) here
6. 4th quarter payments spreadsheet attached here

2023/24 BUDGET REVIEW -

[Precept accounts](#)

[Ringfenced accounts](#)

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June 2023 Highways Report

- Two pot holes in Winchester Road reported to Hampshire Highways by Mandy Denyer.
- A road accident has destroyed the barrier on the corner of Coley Lane and Romsey Road near the Mayfly road bridge. This has caused damage to the perimeter wall and walls of an outbuilding in Councillor Franke's property.

Hampshire Highways status for all three enquiries: The enquiry you raised has been identified and is due for repair as part of planned works later in the year. Adopted roads in Hampshire are routinely inspected at regular intervals. The issue will be monitored as part of these regular inspections and, if required, action will be taken prior to these planned works.

- Road Closure warning for A3057 between Stockbridge and Fullerton overnight from 6/6/23 for four nights between 20:00-06:00.

Geoff Cockram

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COSC DRAFT minutes of the meeting held on 11.5.23 –

PRESENT: Cllrs David Griffiths (Chairman) (DG), Rick Franke (RF) and Julian Hudson (JH),
Non-Cllr members: Moya Grove (MG), Emma Noble (EN), Abby Purver (AP),

1. Apologies: Nick Horne (NH), Terry Gilmore (TG), Trish Heaton (TH)

1. Declaration of Interests: None

2. Approval of minutes – Thursday 9 March '23 – these were agreed and signed as an accurate record of the meeting.

3. Matters Arising:

To take questions and/or discuss and decide on any proposals within the monthly reports as follows:

A. Finance Report: Prior to the meeting the Clerk circulated the attached report ([41323_2](#) and [11523_1](#))

Nothing to add

B. Allotments: Nothing to add

C. Common: Prior to the meeting MG circulated the attached report ([41323_1](#)) and included the attached extract from the CPC DRAFT minutes of the meeting held on 4/3/23 ([41323_1a](#)). MG reported:

i. Update on Common Signage: The information boards have been installed. Andy Bond installed them as he was able to go through the river ford in his vehicle. The three ladder boards are also in place. Thanks to DG for overseeing.

ii. Bylaws: The enforcing of bylaws was briefly discussed and it was decided against.

- iii. Educational Visits: As per MG's report, Hazel Munt of Sparsholt College is coming with two groups in May and another may be in the pipeline.
 - iv. Gravel Area Redesign: The work to reduce the parking in the gravel area is complete and this was done at a reduced cost using the gravel board left over from work on the river. We received a thank you from Harriet who lives at Old Cottage.
 - v. Abbots Stream Clearance: No word from Alison Graham-Smith from Natural England on the use of machinery to clear the Abbott's Stream. HCV are pencilled in for October for stream clearance and Sparsholt are also possibly going to help, but they haven't got their schedule for September yet. If they can make it part of their Countryside Fresh Water Management Course they will.
 - vi. HCC Repairs: The Purleygig Bridge has been repaired and COSC agree that it now looks very smart.
 - vii. Wessex River Trust (WRT): This has not been progressed as yet, but MG plans to contact them. They are going to produce two information boards for the work they did on the river and confirmation required on when and where to put them. MG also plans to ask when the posts on the berms are due to be cut down. This may have been the job of the waterman at Freelands, but he has now left. Lastly, MG will ask their advice on the new stony bank, which is wearing away down to the substrate underneath.
 - viii. Update on Fishing Rights: There was due to be a meeting to discuss this, but it did not take place due to illness. MG would like to re-instate the term 'on each and every occasion' when referring to vehicular access to the Common, to ensure that it is clear that because permission has been given once, it does not mean they have ongoing permission. MG would also like the term 'up to the stock fence only' added where it refers to mowing. Currently the agreement allows for Freelands to mow four meters from the river bank, which is much too wide, would damage marginal plants and would take them within the area of the stock fence. There are some further points in MG's report which will be raised in discussions about fishing rights.
 - ix. Cattle: Adam Coutts the grazier was going to put the cows out on the Common a fortnight ago, but did not for various reasons. He is hoping to take them down tomorrow. EN will install a post behind the horse gate at the Long Bridge to ensure the gate automatically closes and will also put the cow signs up provided by the Parish Clerk.
 - x. Equestrian Access: AP confirmed that the horse gate by the Long Bridge has been held up due to illness, but HCC have got all parts of the gate and installation is the next stage.
 - xi. Thistle Cut: MG confirmed we are trying to get together a group for the thistle cut. DG has contacted Corinne Davis-Cooke at HCC to see if she has any volunteers. The date agreed is 24th / 25th June.
- D. Machinery Maintenance:
The beast has been serviced. Thanks to Ed Treadwell.
- E. Parish Paths:
JH raised the issue of a low hanging tree on the bridleway off the concrete road up West Down. DG to investigate.

