

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
**CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)**  
**To be held on Thursday 13 September 2023 at Poplar Dene, Cart Lane, Chilbolton; 18:30**

**A G E N D A   P A C K**

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 10 August 2023](#)
4. Matters Arising
5. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
  - A) [Finance](#) – Clerk
  - B) Allotments – T. Gilmour – Nothing to report
  - C) [Common](#) – M. Grove to inc.
    - I. Update on Fishing Rights – Cllr Ewer has received the draft agreement. Cllr Griffiths to review. Legal advice will be required (TE reported to CPC that Strutt and Parker may cover this cost)
  - D) Machinery Maintenance
  - E) Parish Paths – Cllr Griffiths
  - F) Village Greens
  - G) War Memorial Playing Fields – N. Horne to inc. – Nothing to report
    - I. Update on WMPF Development Group and Adventure Tower proposal update
  - H) West Down
6. [Update on ways to make Virgin Media and BT Junction boxes around the village more aesthetically pleasing](#)
7. To discuss and decide a Stocks Green cutting policy to be approved by CPC.
8. [Correspondence](#)
9. Questions from Public
10. Any Other Business – For information only
11. Items for the next agenda
12. Date of the next meeting – Scheduled date is Thursday 12 October 2023 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)  
Published 07/09/2023

## 5A: COSC Finance report – September '23

Budget reviews:

[Precept accounts](#)[Ringfenced accounts](#)

Income since last report

Date	to	RINGFENCED ACCS					PRECEPT ACCS					VAT	TOTAL	
		Common	WD	WMPF Capital	Batty Acc	Community Projects	WMPF - Running Costs	Allotments	Greens	Footpaths & Tree Man	Machinery Costs			Misc
1.8.23	RPA - WD BPS 1st installment		709.45											709.45
10.8.23	Wherwell Royals (July '23 payment)						90.00							90.00
31.7.23	Interest			5.18	4.42									9.60

Expenditure since last report

EXPENDITURE	to	Common	WD	WMPF Capital	Batty Acc	Community Projects	WMPF - Running Costs	Allotments	Greens	Footpaths & Tree Man	Machinery Costs	Misc	VAT	TOTAL
2.8.23	A Denyer (Coronation Green plaque)								8.00					8.00
22.08.23	N Horne (bird spikes for swings and steel clamp for basketball)						77.89						15.59	93.48
23.8.23	Grass and Grounds (WMPF 6 & 21/7 and WD paths 17/7)		67.00				270.00						67.40	404.40
23.8.23	A Denyer reimbursement for 10x no cylcing discs from The Sign Shed	35.62											7.13	42.75
29.8.23	Your Parking Signs (Cow Common Parking)	194.97											38.99	233.96
30.8.23	Taits Printers (2x signs for top of Joys Lane)	40.00											8.00	48.00
30.8.23	The Acorn workshop (3x finger posts ' Cow Common' for village street)	250.00											50.00	300.00
4.9.23	E Noble (reimbursement for fuel)						10.10						2.02	12.12
														0.00
														0.00
	<b>TOTAL income</b>	0.00	709.45	22.44	14.77	0.00	275.00	269.55	69.68	0.00	0.00	0.00	0.00	1360.89
	<b>TOTAL expenditure</b>	1108.85	122.55	0.00	0.00	2736.75	357.99	0.00	8.00	0.00	25.37	21.21	233.85	4614.57
06.09.23	<b>Closing Balance</b>	15976.46	10778.64	3799.52	3240.12	15000.00								

[Back to agenda](#)

## **5C: Common report from M Grove Future Defra RPA agreements**

Next steps information being sought by the Clerk.

### **Notices**

A further new sign for the top of Joys Lane is looking effective. We await contact from WRT re the info sign about the river restoration.

### **Access.**

Horse gate – installed. Many thanks to those involved.

Problems with the Security gate. Loose when closed. Gate repairs approved and will be carried out by Andy B and Andy Smith.

