

CHILBOLTON PARISH COUNCIL

FLOOD ADVISORY GROUP

TERMS OF REFERENCE

BACKGROUND

Following the very high rainfall experienced across Hampshire during the winter of 2000/2001, numerous incidents of flooding were reported and the Environment Agency commissioned an investigation of all the incidents. Reports for each town/parish affected were produced which identified a number of mitigation measures

On 9 April 2002 the Environment Agency wrote to Chilbolton Parish Council (CPC) enclosing a copy of the revised report for Chilbolton and asked for its comments. The report included its proposed Action Plan for Chilbolton with the Parish Council taking a lead. CPC signed up to the proposals on 14 May, 2002.

Two main proposals which involved the Parish Council were:

1. To develop a Village Flood Plan.
2. To set up a Flood Advisory Group. (FAG)

These proposals were agreed by CPC. The CPC also resolved to delegate the power of decision-making to the FAG. The Group met for the first time on 27th June 2002.

The Group's first priority was to carry out a watercourse inspection programme and identify and assess land drainage concerns and resolve issues locally.

To meet its responsibilities to the statutory authorities, the FAG, which will include at least one member of the CPC, now requires terms of reference which clearly define those responsibilities and explain what is meant by 'resolve issues locally'.

PROPOSED TERMS OF REFERENCE

On behalf of the relevant Statutory Authority

1. To monitor regularly the village's flood mitigation measures (drains, culverts, watercourses and ditches) and ensure that they are 'fit for purpose'.
2. To advise the relevant Statutory Authority and land owners in the event of the flood mitigation measures being deemed to be in need of remedial action.
3. To liaise with the appropriate authorities and land owners in order to assist with the implementation of any measures which may be required in the light of experience.
4. As resolved by CPC at the meeting held on 3 February 2014, the FAG may incur expenditure, as deemed necessary in cases of emergency, with the prior approval of the Chairman or Clerk of CPC.