F. Village Greens:

The Queens Golden Canopy: All trees have been planted and the invoice has been received. We should be well within budget for the tree planting.

DG received a call from Jean Ward of the Old Rectory. She informed DG that she had asked Ian Daubney to stop mowing Stocks Green until the buttercups had gone over.

CPC have agreed to the installation of bollards in front of Poplar Dene and at the bottom of the bank opposite the bottle bank. DG has obtained quotes from Andy Bond.

G. War Memorial Playing Fields (WMPF): Prior to the meeting NH circulated the attached report ([41123 3](#)).

- i. Update on WMPF Development Group and Adventure Tower proposal update: EN confirmed that we are still waiting on a decision from Jenny Brain at TVBC about the approval of the grant before any more work can take place. DG will ask Councillor Drew if he can chase her up. AP will also see if she has any contacts within the council who can help move things along.
- ii. DG plans to make the markers installed by the surveying company which indicates the boundary of CWMPF more obvious. As per NH's report, EN requested that CPC provide COSC with a copy of the survey report.
- iii. COSC agreed that there were no objections to installing CCTV to try to avoid vandalism of the basketball hoops in future. Work to rectify the hoops is ongoing by NH.
- iv. EN confirmed she filled the holes at the back of CWMPF which had been identified by a member of the public.
- v. EN raised the issue of the Terms of Reference for the Development Group (CWMPFDG) as it is now significantly out of date and there are difficulties in proceeding as there will be no funds available after the installation of the adventure tower and bike track. DG advised amending the terms as the CWMPFDG see fit (striking through anything out of date and indicating updates in red). CPC will likely approve the changes. There could be a clause to say that work will be suspended if no funds are available to continue.

H. West Down:

- i. DG confirmed that there are now four cows out on West Down. DG will liaise with the grazer Mike Thompson to see if any upgrades to fencing are required.
- ii. DG received a call from Gwyn Picco regarding people parking at bottom of West Down on the grassy bank next to the concrete road. No action at this time.
- iii. DG confirmed that a ragwort pull is scheduled for 8th July and volunteers can be redirected to do work on the thistles on the Common if there is no ragwort.
- iv. EN & AP will go round West Down to identify where new bridleway markers should be placed and EN will then show DG.

4. Green Canopy project update: Prior to the meeting K Bradley circulated the attached report ([4323 19](#)).

5. To discuss ways to make Virgin Media and BT Junction boxes around the village more aesthetically pleasing: The Clerk reported no response as yet from Virgin Media and circulated a link to information re [BT boxes](#).

COSC decided we would keep on hold until NH is back do discuss further.

6. Correspondence:

8/3/23 - HCC Test Valley Local Cycling and Walking Infrastructure Plan (LCWIP) workshops ([3423_2](#))

9/3/23 - The Three Bees Project initiative ([3423_4](#)) – given parish magazine contact details

9/3/23 - HCC info re Chilbolton parish Rights of Way (RoW) ([3423_5](#))

20/3/23 - HCC RoW updates ([3423_10](#))

10/3/23 - Grass and Grounds 2023 price increase ([3423_6](#))

3/4/23 - Southern Water Pioneering solutions to reduce storm overflows will bring nature back to communities ([15523_1](#))

17/4/23 - SSEN community resilience funding ([15523_4](#))

21/4/23 - Public Consultation from Test Valley Borough Council - Proposal to extend a Public Spaces Protection Order – Dog Control (deadline for comments 19/5/23) ([155223_5](#)) [NB: CPC will discuss at meeting to be held on 15/5/23]

21/4/23 - Public Consultation from Test Valley Borough Council - Proposal to extend a Public Spaces Protection Order PSPO: Alcohol Related ASB. (Deadline for comments 19/5/23) ([15523_6](#)) [NB: CPC will discuss at meeting to be held on 15/5/23]

7. Questions from Public:

None

8. Any other business (for information only):

AP confirmed she will be standing down from COSC for at least the next 3 months. COSC thanked AP for her contributions.

9. Items for the next agenda

10. Date of the next scheduled meeting: Thursday 8 June 2023; 18:30, Poplar Dene, Village Street.

There being no further business to discuss the meeting was closed at 8pm.