A decision was made to close the cattle grid security gate at the weekends after the re-opening at the end of the Summer holidays. I concur with JH “ Vehicular access to the Common should be seen as an occasional privilege rather than a general right. There is no possibility of providing car parking to meet the demand on peak days, so it is better to guide people’s choices to alternatives - such as West Down Car Park, Village Street or - imagine - not travelling by car at all, if an alternative choice is an option”

### **Access track to cottages**

Work completed, with help from Andy Bond

**Public Spaces Protection order No decision.** CPC to follow through.

### **Educational Access**

Two further visits booked to clear the Abbots stream ( Sparsholt College 25<sup>th</sup> /9 and 2 /10) with a further visit to West Down and Comon in January 24.

Wessex Rivers Trust

See notices. Repairs were carried out to broken fences on the berms by two from WRT 10th August (cow damage).

### **Cottage damage**

Salt licks purchased to persuade cows not to lick the cottage have been installed and reportedly are having an effect

### **Visitors.**

**Awaiting reports of behaviour over the summer. Very wet weather reduced visitors from early August until bank Holiday. Very hot 2/9 on hence gate decision ( see above)**

### **ITV Meridian filming**

Some very positive reaction to the content which focused on the history nature and fragility of the Common. Date of transmission 3<sup>rd</sup> August 2023 6 pm.

### **Management**

Autumn cut

DG to arrange with Rob West Vesper Conservation and Ecology and MG to meet up to discuss locations needing attention. Prices are up 5%. Within the 3 year rolling agreement.

### **Autumn Stream Clearance**

HCV are coming to clear Abbots stream on 7<sup>th</sup> October 2023. Andy Smith has rearranged his commitments to organise a peer group work party. Approved notice sent to Parish Mag by MG

We need to schedule scrub clearance from boundary as per the management plan Decide date and personnel. DG and MG to meet up to discuss.

Moya 06.09. 2023

(notice for volunteers to clear Abbots Stream)

LOOKING AFTER THE COMMON – A place for water to go.

The Common, as well as being a lovely place to walk is very important for another reason - it helps with flooding. Water has to have places to go and when it is very wet and the ground water levels rise the Common gets good and soggy as we know. It's meant to! It's part of the water budget of our area; it sops up the excess, stopping it from going down stream and flooding other places. It also copes with runoff from the village streets. A little stream called the Abbots stream rises in the Village in Frog Lane collecting all the surface water from Martins lane and Winchester street. It flows under the sleeper bridge on the Common and takes it down to the Purleygig Leader. Another drain takes water from Drove Road down Joys Lane and to the Test beyond the Old Cottage. One further drain takes water from the greens opposite the shop, under the road and down another ditch to the Common. The Chilbolton Flood Advisory Group makes sure that Chilbolton Parish Council is fully aware of the health of all these essential water courses and that they and the culverts are flowing well. We have the help of Southern Water, Hampshire Highways, the lengthsman and George Whitefield and George Marits to do this, but we need more!!

The Abbots stream gets choked with river vegetation. To make sure that it is doing its job preventing flooding in the village it is cleared every October. This is where the CPC Open Spaces Committee comes in. The Common is a Site of Special Scientific Interest so we are not supposed to use machinery. Over the years we have been indebted to Mervyn Sheldrake, Ian Daubney and our lengthsman for doing this, BUT it's too much for one person. This year we have been promised the help of Sparsholt College second year Countryside Management students on **Mondays 25<sup>th</sup> Sept and October 2<sup>nd</sup>** AND the wonderful Hampshire Conservation Volunteers will be there on **Saturday 7<sup>th</sup> October**.

