

CHILBOLTON PARISH COUNCIL

DRAFT – Minutes of the meeting held on Monday 5th June 2023; 18:30, Chilbolton Village Hall

Present: Cllrs David Griffiths (Vice-Chairman) (DG), Geoff Cockram (GC), Rick Franke (RF), David Hall (DH), Julian Hudson (JH), Sue Larcombe (SL). Mandy Denyer (Clerk) (MD)
HCC/TVBC Cllr David Drew (DD)
Members of public: NONE

1. Apologies: Cllrs Tony Ewer (Chairman) (TE), George Marits (GM)
2. Declarations of Interest: NONE
3. To sign as a correct record the minutes of the meeting held on 15 May 2023: These were agreed and signed as an accurate record of the meeting.

4. Matters Arising:

Finance - Check on all the CPC assets - 2022/23. All items have now been checked except WMPF. MD to chase NH
Action: Ongoing

COSC –

To install dragons teeth opposite the recycling centre– These have been installed today. Village Pond Green dragons teeth will be installed 6/6/23.
Action: Complete

Warden arrangements for Common - DG to draft article for Parish Magazine asking for volunteers. (To date one volunteer has made contact with the Clerk) – Cllrs agreed to the scheme and to NH re-drafting an article for the parish magazine. DG advised that 90% of visitors to the Common are respectful of the conservation area. The 10% that don't are likely to be defensive and possibly abusive. He is therefore reluctant to ask volunteers to approach these people.
Action: NH

Tree survey –

RF to obtain quotes to deal with larger trees
Action: RF/ongoing
DG and RF to produce a full report of any actions to be taken and any reasons for not taking action.
Action: DG & RF

DG informed that N Ives has looked at trees on CPC land and is in the process of producing a report.

DG/COSC to investigate who will clear Abbots Stream in future. Natural England to be approached to establish whether a mechanical digger can be used for this purpose. MG has been in touch with Sparsholt College who are running a River Management course and may be able to clear Abbots Stream as part of that course.
Action: Ongoing DG/COSC

DG and GC to meet and discuss where WMPF boundary needs to be cleared to enable gate to be moved to the boundary and permanent posts installed. On hold until adj. land owner is available.
Action: DG & GC
GC informed that Watch Estate is for sale and therefore he would like to chat with Mr Saunders with regards to the boundary with the WMPF. MD to forward Mr Saunders contact details.
Action: MD & GC

TE to discuss with WMPF adj. land owner (Mr Saunders) If there is any possibility of providing a permissive footpath from Coley Lane to WMPF via the 'bee field'. On hold until adj. land owner is available.
Action: TE

Purlygig Bridge - DG to query if the nails to aid non-slipping should be installed. It is for HCC to decide if such nails should be installed.
Action: Complete

Agreed and Signed (Chairman)

Page 1 of 4

Mandy Denyer (Clerk)

CHILBOLTON PARISH COUNCIL

DRAFT – Minutes of the meeting held on Monday 5th June 2023; 18:30, Chilbolton Village Hall

Old signage - SL asked if the old signage boards should be re-purposed. DG will discuss the matter with COSC.

Action: DG

Joy's Lane 'car park full' sign/cone - It was agreed that DG will remove the cone/sign and place it in the container should it be needed. DG has not removed the cone and suggested that it should remain and for Joys Lane/Common residents to be responsible for putting out and removing the cone/notice as required.

Action: Closed

Signage to alternative parking at WD when the gravel area on the Common is full, especially for those entering the village from the May Fly end of the village. SL to draw up a plan of what signage, where it should go and investigate costings for COSC to discuss.

Action: SL

JH suggested that a notice should be displayed in the Common gravel area informing of where alternative car parking is available.

DH informed that the waymakers to the Common from West Down are overgrown. DG agreed to clear vegetation from signs.

Action: DG

Planning –

Request for TPOs to be placed on trees at Winston, Village Street not granted – Response from TVBC ([6223 2](#)).

CPC to challenge this decision. SL email to TVBC ([6323 11](#)). SL to chase.

Action: SL/Ongoing

TE and SL to introduce CPC to the residents of Valley Field Park in early spring.