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Planning minutes –

Minutes of the meeting Monday 24 April 2023; Chilbolton Village Hall at 18:00

1. **Present** – S Larcombe(Chair), J Hudson, (Vice Chair), T Ewer
2. **Apologies** – Geoff Cockram
3. **Declaration of Interests** – None
4. **To sign as a correct record the minutes of the meeting held on 3 April 2023** – These were agreed and signed as an accurate record of the meeting.
5. **Matters Arising** –
6. **New planning applications:** -
23/00841/FULLN - Erection of balcony - Upcote, Drove Road – Applicant: Mr D Revolta – Case Officer: Ms C Price – Comments by 18/4/23 (determination date: 22/5/23)
PLANNING COMMITTEE COMMENT - No comment.

23/00672/FULLN – (Amendment) Erection of outbuilding for water storage, installation of solar panels and associated works - Middlebarn Farm, Drift Road – Case Officer: Ms G Wheeler – Comments by: 12/4/23 (determination date: 4/5/23)

PLANNING COMMITTEE COMMENT – NO Objection CIL Question again but no issue otherwise.

23/00979/LBWN - The reinstatement of a first-floor extension and internal alterations - Testcombe, Coley Lane – Applicant: Mr B Wilson – Case Officer: Claudia Hurlock – Comments by: 12/5/23

PLANNING COMMITTEE COMMENT – No Objection.

23/00994/VARN - Variation of Condition 3 of Planning Permission 22/02578/FULLN (Reinstatement of a first-floor extension) To allow the installation of 1 no. leaded light window with remaining windows to be slim-line double glazing - Testcombe Coley Lane – Applicant: Mr B Wilson – Case Officer: Not available – Comments by: 19/5/23

PLANNING COMMITTEE COMMENT – No Objection

7. New Tree applications –

23/00973/TREEN - T1 - Yew - Re-pollard back to old pruning cuts - Poplar Cottage, Cart Lane – Applicant: Mrs Latham - Case Officer: Mr R Gogan – Comments by: 5/5/23

PLANNING COMMITTEE COMMENT – No Objection.

23/01002/TREEN Reduce height and raise crown of yew in rear garden. Mr Rogan Applicant: Mr A smith, Orchard Cottage, Village Street. **No Objection**

8. Notification of TVBC decisions to applications received since last meeting: -

23/00224/FULLN – Erection of 3 light industrial units (Class E(g)) - Stonefield Park, Martins Lane – **PERMISSION**

22/02662/FULLN - Demolition of existing barns and replacement with a dwelling (Use Class C3), garaging, landscaping and associated works - Middlebarn Farm , Drift Road –**Permission**

23/00456/FULLN & 23/00457/LBWN - External alterations consisting of replacement of doors and windows to utility room, and window to downstairs bedroom, replacement of polycarbonate roof to rear lobby with roof lantern, rebuild chimney stack, remove potting shed and replacement with conservatory - Chalkdell House - **WITHDRAWN**

9. [To review Terms of Reference – After discussion, it was agreed that no changes were required.](#)

10. Open Session/Public Participation – None

11. Any other Business – None

Awaiting TVBC Decision on: -

18/03203/FULLN - Construction of detached chalet bungalow and parking - Land Adjacent 12 Branksome Close Chilbolton Stockbridge Hampshire SO20 6AQ (NB: Two amendments have been received)

22/02668/FULLN - Demolition of existing building and erection of four residential dwellings with associated landscaping, access and parking – Test Valley Farm , Little Drove

23/00439/FULLN - Demolition of an existing garage and erection of a single dwelling and associated works - Land Adjacent King Stone House, Drove Road

23/00560/VARN - Vary conditions 2, 3 and 7 of 22/02662/FULLN (Demolition of existing barns and replacement with a dwelling (Use Class C3), garaging, landscaping and associated works) to allow for the inclusion of a swimming pool and rewording of conditions to account for tree protection plan and material statement

Middlebarn Farm, Drift Road

23/00672/FULLN - Erection of outbuilding for water storage and associated works - Middlebarn Farm, Drift Road

23/00730/FULLN - Erection of outdoor covered bbq shelter with chimney (Retrospective) - Winston, Village Street

23/00764/CLPN - Valley Field Park London Road Leckford - Certificate of lawful development for proposed use of the land for a residential caravan site for 9 caravans

Minutes of the meeting held at Chilbolton Village Hall on Monday 15 May 2023 at 18:00

1. **Present** – Cllrs Larcombe (Chair) Cockram, Hudson
2. **Apologies** – Cllr Ewer
3. **Declaration of Interests** – None
4. **To sign as a correct record the minutes of the meeting held on 24 April 2023** –
5. **Matters Arising** –

Cllr Larcombe said that she was concerned that no new application had been made by the owners of Fenstanton regarding the repositioning of the bi fold doors on Plot1 and the build was progressing. Charters are continuing to advertise property with 2nd floor bedroom and en-suite which was refused permission, (see conditions)

Disappointing that permission has been given to Old Oak Cottage which ignores concerns made by CPC in relation to the VNP. PC feels that the VNP policies should automatically be taken into account with any application as they carry as much weight as the local plan. Cllr Larcombe will write to the case officer to make sure that they are aware of the policies.