**All sorts of wriggly river creatures will turn up and if you and your family are around at lunchtime on the Mondays or on the Saturday morning please come and see what is happening and (wearing wellies of course!) join in!!**

381

Moya Grove 30 8 23

[Back to Agenda](#)

## 6. BT Junction boxes – draft outline of competition guidelines and application from Cllr Hudson

5<sup>th</sup> September 2023  
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# Competition Guidelines

## 1.The Promoter

The promoter is: Chilbolton Parish Council of Chilbolton Village Hall, Eastmans Field, Chilbolton, Stockbridge, Hampshire. SO20 6AT

## 2.The competition

2.1. The title of the competition is “Chilbolton Junction Boxes Art Competition”

2.2. The competition consists of the production of Artworks/Designs to be applied to Openreach junction boxes around the village of Chilbolton. All submitted designs will be judged by a panel of Parish Council representatives (?) and the winners informed in writing.

## 3.How to enter

### 3.1.Competition dates

The competition will run from 09:00 on 7<sup>th</sup> October 2023 (the "Opening Date") to 17:00 on 1<sup>st</sup> January 2024 (the "Closing Date") inclusive.

### 3.2.Competition entry deadline

All competition entries must be received by the Promoter either in the form of a physical drawing/painting or by electronic entry no later than 17:00 on the Closing Date. All entries received after the Closing Date are automatically disqualified.

### 3.3.To enter the competition:

#### (a)Enter a physical copy of the artwork/design

Send a completed entry form, which can be found on the CPC website, together with your drawing or painting, by hand delivery to (?)

#### (b)Enter a digital copy of the artwork/design online

Enter the competition digitally by completing the online entry form provided on the CPC website and attaching an electronic file (in JPG, PNG or TIF format)

### 3.4.No purchase is necessary

### 3.5.The Promoter will not accept:

(a) responsibility for competition entries that are lost, mislaid, damaged or delayed in transit, regardless of cause, including, for example, as a result of any postal failure, equipment failure, technical malfunction, systems, satellite, network, server, computer hardware or software failure of any kind; or

(b)Proof of posting or transmission as proof of receipt of entry to the competition.



### 3.6. Terms and conditions

By submitting a competition entry, you are agreeing to these terms and conditions, which are set by the cabinet providers (Openreach).

- The artwork needs to be relevant to, and for the benefit of, the local community so your design should reflect that either through the subject matter or style.
- We don't want to be divisive, so designs can't include anything offensive or anything which could be seen (even inadvertently) as offensive. This includes anything political, allegiances to specific sporting teams, or anything with a religious context.
- To reduce the chance of vandalism or deterioration, [the winning entry will need to be painted] directly onto the cabinet with weather-proof paint. We can't have anything that's applied indirectly, like stickers, photographs, or adhesive vinyl.
- The design can't be unduly distracting to passing traffic or cause a health and safety risk to the public and, due to local planning rules, we can't allow any third-party advertising or promotion. This covers both commercial advertising as well as arts, charitable and community projects, and it includes social media handles and web addresses.
- If your artwork is graffitied or defaced and you don't want to redo your artwork, please let us know via our [damage reporting process](#) and we'll arrange for the cabinet to be painted back to green. The approval for each design will be in place for two years from the date the agreement is signed. After that, you can apply to extend permission for a further two years by re-submitting this [request form](#). During that period, we need you to keep the artwork in good condition, so it doesn't become tired or unsafe. And we always maintain the right to repaint the cabinet if that's needed.
- Our cabinets are crucial for serving our customers so maintaining their operational integrity is vital. We follow a strict set of health and safety guidelines, so the cabinet number always needs to be visible in the right position, and the vents and doors can't be blocked.
- We're unlikely to grant permission for cabinets with existing Openreach marketing materials on them, and we reserve the right to paint our cabinets if we need use them for marketing in the future.
- Complaints about graffiti or anything offensive will always be taken seriously and acted upon.

### 3.7. Contact information

For help with entries, please contact the Parish Clerk (?)

### 3.8. Competition terms

Please see the CPC Website for a copy of these competition terms and conditions.

### **3.9.Judging criteria**

The competition entries will be judged by a panel of five judges. The decision of the panel of judges (acting reasonably) will be final.

### **3.10.Names of judges**

The Promoter will send the full names of the judges to anyone who writes within one month after the Closing Date of the competition requesting details of the judges.