Action: TE/SL

AOB – Consideration to be given to upgrade the bench on Coronation 'plot'. DG to check condition of bench. GC to check if plaque still there. DG informed that the top slat of the bench needs repairing and GC informed that the plaque is no longer next to the tree. MD to investigate costs for replacing the plaque that can then be screwed to the bench.

Action: MD

Registration of Pecuniary Interest (RoPI)– RF and TE to complete RoPI's. MD has sent remaining Cllr RoPI's to TVBC and updated website.

Action: RF and TE

Terms of References: MD has updated website

Action: Complete

2022/23 Audit: MD has sent the 2022/23 accounts to the external auditors.

Action: Complete

5. To take question and to discuss and decide on any proposal within the monthly reports as follows:

A. Finance Report: Prior to the meeting MD circulated the attached report ([5623 11](#)).

DH checked, agreed and signed the bank reconciliation check.

i. Approval of accounts for payment: The Grass and Grounds invoice (£324), MD salary, Exps and reimbursements (£615.72) and RoSPA Play Safety (Annual inspection fee) (£111.00) were approved.

B. Flood Advisory Group – Prior to the meeting MG circulated the attached agreed minutes of the 7 Feb '23 meeting ([5623 14](#)) and draft minutes of the 23 May '23 meeting ([5623 14a](#)).

DG informed that I Daubney (ID) has now cleared the Village Pond Green ditch. He has done a good job. Two points for consideration: the ditch nearest the culvert to the pumping station is partially blocked by a substantial tree root. ID says this should be removed perhaps by G Whitefield (GW) with his digger. ID also suggested that once GW has dealt with the root GW should dig out the ditch from the driveway crossing the green to the Pumping Station culvert. Once this is done the bottom of the ditch should be lined with concrete (NB: it is lined with concrete from Poplar Dene to the driveway crossing the green).

Prior to the meeting GM advised that the flood advisory group think that the root should be removed and the bottom dug out. As to concreting the bottom, there is some objection to this as it may interfere with some wildlife enjoying the damp conditions. It would also be a cost to the council not only of laying but the maintenance thereof, in future. GM aware that it would make it easy to clean the bottom out as he has done the Poplar Dene to the driveway crossing himself on a couple of occasions. Maybe consider the concreting for next years Budget?

Agreed and Signed (Chairman)

Page 2 of 4

Mandy Denyer (Clerk)

CHILBOLTON PARISH COUNCIL

DRAFT – Minutes of the meeting held on Monday 5th June 2023; 18:30, Chilbolton Village Hall

CLLrs considered this and agreed that the tree stump should be removed and that the base of the ditch lined with concrete as soon as possible. DG to make arrangements. **Action: DG**

- C. Highways: Prior to the meeting GC circulated the attached report ([5623 10](#)). GC informed of the road closure from the A30 to Wherwell from 12/6/23 and the A3057 closure from 6/6/23. He also informed that another vehicle has crashed into the temporary barriers at the May Fly/Coley Lane junction. JH agreed to look into possible ways to improve the barrier at this junction. **Action: JH**
- D. Open Spaces Committee (COSC):
- i. COSC meeting minutes: Prior to the meeting DG circulated the DRAFT minutes of the 11 May '23 meeting ([5623 7](#)).
DG informed:
on Saturday 3/6/23 there were 2 cars parked in front of the no parking signs within the gravel area. Almost all of the visitors to the Common on this day were respectful of the Conservation Area. The exception being a large group who were very dismissive and rude to DG when he approached them. That 8 of the 10 Green Canopy trees are doing well. The 2 Oak trees have no leaves. All trees are being watered.
TVBC will change the bins on the Common for smaller black and gold bins (such as that on WMPF). It was noted that TVBC will empty these bins more often. However, the current bins were full on Saturday 3/6 and therefore smaller bins would obviously not cope. TVBC to be asked to install 3 black and gold bins if possible.
DG showed CLLrs a photograph of a young fox that had died as a result of litter on Common. CLLrs in principal agreed to the use of the photograph in a poster to demonstrate the danger to wildlife from litter being left and not deposited in the bins or taken home. **Action: DG**
- DH asked DD if there was any news on the Community Asset Fund grant re the Adventure Tower application. DD to chase Jenny Brain.
- ii. Fishing Rights update: Prior to the meeting the attached email was circulated ([5623 5](#)). DG met with land agent on site and the wording of the Fishing Rights agreement were agreed.
- iii. To discuss and agree press release re works on Common in 2022: Prior to the meeting MD circulated the updated press release ([5623 15](#)). After discussion, CLLrs agreed to the wording in the attached version. SL expressed a concern that this longer more detailed version may not be read as much as the original shorter version. JH agreed to take photos to be included and MD to send to local newspapers for publication (DH to provide contact details). **Action: JH, DH and MD**
- E. Planning Committee: Prior to the meeting MD circulated the agreed minutes of the 24 April #23 meeting ([5623 1b](#)) and DRAFT minutes of the 15 May '23 meeting ([5623 1c](#)). SL reported that the second floor bedroom for Fenstanton is being advertised when planning permission was not given for this. SL to inform estate agents. New plans have been submitted to TVBC re Test Valley Farm. SL informed that there was nothing new in these plans and the Planning Committee will be re-sending its objections to TVBC.
- F. Village Hall – GC informed that the Durnford Room is to be redecorated by end of June. The up lighting in the Painter hall have been replaced with LED lights. DG has sprayed the weeds in the car park and garden areas. The perimeter needs tidying (a working party was suggested). There will be no more film nights until September.