7. **New planning applications:** - NONE

8. **New Tree applications** –

23/01002/TREEN - T1 - Yew - Reduce crown by up to 3m, lift crown to 2m and remove deadwood - Orchard Cottage – Applicant: Mr A Smith – Case Officer: Mr R Gogan – Comments by: 10/5/23 - Determination deadline 31/5/23

PLANNING COMMITTEE COMMENT- No comment. This dealt with at the last meeting due to the overlapping dates as a result of extra bank holidays.

9. **Notification of TVBC decisions to applications received since last meeting:** -

23/00560/VARN - Vary conditions 2, 3 and 7 of 22/02662/FULLN (Demolition of existing barns and replacement with a dwelling (Use Class C3), garaging, landscaping and associated works) to allow for the inclusion of a swimming pool and rewording of conditions to account for tree protection plan and material statement – Middlebarn Farm, Drift Road - **WITHDRAWN**

23/00672/FULLN – (Amendment) Erection of outbuilding for water storage, installation of solar panels and associated works - Middlebarn Farm, Drift Road – **REFUSE:**

01. It has not been sufficiently demonstrated that the proposed building is essential to be located within this countryside location, and the application does not therefore comply with Policy COM2 of the Test Valley Borough Revised Local Plan (2016) and the Chilbolton Village Design Statement.

02. It has not been sufficiently demonstrated that the appearance of the proposed building would respect and integrate with the character of the area due to uncertainty regarding the proposed land levels, and it has not therefore been sufficiently demonstrated that the proposed building would not have a detrimental impact on the landscape character of the area. The proposed outbuilding is therefore contrary to Policies E1 and E2 of the Test Valley Borough Revised Local Plan (2016), Objective LE01 of the Chilbolton Neighbourhood Development Plan and Policy HD4 of the Chilbolton Neighbourhood Development Plan.

10. **Open Session/Public Participation** –

11. **Any other Business** –

Awaiting TVBC Decision on: -

18/03203/FULLN - Construction of detached chalet bungalow and parking - Land Adjacent 12 Branksome Close Chilbolton Stockbridge Hampshire SO20 6AQ (NB: Two amendments have been received)

22/02668/FULLN - Demolition of existing building and erection of four residential dwellings with associated landscaping, access and parking – Test Valley Farm , Little Drove

23/00439/FULLN - Demolition of an existing garage and erection of a single dwelling and associated works -

Land Adjacent King Stone House, Drove Road

23/00730/FULLN - Erection of outdoor covered bbq shelter with chimney (Retrospective) - Winston, Village Street

23/00764/CLPN - Valley Field Park London Road Leckford - Certificate of lawful development for proposed use of the land for a residential caravan site for 9 caravans

23/00841/FULLN - Erection of balcony - Upcote, Drove Road

23/00979/LBWN - The reinstatement of a first-floor extension and internal alterations - Testcombe, Coley Lane

23/00994/VARN - Variation of Condition 3 of Planning Permission 22/02578/FULLN (Reinstatement of a first-floor extension) To allow the installation of 1 no. leaded light window with remaining windows to be slim-line double glazing - Testcombe Coley Lane

23/00973/TREEN - T1 - Yew - Re-pollard back to old pruning cuts - Poplar Cottage, Cart Lane

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Correspondence –

15/5/23 - Test Valley Community Energy Launch event ([5623 3](#))

15/5/23 - Hampshire Countryside Awards 2023 from the Test Valley ([5623 4](#))

15/5/23 - Fishing rights update ([5623 5](#))

7/3/23 - 19/5/23 - Emails from and to TVBC re bins on Common ([5623 6](#))

25/5/23 - TVBC Save the Date Test Valley Borough Civic Service 2023 ([5623 8](#))

25/5/23 - TVBC Armed Forces Flag Raising Ceremony ([5623 9](#))

30/5/23 - HCC Operation Resilience - Carriageway Patching Works - Winchester Road ([5623 12](#))

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