

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF  
**CHILBOLTON PARISH COUNCIL'S OPEN SPACES COMMITTEE (COSC)**  
**To be held on Thursday 8 August 2024 at Poplar Dene, Cart Lane, Chilbolton; 18:30**  
**A G E N D A P A C K**

1. Apologies
2. Declaration of Interests
3. Approval of Minutes – [Thursday 11 July 2024](#)
4. Matters Arising
5. Chairman's Report: no report at time of publishing
6. To take questions and/or discuss and decide on any proposals within the monthly update reports as follows: -
  - A) Finance – Clerk
    - i. [Finance transactions since last COSC meeting](#)
    - ii. [To discuss Rural Payment Agency stewardship agreements and future funding arrangements](#)
  - B) [Allotments](#) – T. Gilmour
  - C) [Common](#) – M. Grove to inc.
    - I. [Update on Fishing Rights](#)
    - II. [Discussion on extension of Purlygig Bridge](#)
    - III. Update on Sleeper Bridge repair – Huttons (Andover) Ltd have been instructed to make the repair
  - D) Machinery Maintenance: no report at time of publishing
  - E) Parish Paths – Cllr Griffiths: no report at time of publishing
  - F) Village Greens – no report at time of publishing
  - G) War Memorial Playing Fields – N. Horne to inc.
    - I. Update on the proposal to enclosing the WMPF to be able to apply for an 'Enclosed Sports Area' under the TVBC Public Spaces Protection: no report at time of publishing
    - II. [Annual Play area inspection](#): to discuss and decide on actions to be taken
    - III. To discuss and decide on Wild Flower areas
  - H) West Down
    - i. update on request for memorial plaque on a WD bench (or installation of a new bench with memorial plaque): Clerk waiting to hear from family re correct location of bench
  - I) Tree Warden report – [June/July '24 Tree warden report](#) and [map](#), [Tree warden letter re tree above container and Test Way FP](#)
7. To Discuss and decide on Lengthsman tasks for the following month (to include number of hours allocated per task)
8. Correspondence
9. Questions from Public
10. Any Other Business – For information only
11. Items for the next agenda
12. Date of the next meeting – Scheduled date is Thursday 12 September 2024 at Poplar Dene, Village Street.

Mandy Denyer (Clerk)  
Published 01/08/2024

## 6Ai – Finance Report

### Receipts to date:

30/04/2024	HSBC Interest - £6.15 WMPF Capital and £5.23 Batty account Allotment rents - £267.12 – All plots now taken and paid for
10/04/2024	SSE Wayleave - £69.68
06/06/2024	E Noble (sale of slide) - £200
31/05/2024	interest - £6.36 WMPF capital and £5.42 Batty Account
30/06/2024	interest - £6.18 WMPF Capital and £5.27 Batty Account
18/06/2024	HCC Bridleway Gate - £691.35
26/07/2024	interest - £5.17 WMPF Capital and £4.41 Batty account

### Payments to date (inc. VAT where appropriate):

15/04/2024	A Bond (WD fencing (£333.13) WD dragons teeth (£30) and Common gate adjustment (£87.50))
24/04/2024	SSE pavilion electric 7/11/23-31/3/24 - £38.05
30/04/2024	ProMow Landscaps (remove tree from river) - £520
14/05/2024	Business Stream (WD Water 20/1-19/4/24) - £88.62
13/06/2024	Secure a Field (Joys Lane horse gate) – £622.80
04/06/2024	Play Safety annual inspection - £117.60
24/06/2024	Hampshire Rural Management (WD fencing) - £2298
25/06/2024	Grass and Grounds (WD path cutting) - £84.84
27/06/2024	D Griffiths (Salt Licks) - £11.65
28/06/2024	SSE (Pavilion Electric 1/4-6/6/24) - £51.52
03/07/2024	ProMow Landscaps (remove trees from WMPF boundary fencing) - £2087
09/07/2024	N Horne (reimbursement Pavilion shower parts) - £31.80
09/07/2024	D Griffiths (reimbursement - WMPF keys and A Bond materials for Common horse gate) - £1007.50
23/07/2024	D Griffiths (reimbursement - A Bond labour for Common horse gate and installing posts to prevent parking by pedestrian gate) - £999.36
25/07/2024	A Bond (Common: dragons teeth, ditch management and track repairs) - £1413.53
30/07/2024	Business Stream (WD water 20/4-19/7/24) - £107.44 (higher than normal, may be because of water leak at trough)
31/7/24	Grass and Grounds (1x cut of WMPF on 20/6/24) - £170.92

### Ringfenced balances as at 30/7/24:

<b>Ringfenced Common Funds (held in current account)</b>	
Opening Balance 2024/25	10011.73
Income to date - PRA grants	0.00
Income to date - Other	691.35
Expenditure to date	-4545.04
<b>Closing Balance</b>	<b>6158.04</b>

<b>Ringfenced West Down Funds (held in current acc)</b>	
Opening Balance 2024/25	8903.95
Income to date - RPA grants	0.00
Income to date - Other	0.00
Expenditure to date	-2927.88
<b>Closing Balance</b>	<b>5976.07</b>

<b>WMPF Capital acc</b>	
Opening Balance	3679.23
Plus income	223.86
Less current acc expenditure to date	0.00
<b>closing balance as at 30.7.24</b>	<b>3903.09</b>

Batty Account balance as at 30.7.24 = £3302.69  
2024/25 Precept budget review attached [here](#)  
2024/25 Ringfenced budget review attached [here](#)

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## **6B Allotments report**

In June of this year I had been the allotment representative on the Chilbolton Open Spaces Committee (COSC) for eight years. I have been responsible for keeping COSC up to date with any activities taking place on the plots and to report back on the condition of fences etc.