## **4.Eligibility**

4.1. The competition is open to all residents in the UK.

4.2.The Promoter will not accept competition entries that are:

- (a)automatically generated by computer/AI;
- (b)completed by third parties or in bulk;
- (c)illegible, have been altered, reconstructed, forged or tampered with;
- (d)photocopies and not originals; or
- (e)incomplete.]

### **4.3.Limit of one entry**

There is a limit of one entry per person. Joint entries may be allowed at the judges' discretion.

### **4.4.Disqualification**

The Promoter reserves the right to disqualify you if your conduct is contrary to the spirit or intention of this prize competition.

4.5. Competition entries can be returned if relevant and desired.

## **5.The prize**

### **5.1.Number of prizes**

The prizes are the opportunity to paint a copy of your winning entry on one of the Openreach cabinets within the village of Chilbolton. The available cabinets will be allocated by the Judges.

5.2.The prize is not negotiable or transferable.



## **6. Winners**

### **6.1. Final decision**

The decision of the Promoter or the judges nominated by the Promoter is final and no correspondence or discussion will be entered into.

### **6.2. Contacting the winner**

The Promoter will contact the winner personally as soon as practicable after the Announcement Date, using the telephone number or email address provided with the competition entry.

### **6.3. Publishing winners**

The Promoter must publish or make available information that indicates that a valid award took place. To comply with this obligation the Promoter will publish the name of prize winners and their winning entries in the Parish Magazine in the month following the competition prize decision.

### **6.4. Objections to publication**

If you object to any or all of your name and winning entry being published or made available, please contact the Promoter.

### **6.5. Claiming prize**

If the winner cannot be contacted or is not available, or has not claimed their prize within 21 days of the Announcement Date, then the Promoter reserves the right to offer the prize to an eligible entrant selected from among those entries that were received before the Closing Date.

### **6.6. Promoter not responsible**

The Promoter does not accept any responsibility if you are not able to take up the prize.

## **7. Limitation of liability**

Insofar as is permitted by law, the Promoter, its agents or distributors will not be responsible or liable to compensate the winner or accept any liability for any loss, damage, personal injury or death occurring as a result of taking up the prize except where it is caused by the negligence of the Promoter, its agents or distributors (whether acting in their individual capacity or as part of a group) or that of their employees. Your statutory rights are not affected.

## **8. Ownership of competition entries and intellectual property rights**

8.1. The Promoter does not claim any rights of ownership in your competition entry.

8.2. You agree that the Promoter may, but is not required to, make your entry available on its website and via any other media, and in connection with any publicity of the competition. You agree to grant the Promoter a non-exclusive, worldwide (for a period of 5 years), irrevocable licence to use, display, publish (including transmitting and copying), copy (including altering), store (including re-formatting) and sublicense the competition entry for such purposes.

## **9. Data protection and publicity**

### **9.1. Personal information**

The Promoter will only process your personal information as set out in the [\[LINK TO PRIVACY POLICY\]](#). See also condition 6.3 and condition 6.4, with regard to the announcement of winners.

## **10.General**

### **10.1.Breach of terms**

If there is any reason to believe that there has been a breach of these terms and conditions, the Promoter may, at its sole discretion, suspend or terminate your participation in the competition.

### **10.2.Promoter's right**

If it becomes necessary to do so, the Promoter reserves the right to void, suspend, cancel or amend the prize competition.

### **11.3.Governing law**

These terms and conditions shall be governed by English law, and the parties submit to the non-exclusive jurisdiction of the courts of England and Wales.