Agreed and Signed (Chairman)

Page 3 of 4

Mandy Denyer (Clerk)

CHILBOLTON PARISH COUNCIL

DRAFT – Minutes of the meeting held on Monday 5th June 2023; 18:30, Chilbolton Village Hall

G. Community Fundraising update – DH and SL updated Cllrs on the Open Gardens event planned for 2/7/23 (14:00 – 17:00). DH to get signs etc printed at the Primary School. DH has the risk assessment for this event in hand.

H. Strategy Working Group: SL informed that the next meeting will be on the 14/6/23.

6. To discuss and decide on how to help Chilbolton Stores (inc. any financial assistance by way of grant): After discussion, Cllrs agreed to financially support Chilbolton Stores through this difficult financial period with escalating costs in recognition of the important support that the shop provides to the community.

7. HCC and TVBC Cllr report:

DG congratulated DD on his re-election as our ward Councillor.

TVBC –

The A303 will be closed between Bullington and Micheldever between 23/6 and 26/6/23 (21:00 – 06:00).

Cllr Phil Lashbrook has been elected as the new mayor.

A hidden camera was used to catch a fly tipper.

99.8% of voters had ID with them. A large proportion of those who didn't returned to the polling station with ID.

There will be no changes to bus charges until September.

HCC report attached here ([5623_17](#)) and HCC Test Valley Highways update ([5623_17a](#)).

8. Correspondence:

15/5/23 - Test Valley Community Energy Launch event ([5623_3](#))

15/5/23 - Hampshire Countryside Awards 2023 from the Test Valley ([5623_4](#))

15/5/23 - Fishing rights update ([5623_5](#))

7/3/23 - 19/5/23 - Emails from and to TVBC re bins on Common ([5623_6](#))

25/5/23 - TVBC Save the Date Test Valley Borough Civic Service 2023 ([5623_8](#))

25/5/23 - TVBC Armed Forces Flag Raising Ceremony ([5623_9](#))

30/5/23 - HCC Operation Resilience - Carriageway Patching Works - Winchester Road ([5623_12](#))

5/6/23 - Resident of the unmade part of Drove Road requesting a 20mph sign be installed at the junction to the unmade road and Little Drove Road ([5623_16](#)). GC to investigate and contact HCC.

9. Questions from public: NONE

10. Any Other Business: NONE

11. Items for the next agenda: NONE

12. Date of the next scheduled meeting: Monday 3 July '23; 18:30 at Chilbolton Village Hall.

All monthly reports are to be circulated by 12:00 Monday 26 June '23.

There being no further business to discuss the meeting was closed at 20:30.

Agreed and Signed (Chairman)

Page 4 of 4

Mandy Denyer (Clerk)