This year has seen some clearing of the growth within the boundary and later this year and spring next, we plan to clear the growth for about 2 metres around the perimeter and spray the area with Roundup. The weed spraying is scheduled to take place Spring 2025. I have kept the roadside hedging trimmed myself but some have grown so high I cannot now reach. However, James Painter agreed, at no cost to the parish, for the top of the hedging to be trimmed when the hedging in Martins Lane was cut back this year.

The fences around the plots are not in a good condition but they were erected in 2016 to keep the rabbits out but rabbits are no longer a problem and in my opinion it would be a waste of money to repair them

All the plots are now occupied although looking at the condition of a few you could be forgiven for thinking not. I have tried to politely ask those allotment holders to clear their plots and met with some success but generally my requests have been ignored. As a plot holder and working alongside others, I didn't wish to be heavy handed when it came to getting the plots cleared. The Parish Council does have the power to evict tenants if they do not observe the conditions within their agreement, one being keeping plots clear of weeds. However, The Allotment Act prevents eviction between 6<sup>th</sup> April and 29<sup>th</sup> September.

I feel it is now time for another person to take over looking after the allotments and I will be stepping down in the spring of 2025 when the last of the clearing has been carried out.

Terry Gilmour

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## **6C Common Report**

July report for August meeting COSC

### **1. Bridleway repairs**

There was a delay in sending letters to Wessex Rivers Trust but the reply confirmed our view that the damage was due solely to excessive water levels not to the bank restoration.

It was decided that WRT be asked whether they had contacted HCC and whether we could share their letter with HCC. Yet again there was a delay in deciding who should do this for the CPC so I made an informal request and Mike replied

*No nobody has been in touch. The letter is a reply to the letter sent to us (so just addressed to CPC) but feel free to forward it on to them if CPC haven't already.  
We're very happy to meet and advise.*

I have therefore contacted Beth Rutterford and attached WRTs formal response to the CPC. 31/7 and copied to all.

22/7 Beth Rutterford emailed me to say that Alison Graham-Smith had yet to reply to their email.

It seems that no meeting of agencies has been arranged.

### **2. Visits**

Three visits by schools have failed to materialise. Barton Stacey and Rookwood both had transport problems.

Wherwell (who did not contact me directly but went through Rick Nightingale) cancelled due to H and S concerns re the bridge and the access. He said they would contact me about another date but they have not replied to my email to the school.

### 3. **Horse gate**

The new horse gate onto the Common by the cattle grid – Joys Lane – was installed 11/7 and praised by Corinne of HCC Rights of Way.

### 4. **Future Management of the Common- Cllr Hudson? Progress?**

With reference to the future AG-S wants us to set up a meeting with her, CPC and COSC to decide on ways forward under the new Government arrangements. James Waddington of Savills sought her advice before counselling us so she is aware of where we are on this and can go through the options with us.

She suggests that it would be prudent not to meet before August to let the new government departments settle down after the election.

We need CPC to take up her invitation in September otherwise opportunities may be missed. DG to raise with the clerk and CPC.

### 5. **Gate closure**

The main gate at the cattle grid has been locked for the summer holidays as agreed. This has caused some adverse comments on Facebook but residents are mostly reacting in favour. It has been advertised by the Village webmaster that those with blue badges can apply for the code from the Clerk.

### **Moya Grove 31/7/2024**

#### **Ci update on Common Fishing Rights**

The signed Grant of Deed for the fishing rights has been received. A copy of which (with signatures redacted) can be seen [here](#).

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### **8 Correspondence**

8/7/24 - Southern Water response to letter ([1724 20](#)) re removal of barrier on WD ([2924 4](#)) – Awaiting outcome of investigation.

11/7/24 - Emailed letter to WRT re extension of Purlygig Bridge ([2924 9](#)) 12/7/24 - INFORMAL response from WRT ([2924 9a](#)) 24/7/24 FORMAL response from WRT inc hyperlink to letter, Purlygig Bridge erosion pre-project and 2023-24 rain and flow data ([2924 9b](#))

23/7/24 - Emailed letter to resident re weed killer use at WMPF ([2924 10](#))

25/7 and 30/7/24 - Chilbolton Residents emails re Parking on Village Street and Joys Lane junction ([2924 17](#))

31/7/24 - Contact form for 101 online re parking at Joys Lane junction ([2924 16](#)) – waiting to be informed as to who /what department handles these requests

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