## Chilbolton Junction Boxes – Art Competition Template

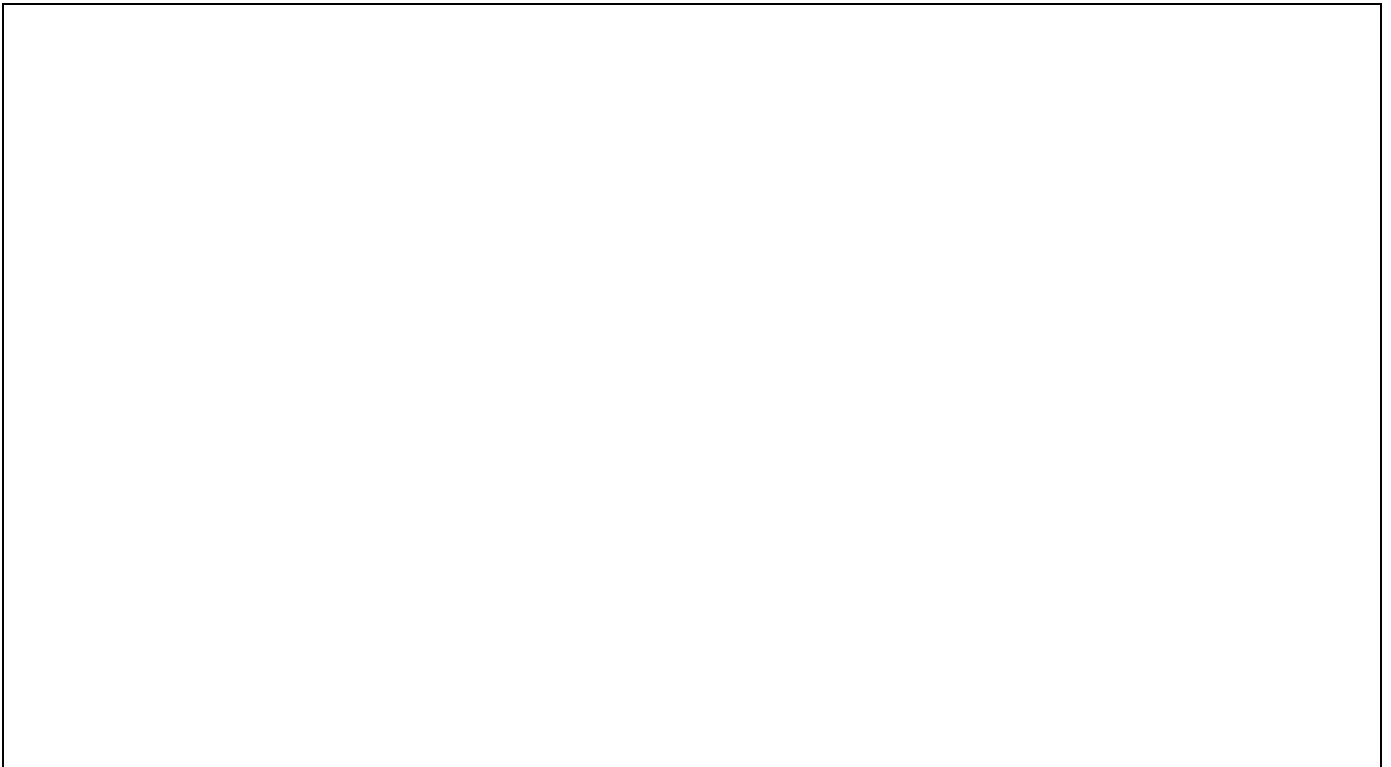
The brief:

- A number of existing Openreach junction boxes within the Village are available to be brightened up by artwork and we are looking for your ideas.
- The designs should be appropriate, positive in character and signify hope, and we encourage you to be bold and creative.
- There is no requirement in terms of style, but large shapes and simple motifs are more likely to be feasible than highly detailed images.
- Please write a short summary paragraph (max. 250 words) to explain your design.
- For more information, please refer to the published Competition Guidelines.

Prompts:

- What is your favourite thing about Chilbolton?
- How would you show the culture of Chilbolton?
- What words describe Chilbolton?
- Why are you proud to live in Chilbolton?
- What does Chilbolton mean to you?

Use the space below to add a picture or create your own design directly within the box:



Please provide the following information, so that we can contact you if you are successful in winning the opportunity to paint your design onto one of the available Junction Boxes.

Name:

Contact E-mail:

Contact Telephone:

